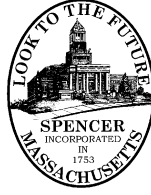


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

NORMAN C. LETENDRE, JR.
EBEN J. BUTLER
STEVEN J. TYLER



WILLIAM J. CUNDIFF, P.E.,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held March 3, 2021

Meeting of the Board of Water Commissioners Broadcast Live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

William Cundiff called the meeting to order at 5:06pm and announced that the meeting is being conducted remotely consistent with Governor Bakers Executive order. In order to mitigate the transmission of the COVID-19 Virus. We are currently meeting with a combination of members present and remote. All votes will be taken by roll call in accordance with regulation 940, CMR 29.10 of the Open Meeting Law.

Members present: Steven J. Tyler, P.E.
Dial in: Eben Butler

Staff present:
Dial in William J. Cundiff, P.E., Superintendent
Dial in: Gregory Karpowicz, Chief Operator
Dial in: Kim Snyder, Sr. Clerk

Meeting was called to order at 5:06pm

Vote to approve Meeting Minutes for September 10, 2020 & February 3, 2021.

Steve made motion to approve the February 3, 2021 minutes as submitted, seconded by Eben.
(Steve/Eben) passed 2/0 with a roll call vote: Steve-yes, Eben-yes.

Discuss letter from Moose Hill Commission

Superintendent will request a copy of the 2011 written report from the Moose Hill Water Commission. Shaw Pond is registered with the Mass DEP as a water supply source. Spencer Water Department does not have immediate water supply needs but would like to keep the options open.

Discussion on new Water Regulations

Superintendent will follow-up on the new Water Regulations and address at a future meeting.

Discuss Tata & Howard Spencer-East Brookfield Interconnection Evaluation

Steve Tyler sent an email to Mr. Joe Fish, East Brookfield Selectman, dated February 27, 2021 regarding the Spencer Water Commissions position regarding the Spencer – East Brookfield water supply coordination. Superintendent will discuss items with Mr. Fish.

Discuss Water Department Roof

Motion made by Eben for Superintendent to work with the Chief Operator to reach out to architect, Dennis Ingram, to discuss roof repairs for the Meadow Street building, seconded by Steven. (Eben/Steven) passed with a roll call vote: Eben-yes, Steven-yes

Resident Concerns

- 10 Bell St: Hardship letter requesting agreement. She is a senior and unable to work while COVID is going on. Motion made by Eben to waive late fees and establish a payment plan, seconded by Steven. (Eben/Steven) passed 2/0 with a roll call vote: Eben-yes, Steven-yes.
- 3 Ash St: Requesting to have late fee waived. Said she has never been late before. Motion made by Eben to waive late fee, seconded by Steven. (Eben/Steven) passed 2/0 with a roll call vote: Eben-yes, Steven-yes.
- 99 Pleasant St: Requesting late fee waived stating he paid on time. Made payment on 1/19/21 and acquired late fee 2/11/21. Motion made by Eben to waive late fees, seconded by Steven. (Eben/Steven) passed 2/0 with a roll call vote: Eben-yes, Steven-yes.
- 7 Cherry St: Requesting abatement on Dec (\$273.37) & April (\$273.37) bills. Water was shut off for construction but never turned back on. Water turned on 3/3/21. Motion made by Steven to abate account for January 2021 (\$273.37) and April 2021 (\$273.37) water bills, seconded by Eben. (Steven/Eben) passed 2/0 with a roll call vote: Steven-yes, Eben-yes.

Meeting was adjourned at 5:56pm. Motion by Eben, Seconded by Steven. Roll call vote Eben yes, Steven yes.

The Board voted and approved minutes on 4/7/21.

Respectfully Submitted,

Kim Snyder