



Town of Spencer, Massachusetts
Office of Development & Inspectional Services

SINGLE FAMILY HOME CHECKLIST		
	Cost	Done
Land		
Perc Test		
Septic Plan and Review/ Septic Permit/ Installation		
Well Permit (Well install/ Town Tie in, water test)		
Engineered Site Plan/ Septic Plan/ As-Built		
House Plans		
Building Permit		
Site Work		
Foundation		
Frame & Roof Material/ Labor		
Windows/ Doors		
Electric (Fixtures & Labor)		
Plumbing & HVAC (Fixture & Labor)		
HVAC/ Heating (Fixture & Labor/Permit)		
Sheet Metal wok & permit		
Siding (Material & Labor)		
Deck (Technopost/ sonotubes, Material & Labor)		
Precast Steps/ Bulkhead		
Concrete Floors (material & labor)		
Garage Doors		
Insulation (material & labor)		
Gutters		
Plaster		
Paint (material & labor)		
Finish- Doors & Trim		
Cabinets/ Countertops/ Hardware (Material & Labor)		
Hardwood/ Tile/ Carpets (material & Labor)		
Driveway (Permits, Material, Labor)		
Appliances		
Propane/ Oil Tank		
Blower door test/ HERS Rating		
Landscape/Grass		
Fire Department Certificate (Smoke & CO's)		
HERS Rating		
Misc (Realtor, Dumpster, Porta Potty, Closing Costs)		