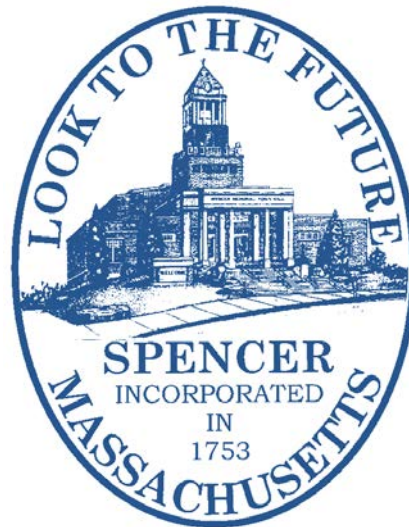


ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF SPENCER



MASSACHUSETTS

FOR THE YEAR ENDING
DECEMBER 31, 2020

IN MEMORIAM

Jean Desmarais

October 20, 1934 ~ May 3, 2020



*In grateful appreciation for her Service
on the Historical Commission
for the Town of Spencer*

IN MEMORIAM

Walter Johnson Sr.

1938 ~ 2020



*In grateful appreciation for his service
with the Fire Department
for the Town of Spencer*

IN MEMORIAM

Mary E. Madden

September 18, 1914 ~ April 20, 2020



*In grateful appreciation for her Service
as an Educator
for the Town of Spencer*



A BRIEF SKETCH OF SPENCER

Rich in history, Spencer is located in central Worcester County, twenty minutes west of Worcester via Route 9, and about forty-five minutes from Springfield via Routes 49, 20, and the Massachusetts Turnpike.

Largely residential, Spencer has been a supplier of workers for nearly every industry in the greater Worcester area. Ease of travel to all sections of the county makes Spencer a desirable area in which to live. Route 31 gives access in the north to Holden, Fitchburg, and Leominster; in the south to Charlton, Oxford, and Southbridge. Route 49 connects Route 9 with Route 20 which gives easy access to Sturbridge, Brimfield, Southbridge, the Mass. Turnpike, and Interstate 84 to Connecticut. Route 9 leads westerly through the Brookfields and Ware to the Amherst Campus of the University of Massachusetts, and easterly to Worcester, Shrewsbury, Northborough, and Westborough.

BACKGROUND

Settled in 1717 by Nathaniel Wood, Spencer was incorporated as a town in 1753, having been established as a district from a part of Leicester. Its name was assigned by Lieutenant Governor Spencer Phipps who signed the order establishing the district.

In 1784 Spencer was a major stopping place on the Old Boston Post Road's stage route between Boston and Hartford, and on to New York. Passengers changed stages in Spencer, as one coach would come from Boston and connect with one coming north from Hartford. Each stagecoach would turn around and return whence it came. Travelers often stopped off for the night at Jenk's Tavern in Spencer, as did George Washington in 1789.

The Howe family of Spencer did much to make the town famous in the annals of ingenious Americans. William Howe of Spencer developed a wooden truss bridge named for him, and his brother, Tyler Howe, patented a spring bed. Their nephew, Elias Howe, Jr., may well have eclipsed them when he invented the lockstitch sewing machine.



Town of Spencer
Office of the Board of Selectmen
&
Town Administrator

Board of Selectmen:
Wendy S. Berthiaume
Ralph E. Hicks
John J. Howard
Anthony D. Pepe
Gary E. Woodbury

Town Administrator:
Thomas M. Gregory

December 31, 2020

Dear Citizens of Spencer:

On behalf of the Board of Selectmen, I want to thank the citizens of Spencer for supporting our Town and commend the many dedicated volunteers who play a crucial role in its operations. I also want to thank Administrator Gregory, Town Department Heads, and all our dedicated staff who diligently work to help make Spencer operate efficiently.

The year began with business as usual for a typical year, however by March it became clear that 2020 would become a year like no other. COVID-19, a disease caused by the Coronavirus became a worldwide pandemic and the Massachusetts Department of Public Health confirmed the first case of the virus in the State on February 1st and Spencer saw its first confirmed case of the virus on March 25th. Governor Baker declared a State of Emergency on March 10, 2020 and by the end of December, there were 352,558 confirmed cases in the State, with that number expected to rise into the new year.

To combat the spread of COVID-19 and for the health and safety of our residents, officials and staff, all municipal buildings were closed to the public (except for public safety). These closures necessitated finding new ways to provide service and communicate with our citizens. The Board of Selectmen began meeting remotely in March using the GoToMeeting software platform. The remote meeting phone number and access codes were published on the agendas to provide the opportunity for citizens to listen-in and participate in meetings without having to leave their homes. Spencer Cable Access was instrumental in facilitating communication with our residents and began broadcasting meetings live on the internet and the local cable channels.

With municipal buildings closed, we were able to serve our residents virtually with transactions completed online, via phone, email, or with the use of outside drop-boxes. In-person appointments were also scheduled to complete certain transactions when necessary.

A Coronavirus relief fund known as the CARES Act was established by the Federal Government to assist municipalities with expenses incurred from the public health emergency and Spencer was granted \$1 million dollars to assist with COVID-19 related expenses.

The first vaccine to combat the Coronavirus became available in late December. The State developed a three-phase distribution plan prioritizing the most vulnerable, with the expectation to have the vaccine available to the general public beginning in April of 2021. We look forward to the day when all of our residents are vaccinated and remain committed to the health and safety of our Town.

With precautions in place to keep our residents and employees safe, the Board and the Administrator worked together with Town staff throughout the year and some of the more noteworthy initiatives are highlighted in this report.

The Board voted to seek authorization from voters to appropriate funds from free cash for the design and engineering for the code-complaint use of the Maple Street School for Senior Center purposes, which was approved at the Annual Town Meeting. The design portion of the project was awarded to B. Goba & Associates and the contract for the project was granted to Diversified Construction Services. Once this project is complete, our seniors will enjoy a safe Senior Center which will accommodate their needs for many years to come.

Town Meeting voters also approved a temporary solar moratorium based on the recommendations of the Solar Bylaw Advisory Committee. This moratorium will allow time for the Town to modify and improve the existing bylaw to ensure any solar development is done in the best interest of the Town.

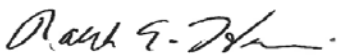
As we continue to explore ways to obtain creative funding and save on expenses, we have taken advantage of several opportunities and grants including the Community Development Block Grant (CDBG) from the Department of Housing and Community Development which provided nutritious food to low-income senior residents and assisted small businesses in Spencer. The Town was designated a Green Community and received a designation grant from the Massachusetts Department of Energy Resources in the amount of \$162,800. This designation will allow us to fund energy conservation projects including weatherization, heating, and insulation measures to save energy in our municipal buildings.

The Town also received a \$500,000 grant from the MassDOT Municipal Small Bridge Program. Road paving and drainage improvements continued throughout Town as part of the \$19 million Comprehensive Roads Project, previously approved by voters at the 2016 Annual Town Meeting and improvements will continue throughout 2021. Other developments of note in 2020 included the Main Street water main looping project, the LED street lights conversion and the landfill renewable energy solar project.

Two of our valued Town employees retired this year: Town Clerk Laura Torti and Light Equipment Operator Russell "Rusty" Snow. On behalf of the Board, I would like to express my gratitude to Ms. Torti whose strong work ethic, dedication, and professionalism benefited the Town for over fifteen years. I also extend my appreciation to Mr. Snow for his dedication and hard work serving the Highway Department for over sixteen years. I congratulate them both on their retirement!

The Board of Selectmen serve as the Chief Policy Maker and Licensing Authority of the Town. Meetings are typically held on the second and fourth Monday of each month at 6:00 P.M. and are currently remote. I encourage you to visit the Town website at www.spencerma.gov where you will find the most current information including meeting agendas and the latest news and announcements.

Respectfully,



Ralph E. Hicks, Chairman

TABLE OF CONTENTS

<u>Federal, State & County Officials</u>	8
<u>Town Offices & Committees</u>	9
<u>Office of the Town Clerk</u>	
<u>Report of the Town Clerk</u>	19
<u>Special Town Meeting</u>	20
<u>Presidential Primary</u>	22
<u>Annual Town Election</u>	29
<u>Annual Town Meeting</u>	37
<u>State Primary Election</u>	49
<u>Federal Election</u>	54
<u>Report of the Town Accountant</u>	64
<u>Report of the Treasurer</u>	83
<u>Report of the Collector</u>	85
<u>Reports of Town Departments, Boards & Committees</u>	
<u>Board of Assessors</u>	86
<u>Board of Selectmen-Licensing</u>	87
<u>Spencer Cable Access</u>	88
<u>Charitable Needs Commission</u>	90
<u>Council on Aging</u>	91
<u>Cultural Council</u>	92
<u>Office of Development & Inspectional Services:</u>	
<u>Town Planner</u>	93
<u>Planning Board</u>	93
<u>Zoning Board of Appeals</u>	96
<u>Board of Health</u>	97
<u>Building Department</u>	99
<u>Conservation Commission</u>	101
<u>Fire & Emergency Services</u>	102
<u>Housing Authority</u>	107
<u>Parking Clerk</u>	108
<u>Parks & Recreation</u>	109
<u>Police Department</u>	111
<u>Richard Sugden Library</u>	114
<u>Sewer Department</u>	116

<u>Tree Warden</u>	117
<u>Veteran's Services</u>	118
<u>Utilities & Facilities</u>	
<u>Highway Department</u>	119
<u>Water Department</u>	121
<u>Transfer Station</u>	123
<u>Schools</u>	
<u>Bay Path Regional Vocational Technical High School</u>	124
<u>Spencer East Brookfield Regional School District</u>	126
<u>David Prouty High School Class of 2020</u>	127
<u>Community Information</u>	129

FEDERAL, STATE & COUNTY OFFICIALS

UNITED STATES SENATORS

Edward J. Markey of Malden
Elizabeth A. Warren of Cambridge

REPRESENTATIVE IN CONGRESS

Second District
James P. McGovern of Worcester

COUNCILLOR

Seventh District
Jennie L. Caissie of Oxford

SENATOR IN GENERAL COURT

Worcester, Hampden, Hampshire & Middlesex District
Anne M. Gobi of Spencer

REPRESENTATIVE IN GENERAL COURT

Fifth Worcester District – Spencer - Pcts. 2, 3 & 4
Donald R. Berthiaume, Jr. of Spencer

Sixth Worcester District – Spencer - Pct. 1

Peter J. Durant of Spencer

DISTRICT ATTORNEY

Middle District
Joseph D. Early, Jr. of Worcester

CLERK OF COURTS

Dennis P. McManus of Worcester

REGISTER OF DEEDS

Kathryn A. Toomey of Worcester

REGISTER OF PROBATE

Stephanie K. Fattman of Webster

SHERIFF

Lewis G. Evangelidis of Holden

ELECTED TOWN OFFICERS & COMMISSIONERS

	Term Expires
MODERATOR	
William R. Shemeth III	2022

SELECTMEN	
Anthony D. Pepe	2022
Gary E. Woodbury	2022
Ralph E. Hicks	2023
John J. Howard	2023
Wendy S. Berthiaume	2021

TOWN CLERK	
Laura J. Torti <i>(retired 8/31/2020)</i>	2021
Lisa J. Johnson (Interim)	2021

TREASURER/COLLECTOR	
Rebecca M. Forand	2023

ASSESSORS	
Pamela A. Woodbury	2023
Nancy E. Herholz	2021
Robert Ortiz	2022

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT COMMITTEE

Spencer Representatives:

Wendy Pelchat	2021
Patricia Bergeron	2021
Jason P. Monette	2022
Martha Berthiaume	2022
Chris Woodbury	2023

East Brookfield Representatives:

Heather Messier	2021
Michael Ethier	2023

**SOUTHERN WORCESTER COUNTY REGIONAL VOCATIONAL SCHOOL
DISTRICT COMMITTEE**

Jesselyn Gaucher	2022
Robert L. Zukowski	2023

WATER COMMISSIONERS

Eben J. Butler 2021
Steven J. Tyler 2022
Norman C. Letendre, Jr. 2023

PARK COMMISSIONERS

Anthony F. Toscano 2021
Martin A. German, Jr. 2022
William R. Shemeth, III 2023

LIBRARY TRUSTEES

Lynn Dobson 2021
Mary Anne Slack 2022
Alyson Russo 2023

BOARD OF HEALTH

Rodney L. Foisy (*Resigned June 16, 2020*) 2022
Daniel C. Shields 2023
Lee D. Jarvis (*Resigned February 5, 2021*) 2021

TREE WARDEN

Raymond I. Holmes, Jr. 2023

HOUSING AUTHORITY

Donna M Flannery 2021
Roger L. Gaudette 2023
Richard J. Leveillee 2024

SEWER COMMISSIONERS

Francis X. White 2021
Michael J. Mercadante 2022
Lawrence H. Dufault 2023

CONSTABLES

Lee D. Jarvis 2022
Gerald E. Perron, Sr. 2022
Arthur C. Butch Tatro 2022

**APPOINTED TOWN OFFICES
COMMISSIONS & COMMITTEES**

TOWN ADMINISTRATOR

Thomas Gregory March 12, 2018-present

EXECUTIVE ASSISTANT

Brenda Savoie

TOWN ACCOUNTANT

Alaine Boucher (*retired July 1, 2020*)

Allison Lawrence

ASSISTANT TOWN ACCOUNTANT

Lynne Porretti

PRINCIPAL ASSESSOR

Linda V. Leblanc

TOWN COUNSEL

Janelle M. Austin

AGRICULTURAL COMMISSION (5 Members 3yr term/ up to 3 alternates 1yr term)

Anthony Moschini 2022

Bonnie Booth 2022

Kurt Nordquist 2022

Douglas Paul 2022

AMERICANS WITH DISABILITIES COORDINATOR

William Cassanelli – Interim

Duane Amos – Physical Plant

**ANIMAL CONTROL
AND INSPECTION OFFICERS**

Joelyn Durgin 2020

Lynne Porretti (Alternate) 2020

Douglas Blood (Alternate) 2020

Holly Smolenski (Alternate) 2020

ASSISTANT COLLECTOR/TREASURER

Jill S. Gallagher

Michelle A. Gosselin (*temporary appt. expired June 30, 2020*)

ASSISTANT CONSTABLE (3yr term)

Richard A. Lapierre 2021

ASSISTANT TOWN CLERK

Brynn L. Johnson

BUILDING COMMISSIONER/Zoning Enforcement Officer (1yr term)

Duane Amos (Local)	2023
William Cassanelli Alternate	2020
David McRae Alternate Interium	2020

BUILDING AND PROPERTY REUSE COMMITTEE

(2 Selectmen, 1 finance Committee Rep. One Planning Board Rep., Utilities & Facilities Supt., Fire Chief, Five Citizens at Large—no expiration date)

Corey Lacaire
 Carl Kwiatkowski
 Robert Parsons
 Christopher Bowen
 Jason Ferreira
 Robert Ferreira
 Jonathan Thibault
 Gary Woodbury
 Anthony Pepe
 Bill Krukowski (*Resigned 10/30/20*)

BURNCOAT POND WATERSHED DISTRICT MANAGEMENT

SPENCER REPRESENTATIVE (1yr term)

VACANT

CAPITAL IMPROVEMENT PLANNING (1yr term Selectboard Rep., Finance Committee Rep., Planning Board Rep.; two citizens at large 3yr term)

Select Board - Anthony D. Pepe	2020
Planning Board-Paul Gleason	2021
Planning Board-Shirley Shiver (<i>Resigned 11/23/20</i>)	2021
Finance Committee-Christopher Woodbury	2021
Citizen at Large-Robert Ortiz	2021
Citizen at Large-vacant	

CELEBRATIONS COMMITTEE (3yr term)

David B. Darrin	2020
Lynne Porretti	2022
Wendy Berthiaume	2022
Warren Monette	2022

CENTRAL MASS EMS CORP

Arnold Arsenault
Robert Parsons

CENTRAL MASSACHUSETTS REGIONAL PLANNING COMMISSION (1yr term)

Warren Monette (*Board of Selectmen Alternate Delegate*) 8/31/2020

Jonathan Viner (<i>Board of Selectmen Delegate</i>)	8/31/2020
Robert Ceppi (<i>Planning Board Delegate</i>)	8/31/2020

CHARITABLE NEEDS (3yr term 5 members)

Barbara E. Grusell	2021
Paul Lamontagne	2021
Lois Shorten	2021
Claire Harding	2021
Kurt Nordquist	2022

CHIEF OF POLICE

David B. Darrin	3/11/2023
-----------------	-----------

COMMISSIONERS OF OLD CEMETERY (3yr term 3 members)

Edward P. Foresteire	Permanent
Danielle Gebo	2021
Frank X. White	2021
Christopher L. Woodbury (Alternate)	2021

CONSERVATION COMMISSION (3yr term 7 members)

Robert K. Perry	2020
Charles Bellemer	2021
Margaret Emerson	2021
Mary E. McLaughlin	2022
Warren B. Snow	2023

CONSERVATION AGENT

George Russell

CONTRACT COMPLIANCE OFFICER

Thomas M. Gregory

COUNCIL ON AGING (3yr term 7-11 members)

Sandra Fritze	2021
James W. Letendre	2021
Lucinda Puchalski	2022
Scott Conner	2022
John Howard (<i>Resigned June 25, 2020</i>)	2022
Christine Mancini	2021
Susan Arsenault	2023
Sheila Phoenix	2023
Rachel Sugalski (Alternate)	2023

CULTURAL COUNCIL (3yr term 9 members)

Rachel Faugno*	2021
Diane Johnson*	2021
Janice Peters*	2023
John Green Jr.*	2023
Paul M. Gleason	2022
Mercedes Villegas	2022
(*2 nd consecutive term)	

DIRECTOR OF THE OFFICE OF DEVELOPMENT AND INSPECTIONAL SERVICES

Paul Dell’ Aquilla (*resigned October 29, 2020*)

DIRECTOR OF OFFICE OF FINANCE

VACANT

DISABILITY COMMISSION (3yr term 5 members)

Jeanne M. Desmarais (<i>deceased May 30, 2020</i>)	2021
--	------

DISASTER ANIMALS RESPONSE TEAM

VACANT

ECONOMIC DEVELOPMENT COMMITTEE

(9 Residents: 2 Selectmen, 1 Planning Board Member, 6 Representatives from the Business Community-5 year Terms)

Joseph M. Smith (Resident)	2021
C. Michael Toomey (Resident)	2020
Shirley Shiver (Planning Board Representative) (<i>resigned November 23, 2020</i>)	2021
Christopher L. Woodbury (Resident)	2022
Anthony D. Pepe, Jr. (Selectman)	2023
Wendy Beauvais (Business Community)	2021
John F. Stevens (Resident)	2024
Marc Seguin (Business Community)	2021
Warren Monette (Selectman)	2021
Brian Graeff (Resident)	2021

EEO OFFICER

Thomas M. Gregory

SPENCER EMERGENCY MANAGEMENT AGENCY (SEMA)

Robert Parsons (Fire Chief), Director

FAIR HOUSING (1yr term 3 members 2 alternates)

3 Vacancies
2 Alt. Vacancies

FENCE VIEWER (1yr term)

Robert H. Dewan	2020
-----------------	------

FINANCE COMMITTEE (3yr term 11 members)

Christopher P. Bowen	2021
Mary E. Braney	2021
Paul E. McLaughlin	2023
William J. Wall, Jr.	2023
Paul G. Bouvier	2022
Christopher L. Woodbury	2023
Dennis O’Leary	2022
Edward Sproul	2021
Nancy Tame	2023

FINANCIAL MANAGEMENT PLANNING COMMITTEE (1yr term 5 members)

Anthony D. Pepe (Selectman)	2020
Thomas Parker (Finance Committee)	2020
Paul McLaughlin (Finance Committee)	2021
William Wall Jr. (Finance Committee)	2021
Gary E. Woodbury (Selectman)	2021
Christopher Woodbury (Capital Improvement Planning Committee)	2021

FIRE CHIEF

Robert P. Parsons, Fire Chief	
Robert P. Parsons, Forest Fire Warden	
William C. Locke, Deputy Forest Fire Warden (retired December 31, 2020)	2020

HARBORMASTER (1yr term)

Douglas Blood	2020
---------------	------

HAZARDOUS WASTE COORDINATOR (1yr term)

Robert Parsons

HEALTH AGENT

Lisa Daoust

HIGHWAY SAFETY COMMITTEE (1yr term)

Russell B. Snow (<i>retired August 27, 2020</i>)	2020
Bill Krukowski (<i>resigned October 30, 2020</i>)	2020

HISTORICAL COMMISSION (3yr term 7 members)

Jean M. Desmarais (<i>deceased May 30, 2020</i>)	2021
Francis T. Lochner	2020
Virginia Davidson	2021
Jacquelyn F. Mushinsky	2021
Robert E. Lucier	2022
Kimberly A. Kates	2023
Anne M. Snow	2022
Mary Baker-Wood	2022

HUMAN RESOURCES AND BENEFITS COORDINATOR

Sarah Gruhin

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY (5yr term 5 members)

INSECT AND PEST CONTROL INSPECTOR (1yr term)

Raymond I. Holmes, Jr. 2021

INSPECTOR OF GAS PIPING & APPLIANCES (1yr term)

James R. Bergeron 2020

Robert F. Wall, Alt. 2020

INSURANCE ADVISORY COMMITTEE (1yr term, representatives from each collective bargaining unit, retiree, personnel bylaw, contract and elected positions)

Mary Baker-Wood (retiree) 2020

Charles Nevue (highway/water/sewer) 2020

Lisa Daoust (personnel bylaw) 2020

Laura Torti (elected) (retired August 31, 2020) 2020

Holly M. Collette (dispatchers) 2020

James Murray (police) 2020

Kim Snyder (clerical) 2020

Bill Krukowski (contract) (resigned 10/30/2020) 2020

LOCAL COMMUNITY ADDICTION ADVISORY COMMITTEE (7 Members: Chief of Police/Designee, Fire Chief/Designee, EMS Medical Director/Designee, Board of Health Agent/Designee, Superintendent of Schools/Designee, One Member of the Board of Selectmen, One Citizen at Large no term expiration)

Therese Grogan (Citizen at Large)

Paul Haughey (Superintendent of Schools)

Robert Parsons (Fire Chief)

Gary Woodbury (Board of Selectmen)

David Darrin (Chief of Police)

Lee Jarvis (Board of Health)

LOCAL EMERGENCY PLANNING COMMITTEE (1yr term 10 members, all staff)

David B. Darrin (Police)

Sandra Fritze, SEMA

Lisa A. Daoust (Board of Health)

Robert P. Parsons (Fire)

James Laplante (Sewer)

Paul Dell'Aquila (Planning Board) Resigned October 29 2020

Paul Haughey (Supt. of Schools)

Thomas Gregory (Town Administrator)

Darwin Irish (FlexCon)

Bill Krukowski (U&F) Resigned October 30, 2020

George Russell (Conservation Agent)

MUNICIPAL HEARINGS OFFICER/PARKING CLERK (3yr term)	
Kurt A. Nordquist	2022
MUNICIPAL LIAISON TO STATE ETHICS COMMISSION	
Thomas M. Gregory	
PARKS AND RECREATION COMMISSION (Appointed)	
(3yr term 4 members)	
Corinne Kennedy	2021
Robert Churchey	2023
Lynne Porretti	2022
Jason Ferreira	2022
PLANNING BOARD (5yr term, 3 members 2 alternate)	
Shirley A. Shiver <i>(resigned November 23, 2020)</i>	2021
Paul Gleason	2021
Maria H. C. Reed	2023
Robert J. Ceppi	2022
Jonathan Viner	2024
Jeffrey Butensky	2020
PUBLIC WEIGHER (1yr term)	
Karen Hubacz-Kiley	2021
PLUMBING INSPECTOR (1yr term)	
Robert Wall	2021
James Bergeron, Alt.	2020
QUABOAG VALLEY BUS. ASST. COORD (1yr term)	
John F. Stevens	2020
REGISTRARS OF VOTERS (3yr term, 3 Registrars 1 Clerk)	
Elizabeth T. McPherson <i>(Resigned June 1, 2020)</i>	3/31/2021
Brenda L. Cloutier <i>(finished McPherson Term)</i>	3/31/2021
Patricia Woods	3/31/2022
Eleanor F. O'Connor	3/31/2023
Laura J. Torti, Town Clerk <i>(Retired August 31, 2020)</i>	
Lisa Johnson, Interim Town Clerk	
SAFETY OFFICER	
David B. Darrin	
SCM ELDERBUS REPRESENTATIVE (1yr term)	
Pamela Woodbury	2020
SEALER OF WEIGHTS AND MEASURES (1yr term)	
John Biancheria	2020

SEMA

Robert Parsons

SEMA Director of Operations (1 yr term)

Sandra Fritze

2020

SENIOR CENTER PROGRAM DIRECTOR/COORDINATOR

Pamela Woodbury

SEXUAL HARASSMENT COMPLAINT OFFICER (1yr term)

Thomas M. Gregory

SUPERINTENDENT OF SCHOOLS

Dr. Paul Haughey

TAX TITLE CUSTODIAN (1yr term)

Rebecca M. Forand

2020

TOWN PLANNER

Paul Dell' Aquila (*Resigned October 29, 2020*)

Todd A. Miller

TRANSPORTATION PLANNING ADVISORY GROUP (1yr term)

William J. Lehtola

2020

TRANSPORTATION REPRESENTATIVE (1yr term)

William J. Lehtola

2020

CHIEF PROCUREMENT OFFICER

Thomas M. Gregory

UTILITIES & HIGHWAY SUPERINTENDENT

Bill Krukowski (*Resigned October 30, 2020*) Steven J. Tyler (*Interim*)

**VETERANS SERVICES DIRECTOR/AGENT &
VETERANS GRAVES REGISTRATION OFFICER (1yr term)**

Timothy Gagnon

2020

WIRING INSPECTOR (1yr term)

Norman D. Bassett

2021

Michael H. Sweet, Alt.

2020

ZONING BOARD OF APPEALS (3yr term 3 members 2 alternates)

Allan P. Collette

2021

Steven J. Tyler (*Alternate*)

2021

Alyce Johns

2020

C. Robert Emerson (*deceased November 28, 2020*)

2021

REPORT OF THE TOWN CLERK

The Office of the Town Clerk serves as a direct link between the residents of Spencer and their local government. Not sure who to call? Contact the Town Clerk and you will be directed to the appropriate municipal office.

The Town Clerk is responsible for preparing for and presiding over all local and state elections serving as the Chief Elections Official. Voter registration records are maintained by the Town Clerk's Office and voter registration can be done at the Town Hall anytime during regular business hours, with special additional hours for registration held prior to elections and town meetings.

As the Official Certifier of Records, the Town Clerk records and certifies all official acts of the Town including Town Meeting actions and appropriations, as well as Planning and Zoning Board decisions. As Town Archivist, the maintenance, disposition and preservation of municipal archival records (some of which are close to 300 years old) are in the custody of the Town Clerk. The Office also provides certified copies of vital records (births, marriages, deaths) and assists with genealogical research.

The Town Clerk's Office issues Dog Licenses, Underground Storage Licenses, Business Certificates, and Burial Permits as part of the Town's public health and safety requirements.

Each year the Town Clerk's Office conducts the Annual Census which not only provides important statistical and demographic information but is also used to maintain active voter and street lists, and provides information to the State for the compilation of the Prospective Juror File Status Report which lists all potential jury candidates and is available at the Town Hall.

2020 was a year that most of us won't forget any time soon; while it started out with our office eagerly preparing for the upcoming Presidential Primary, we soon became involved, as did all government offices, in planning for the protection and safety of our community and those who served it. Every day brought new challenges to meet and changes to adapt to, from postponed Annual Town Meetings to rescheduled Annual Town Elections, I am proud of the way the staff at the Town Clerk's Office was able to meet the demands of the continually changing election requirements, along with the tremendous amount of planning for public and worker safety. None of this would have been possible without the assistance of all the other departments at Town Hall, along with our Highway, Utility, Police, Fire and Health Departments as well as the dedicated and hardworking staff of the Town Clerk's Office.

It was during this challenging year that I was forced to make another difficult decision: because of ongoing health issues, I felt that I could no longer serve my community to the fullest extent of my capabilities. Those who know me, know that I do not take my responsibilities to my community lightly and I did not feel it would be right to remain in office if I could not give 110%. Thus, with great sadness, I retired on August 31st. I will forever be grateful for having had the opportunity to serve the citizens of Spencer and will cherish the many friends I have made and citizens I have come to know over the years.

A special thank you to Dr. Hicks for helping me to make the transition to retirement and for his leadership in finding a very competent replacement. His support during this difficult time was of great comfort to me.

Laura J. Torti, Town Clerk

**Town of Spencer
Special Town Meeting Minutes
February 13, 2020
Memorial Town Hall**

- I. The Moderator called the meeting to order at 7:10 p.m.
 - a) Announced there was a quorum.
 - b) Waived the Reading of the Return of the Warrant.
 - c) Declared that the meeting was posted in accordance of the law.

- II. Pledge of Allegiance led by Town Clerk Laura Torti.

- III. Moment of Silence for Robert Boucher, Pamela Crawford, and Gurlie Perron.

- IV. Thanks to Spencer Cable Access for their continued service in broadcasting Town Meetings

- V. The Moderator recognized
 - a. Town Planner Paul Dell' Aquila who made a presentation updating the public on the status of the Open Space Plan development and future events to allow the opportunity for the public to provide further input into the process.
 - b. Chairman of the Board of Registrars of Voters Eleanor O'Connor who made a presentation regarding early voting for the March presidential preference primary, absentee voting for the March presidential primary, voting hours for the March presidential primary on March 3rd, and various deadlines in regards to the process for candidates and voters in regards to the annual town election in May.

- VI. Moderator Remarks: Mr. Shemeth noted on this date in history in 1689 the British Parliament adopted the English Bill of Rights which served as the basis of our own nation's liberties and on this day in 1861, Abraham Lincoln was officially declared the winner of the 1860 presidential election. He further noted that on this day in history in 1936 the first social security checks were placed in the mail. The Moderator also noted that on this day in 1958, the T-Bird was released for sale in the United States. The Moderator recognized the efforts of the Spencer Celebration Committee in sponsoring the successful annual Christmas Parade and also recognized the success of the Christmas tree lighting ceremony in promoting a sense of community spirit. Mr. Shemeth thanked the organizers of the Holiday Craft Fair held at the Spencer Town Hall in early December for showcasing local crafters and supporting the efforts of the Celebrations Committee.

- VII. The Moderator Reviewed the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from "Town Meeting Time: A Handbook of Parliamentary Procedure," and that a copy is available at the podium for reference.

The following articles were voted upon:

The Finance Committee recommended approval of this article.

Article I: *The Moderator declared a unanimous vote* to appropriate Ten Thousand Dollars and No Cents (\$10,000.00) to Town Counsel Services (Account #11151-57000) by transferring said sum from previously certified and available Free Cash.

The Finance Committee recommended approval of this article.

Article 2: *The Moderator declared a unanimous vote* to authorize the conveyance of a utility easement to Massachusetts Electric Company and to Verizon New England on parcel U09-15 as the Board of Selectmen deems necessary and appropriate and in the best interest of the Town, and to authorize the Board of Selectmen to negotiate, execute, and deliver any and all instruments required to make such conveyance.

The Finance Committee recommended approval of this article.

Article 3: *The Moderator declared a vote of 193 in favor and 3 opposed* to appropriate Forty-Five Thousand Dollars and No Cents (\$45,000.00) for the purpose of designing and engineering the code-compliant reuse of the Maple Street School, located at 68 Maple Street, for Senior Center purposes, including all expenses related and incidental thereto, and to meet said appropriation by transferring said amount from certified and available Free Cash.

The following people spoke on this article: Selectmen Gary Woodbury and Ralph Hicks, COA Chair Christine Mancini, COA Director Pamela Woodbury, Town Administrator Thomas Gregory, former U&F Supt. and Spencer Resident Steven Tyler, Robert Cirba 21 Summit St., and Heidi Brenke-Malone 128 Mechanic St.

A motion to adjourn was made by Ralph Hicks, seconded by Gary Woodbury. The meeting concluded at 8:05 p.m.

Respectfully submitted,

Laura J. Torti
Town Clerk

Presidential Primary
March 3, 2020

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 8:00 p.m.

The following election officers were appointed for Precinct #1:

Warden: Dianne Scanlon
Clerk: Diane Johnson
Inspectors: Karen Gaucher, Lucinda Puchalski, Cynthia Marshall,
Gail McInnes
Deputy Inspectors: Louise Ethier, Rose Hale

16 absentee ballots and 53 early ballots were cast in this precinct. 476 ballots were handed out by the Inspectors, of these; six were spoiled, making a total of 539 ballots cast. The ballot box registered 538 ballots cast at the closing of polls. 1 ballot was hand counted from the auxiliary compartment. 2 UOCAVA/specially qualified ballots were counted in the Town Clerk's Office as required by statute.

The following election officers were appointed for Precinct #2:

Warden: Peter McGinn
Clerk: Virginia Fanning
Inspectors: Bruce Herholz, John Wilson, Barbara Braney, Nancy Richardson, Irene
Gadbois, Marie McDevitt
Deputy Inspectors: Theresa Ethier, Donald Clough

11 absentee ballots and 62 early were cast in this precinct. 429 ballots were handed out by the Inspectors, of these 12 were spoiled, making a total of 490 ballots cast. The ballot box registered 489 ballots cast at the close of polls. 1 ballot was hand counted from the auxiliary compartment. Four UOCAVA/specially qualified ballots were counted in the Town Clerk's Office as required by statute. 1 provisional ballot was taken but was not counted after research showed the provisional voter was not a registered voter.

The following election officers were appointed for Precinct #3:

Warden: William Lehtola
Clerk: Judith Fortin
Inspectors: Ann Austin, Mercie Vinton, Kathleen Beford, Nancy Herholz
Deputy Inspectors: Ram Moensad, Winfred Bouley

16 absentee ballots and 84 early ballots were cast in this precinct. 448 ballots were handed out by the Inspectors, of these, 5 were spoiled making a total of 543 ballots cast. The ballot box registered 542 ballots cast at the close of polls. 3 ballots were hand counted from the auxiliary compartment. 3 UOCAVA/specially qualified ballots were counted in the Town Clerk's Office as required by statute.

The following election officers were appointed for Precinct #4:

Warden: Mary Baker Wood
Clerk: Susan Lacaire
Inspectors: Richard Braney, Ronald Fortin, Robert Gadbois, Louise Small
Deputy Inspectors: Betsy Arakelian, Maria Lamoureux

9 absentee ballots and 69 early ballots were cast in this precinct. 543 ballots were handed out by the Inspectors, of these, 4 were spoiled making a total of 617 ballots cast. The ballot box registered 614 ballots cast at the close of polls. 3 ballots were hand counted from the auxiliary compartment. The counting and tabulation ended at 12 midnight.

Tabulators: Assistant Town Clerk Brynn Johnson and Election Assistant Casey Lacaire
Early Voting: Election Assistants Nicole Cloutier and Lucinda Puchalski
Early Voting Senior Worker Assistant: Maureen Mannix

Laura J. Torti
Town Clerk

Town of Spencer		Presidential Primary				3/3/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total	
Presidential Preference - Democrat						
Blanks	0	1	1	1	3	
Deval Patrick	1	1	3	4	9	
Amy Klobuchar	1	3	11	4	19	
Elizabeth Warren	55	46	47	71	219	
Michael Bennet	0	0	0	0	0	
Michael R. Bloomberg	43	36	41	43	163	
Tulsi Gabbard	3	8	4	2	17	
Cory Booker	0	0	0	0	0	
Julian Castro	0	1	1	0	2	
Tom Steyer	5	3	6	2	16	
Bernie Sanders	108	120	109	114	451	
Joseph R. Biden	150	118	123	179	570	
John K. Delaney	0	0	2	0	2	
Andrew Yang	0	0	1	1	2	
Pete Buttigieg	8	11	15	6	40	
Marianne Williamson	0	1	1	1	3	
No Preference	1	5	1	4	11	
Write Ins:				1	1	
Andrew Yang				1	1	
Trump	1				1	
Mikhail Bokunin		1			1	
					0	
Total	376	355	366	434	1531	
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total	
State Committee Man - Democratic						
Blanks	103	90	82	121	396	
William R. Shemeth, III	272	263	284	312	1131	
Write-Ins:					0	
Mikloa Milgate				1	1	
WM Shemeth	1				1	
Pyotr Kropotkin		1			1	
Patrick Woodbury		1			1	
					0	
					0	
Total	376	355	366	434	1531	
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total	
State Committee Woman - Democratic						
Blanks	97	83	77	119	376	
Laura L. Jette	279	271	289	315	1154	

Write-Ins:					0
Blank					0
Emma Goldman		1			1
					0
					0
Total	376	355	366	434	1531
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Group- Democratic					
Blanks	224	207	207	271	909
Group	152	148	159	163	622
Total	376	355	366	434	1531
Town Committee - Democratic					
Blanks	9617	8993	8983	11271	38864
William R. Shemeth, III	181	168	180	198	727
Nancy Tame	157	152	162	174	645
Linette E. Powell	161	151	162	179	653
Carol T. Shemeth	161	153	160	175	649
William R. Shemeth, Jr.	175	155	164	182	676
Ralph E. Hicks	202	216	215	228	861
Christine F. Hicks	174	184	178	197	733
Amber L. Start	165	157	162	171	655
Anne M. Gobi	245	257	253	297	1052
Harriet Gobi	184	185	197	206	772
Lisa M. Gobi	183	178	201	212	774
Brian J. Gobi	192	188	206	219	805
Tara L. Donohue	171	167	179	193	710
Kenneth C. Nosek	159	151	161	183	654
Rachel Faugno	163	155	167	173	658
Richard A. D'amato	183	158	174	192	707
James R. Driscoll, Jr.	170	156	166	179	671
Brendan K. Keefe	164	153	162	177	656
Eleanor F. O'Connor	166	152	168	195	681
Michael D. Malone	164	158	164	181	667
Write-Ins:					0
John Vaughn			1		1
Benjamin Reesch				1	1
Wilfred Breault				1	1
Sally Breault				1	1
Denise Lacroix				1	1
Mitchel Gurk				1	1
Cathy Gemme				1	1
Larry Fine				1	1
Toni Berthiaume				1	1
Donna Harvey	1				1
Bob Benoit	1				1
Patrick Donahue		1			1

James Garder		1			1
Marquerite Fischer		1			1
Total	13139	12390	12565	15190	53284
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Presidential Preference - Republican					
Blanks	0	1	0	0	1
William F. Weld	11	6	9	12	38
Joe Walsh	1	0	1	1	3
Donald J. Trump	150	129	168	165	612
Roque"Rocky"DeLaFuente	0	0	1	1	2
No Preference	1	0	0	1	2
Write-Ins:					0
Mitt Romney			1		1
Tom Steyer			1		1
Bloomberg				1	1
Total	163	136	181	181	661
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Man - Republican					
Blanks	35	29	45	35	144
Michael J. Valanzola	128	107	134	145	514
Write-Ins:					0
Jackson Paul			1		1
Jessie St Peter			1		1
Gary Woodbury				1	1
Total	163	136	181	181	661
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Woman - Republican					
Blanks	20	21	34	29	104
Lindsay A. Valanzola	87	David	101	94	341
Jordan Willow Evens	56	56	46	57	215
Write Ins:					0
Tony Toscano				1	1
Total	163	136	181	181	661
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Town Committee - Republican					
Blanks	5665	4757	6329	6298	23049
Write Ins:					0
Jonas Vaughn			1		1
Jackson Paul			1		1
Kimberly Hider			1		1
Dennis Brunelle			1		1
Patrick Woodbury			1		1
Chris Woodbury			1		1

Allan Letendre			1		1
Frank White		1		1	2
John Howard	1			1	2
William McComas	1				1
Frank White	1				1
Don Rice	1				1
Leo Douette	1				1
Corey Lacaire		1			1
Tamas Richard		1			1
Total	5670	4760	6336	6300	23066
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Presidential Preference - Green-Rainbow					
Blanks	0	0	0	0	0
Dario Hunter	0	0	0	0	0
Sedinam Kinamo Christin Moyowasifa-Curry	0	0	0	0	0
Kent Mesplay	0	0	0	0	0
Howard Hawkins	0	0	2	0	2
No Preference	0	0			0
Write-Ins:					0
Bernie Sanders	1				1
Total	1	0	2	0	3
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Man - Green-Rainbow					
Blanks	1	0	2	0	3
Write-Ins:	0	0	0	0	0
Total	1	0	2	0	3
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Woman - Green-Rainbow					
Blanks	1	0	2	0	3
Write-Ins:	0	0	0	0	0
Total	1	0	2	0	3
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Town Committee - Green-Rainbow					
Blanks	8	0	2	0	10
Write-Ins:		0	0	0	0
Anne Gobi	1				1
William Shemeth	1				1
Total	10	0	2	0	12
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Presidential Preference - Libertarian					
Blanks	0	0	0	0	0
Arvin Vohra	0	0	0	0	0
Vermin Love Supreme	0	0	0	0	0

Jacob George Hornberger	1	0	0	0	1
Samuel Joseph Robb	0	0	0	0	0
Dan Taxation Is Theft Behrman	0	0	0	1	1
Kimberly Margaret Ruff	0	2	0	0	2
Kenneth Redd Armstrong	0	0	0	0	0
Adam Kokesh	0	0	0	0	0
Jo Jorgensen	0	0	0	0	0
Max Abramson	0	0	0	0	0
No Preference	0	1	0	1	2
Write-Ins:	0	0	0	0	0
Total	1	3	0	2	6
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Man - Libertarian					
Blanks	1	3	0	2	6
Write-Ins:			0		0
			0		0
					0
Total	1	3	0	2	6
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
State Committee Woman - Libertarian					
Blanks	1	3	0	1	5
Write-Ins:			0		0
Elizabeth Warren				1	1
					0
Total	1	3	0	2	6
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Town Committee - Libertarian					
Blanks	10	30	0	20	60
Write-Ins:	0	0	0	0	0
					0
					0
Total	10	30	0	20	60

Total registered voters: 7,981
Total ballots cast: 2,201
Total voter turnout: 28%

**Annual Town Election
June 23, 2020**

In accordance with the warrant, the polls opened at noon. and closed at 7:00 p.m.

The following were appointed election officers for Precinct #1

Warden: Diane Johnson
Clerk: Robert Gadbois
Inspectors: Karen Gaucher, Gail McInnes, Janice Peter, Winifred Bouley

Five absentee ballots were cast in this precinct. Eighty early ballots were cast in this precinct. One Hundred and Seventeen ballots were handed out by the inspectors. Of these, one was spoiled, making a total of Two Hundred and One ballots cast. The ballot box registered One Hundred Ninety Five ballots cast at the closing of the polls. Six ballots were hand counted from the auxillary compartment.

The following were appointed election officers for Precinct #2

Warden: Peter McGinn
Clerk: Mary Braney
Inspectors: Sandra Fritze, Bruce Herholz, Barbara Braney

Four absentee ballots were cast in this precinct. One Hundred and One early ballots were cast in this precinct. One hundred and Thirteen ballots were handed out by the inspectors. Of these, Four were spoiled, making a total of Two Hundred Fourteen ballots cast. The ballot box registered Two Hundred Fourteen ballots cast at the closing of the polls.

The following were appointed election officers for Precinct #3

Warden: William Lehtola
Clerk: Judith Fortin
Inspectors: Mercie Vinton, Kathleen Beford, Nancy Herholz, Louise Small

Four absentee ballots were cast in this precinct. One Hundred and Two early ballots were cast in this precinct. Two Hundred and Thirty Nine ballots were handed out by the inspectors.. Of these, Two were spoiled, making a total of Two Hundred and Forty One ballots cast. The ballot box registered Two Hundred and Thirty Six ballots cast at the closing of the polls. Five ballots were hand counted from the auxillary compartment.

The following were appointed elections officers for Precinct #4

Warden: Diane Ledoux
Clerk: Mary Baker Wood
Inspectors: Richard Braney, Ronald Fortin, Lucinda Puchalski, Irene Gadbois

Six absentee ballots were cast in this precinct. Ninety Seven early ballots were cast in this precinct. One Hundred and Twenty Six ballots were handed out by the inspectors. Of these, Two were spoiled, making a total of Two Hundred and Twenty Eight ballots cast. The ballot box registered Two Hundred and Twenty Three at the closing of the polls, Five ballots were hand counted from the auxillary compartment.

Tabulator: Brynn Johnson and Casey Lacaire
Election Assistants: Heather Gaucher, Cynthia Marshall
Registrars: Patricia Woods, Eleanor O'Connor

The counting and tabulation was completed by 11:30 p.m.

Laura J. Torti
Town Clerk

Town of Spencer	Annual Town Election				6/23/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Selectman (vote for two) 3 year term					
Blanks	43	43	39	44	169
Ralphs E. Hicks	160	166	182	175	683
Warren A. Monette	105	99	126	119	449
John J. Howard	93	117	128	117	455
Write-ins:					0
Kurt Nordquist			1		1
Donald Berthiaume		1	1		2
Dennis Brunette			1		1
Donna O'Handley			1		1
Chris Woodbury	1	1	1		3
Bob Cirba			1		1
Missy Car			1		1
Mitchell D. Gurk				1	1
Rich Nelson Jr		1			1
Total	402	428	482	456	1768

Town of Spencer	Annual Town Election				6/23/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Treasurer/Collector (Vote for one) 3 year term					
Blanks	8	8	8	8	32
Rebecca M. Forand	157	158	194	164	673
Gregory Adam Rosum	36	48	39	55	178
Write-ins:					0
Mitchell D. Gurk				1	1
					0
Total	201	214	241	228	884

Town of Spencer	Annual Town Election				6/23/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Assessor (3 year term)					
Blanks	40	36	52	48	176
Pamela A. Woodbury	160	178	188	179	705
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
Sally Kennedy	1				1
Total	201	214	241	228	884

Town of Spencer	Annual Town Election				6/23/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - E. Brookfield Rep (3 Year term)					
Blanks	32	43	50	38	163
Michael Ethier	158	168	189	184	699
Write-ins:					0
Donna O'Handley			1		1
Scott Griffin			1		1
Mitchell D. Gurk				1	1
Robert Cirba				1	1
Chris Woodbury	6	3		3	12
Robert Orne				1	1
Robert Ortiz	1				1
Ortiz	1				1
Kate Campenelli	2				2
M Torti	1				1
Total	201	214	241	228	884

Town of Spencer	Annual Town Election				6/23/20
	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Spencer-East Brookfield Regional School Committee - Spencer Rep - 3 Year					
Blanks	159	169	209	189	726
Write Ins:					0
Vincent Cloutier			2	1	3
Carrie Gobi			1		1
Kurt Nordquist		3	1		4
Chris Woodbury	15	22	13	12	62
Robert Ortiz	4	6	4	9	23
Bob Cirba		6	2	5	13
Debbie Lavallee			1		1
Donna O'Handley			1		1
Gary Herl			1		1
Ralph Hicks			2		2
Eric Monette			1		1
Jackson Paul			1		1
Kate Campenelli	7		1		8
Cassie Cormier			1		1
Mitchell D. Gurk				1	1
Marcus Torti	1			1	2
Richard Monette	1			1	2
Bill Shemeth III				1	1
Pedro Rodriguez				1	1
Lawrence Dufault				1	1
Jeff Berthiaume				1	1
Ken Nosek				1	1
Paul Bourier				1	1

Todd Gatto					1	1
Allen Letendre					1	1
Wendy Pelchat					1	1
Ken Brindle	1					1
Andrew Dalpe	2					2
Ortiz	3					3
Rich Ortiz	1					1
Josh Gaucher	1					1
Michael Mercadante	1					1
Paul Bouvier	3					3
Don Rice	1					1
Bo Fritze	1					1
Pamela A. Woodbury		2				2
Thomas Gregory		1				1
Jason Monette		1				1
Michael Gadbois		1				1
Dick Gardner		1				1
Matthew Herholtz		1				1
Gary Woodbury		1				1
						0
Total	201	214	241	228		884

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Southern Worc. County Regional School Dist. (3 year term)					
Blanks	41	35	49	40	165
Robert L. Zukowski	160	178	191	186	715
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
Rick Barrell				1	1
Matt Herholz		1			1
					0
					0
					0
Total	201	214	241	228	884

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Water Commissioner 3 year term					
Blanks	32	35	38	33	138
Norman C. Letendre, Jr.	169	177	202	194	742
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
Francis X White		1			1
Bo Fritze		1			1
					0

Total	201	214	241	228	884
-------	-----	-----	-----	-----	-----

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
--	--------	--------	--------	--------	-------

Park Commissioner 3 year term

Blanks	37	34	48	39	158
William R. Shemeth, III	160	178	192	187	717
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
Tony Toscano				1	1
Warren Monette	2				2
Donald Trump	1				1
Don Rice	1				1
Michael Girardi		1			1
Robert Churchey		1			1
					0
					0
					0

Total	201	214	241	228	884
-------	-----	-----	-----	-----	-----

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
--	--------	--------	--------	--------	-------

Library Trustee 3 year term

Blanks	168	179	189	186	722
Write-ins:					0
Donna O'Handley			2		2
Alyson Russo	13	17	41	21	92
Rachael Faugno	4	7	1	8	20
Carolyn Bain			1		1
Allison Berthiaume			2		2
Brenda Cloutier			2		2
Shain King			1		1
Linda Spencer			1		1
Brenda Metterville			1		1
Mitchell D. Gurk				1	1
Dan Durkin				1	1
Francis X White				2	2
Mary Ann Slack				1	1
Alyson Bethiaume	1			1	2
Victoria Mariano				1	1
Lynn Dobson				1	1
Chris Woodbury				1	1
Inese Benks				1	1
Patricia Dafault				1	1
Marguerite Sweet				1	1
Misc.				1	1
Amy Paul	1				1

Sue Lacaire	1				1
Michelle Scannell	1				1
Caitlyn Mckeon	1				1
Mary Braney	1				1
Keith Brindle	1				1
Richard Monette	1				1
Andrew Dalpe	2				2
Mary Baker Wood	4				4
William George	1				1
Debbie Kirk	1				1
Holly Wiersma		1			
Nancy McComas		1			
Elizabeth Spraul		2			
Ralph DiChira		2			
Matt Girguere		1			
Marie Lamereaux		1			1
Kirk Doucette		1			1
Kurt Nordquist		2			2
					0
Total	201	214	241	228	884

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Board of Health 3 year term					
Blanks	42	31	60	41	174
Daniel C. Shields	159	183	179	184	705
Write-ins:					0
Donna O'Handley			1		1
Lee Jarvis			1		1
Mitchell D. Gurk				1	1
Lilly Lund				1	1
Valerie Fasano				1	1
					0
Total	201	214	241	228	884

Town of Spencer Annual Town Election 6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Tree Warden 3 year term					
Blanks	29	20	40	36	125
Raymond Holmes	172	194	200	191	757
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
					0
					0
Total	201	214	241	228	884

Town of Spencer

Annual Town Election

6/23/20

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Sewer Commissioner 3 year term					
Blanks	43	34	42	36	155
Lawrence H. Dufault	158	179	198	189	724
Write-ins:					0
Donna O'Handley			1		1
Mitchell D. Gurk				1	1
Mike Oxmaul				1	1
Toni Berthiaume				1	1
Francis X White		1			1
					0
Total	201	214	241	228	884

Town of Spencer

Annual Town Election

6/23/20

Town of Spencer
Annual Town Meeting Minutes
June 30, 2020
David Prouty High School Gymnasium

- VIII. Call the meeting to order at 7:00 p.m.
- d) Announcement of a quorum. The Moderator noted for the record that Board of Selectmen in consultation with and approval of the Moderator in accordance with the authority granted by and in accordance with the legal procedures required by An Act Relative to Municipal Governance During the COVID -19 Emergency on June 15th lowered the 100 voter Annual Town meeting quorum requirement pursuant to the Town's By-laws, Article 1, Section 4 to 50 voters for the 2020 Spencer Annual Town Meeting only and that proper notification was made to the MA Attorney General by the Spencer Town Clerk. Quorum was met by 102 members being present.
 - e) Waive the Reading of the Return of the Warrant.
 - f) Declare that the meeting was posted in accordance of the law.
- IX. Review the procedure for being recognized, amending articles, and how articles would be presented and voted upon, noting that the Town Meeting is governed with guidance from "Town Meeting Time: A Handbook of Parliamentary Procedure," and that a copy is available at the podium for reference. The Moderator reviewed the safety procedures for conducting the meeting, safety precautions, and dismissal procedure at the end of the Meeting to adapt to the COVID- 19 safety guidelines as drafted by local public safety and health
- X. Pledge of Allegiance led by Chairman of the Spencer Board of Selectmen Anthony Pepe.
- XI. National Anthem led by James Pervier
- XII. Moment of silence was held for Mary Madden, Jean Desmarais, Rodney Foisy, David Mainville, Evelyn Anderson, James Laney, Pauline Cassavant, and Lawrence Mullaney.
- XIII. The Moderator thanked Spencer Cable Access for taping the Annual Town Meeting for rebroadcast and for assisting with the sound set-up. The Moderator thanked the regional School district, and the Fire Chief and volunteers for setting up and providing support services for the Annual Town Meeting.
- XIV. The Moderator introduced himself, the Town Clerk, members of the Board of Selectmen, and the Finance Committee.
- XV. The Moderator thanked the Town Clerk, Registrars, and Volunteers for their efforts during these extraordinary times with the exceptional job they did in conducting the vote by mail and in person Annual Town Election as well as the preparation for the Annual Town Meeting.
- XVI. The Moderator asked that first responders (police, fire, emergency services, doctors, and nurses) stand and recognized them for their efforts and sacrifices during these extraordinary times.

XVII. The Moderator asked that essential workers stand and recognized them for their efforts and sacrifices during these extraordinary times.

XVIII. The Moderator asked that all veterans and current members of the military stand and recognized them for their efforts and sacrifices during these extraordinary times noting that the community did not have the opportunity to celebrate Memorial Day with the usual ceremonies.

Article 1: *The moderator declared the motion (Woodbury/Hicks) carried to* appropriate the sum of Four Hundred Thirty Six Thousand One Hundred Dollars and No Cents (\$436,100.00) for construction phase services related to code compliance improvements to the Senior Center located at 68 Maple Street, including engineering, design, construction and all incidental and related costs and expenses, and to meet said appropriation by transferring said sum from previously certified and available Free Cash; or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*
Finance Committee recommended approval. The roll call vote was 8 in favor and 1 opposed.

Christine Mancini, Chairperson of the Council on Aging, 55 Borkum Rd, spoke on this article.

Article 2: *The moderator declared the motion (Woodbury/Hicks) carried to* amend its Fiscal Year 2020 Operating Budget by appropriating the sum of Eighty Six Thousand Five Hundred Dollars and No Cents (\$86,500.00) to the following various accounts to cover additional expenses and further to transfer said sum from previously certified and available Free Cash to meet said appropriation:

Department	Account	Amount
Snow and Ice Control Expenses	11423-57000	\$24,000
ODIS Expenses	11250-57000	\$15,000
Police Department Salaries	11210-51000	\$14,000
Police Department Expenses	11210-57000	\$3,000
Town Accountant Expenses	11135-57000	\$12,000
Board of Health Salaries	11510-51000	\$15,000
Board of Health Expenses	11510-57000	\$3,500
TOTAL		\$86,500

or take any action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 3: *The moderator declared the motion (Woodbury/Howard) carried to* transfer the sum of One Hundred Ninety Eight Thousand Two Hundred Ninety Four Dollars and No Cents (\$198,294.00) from Debt Service (Account #11710-59000) to Long Term Debt Interest (Account #11710-59100); or take any action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 4: *The moderator declared the motion (Pepe/Woodbury) carried to* transfer the sum of Forty Six Thousand Dollars and No Cents (\$46,000.00) from General Insurance (Account #11900-57000) to Fire Department Expenses (Account #11220-57000); or take any action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 5: *The moderator declared the motion (Howard/Hicks) carried to* transfer the sum of Ten Thousand Dollars and No Cents (\$10,000.00) from Tax Title Expenses (Account #11158-57000) to Treasurer & Collector Expenses (Account #11145-57000); or take any action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 6: *The moderator declared the motion (Berthiaume/Hicks) carried to* transfer the sum of Three Thousand Five Hundred Dollars and No Cents (\$3,500.00) from Tree Warden Salaries (Account #11494-51000) to Tree Warden Expenses (Account #11494-57000); or take any action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 7: *The moderator declared the motion (Howard/Pepe) carried to* transfer Twenty Thousand Five Hundred Dollars and No Cents (\$20,500) from Parks and Recreation Salaries (Account #11640-51000) to Parks and Recreation Expenses (Account #11640-57000); or take any action in relation thereto. *(Sponsored by the Town Administrator)*

Finance Committee recommended approval. The roll call vote was unanimous. Finance Committee discussed changing their recommendation and decided not to.

Robert Churchey, Chairperson of the Parks and Recreation Commission spoke on this article.

Article 8: *The moderator declared the motion (Howard/Pepe) carried to* approve a consent agenda consisting of the following actions, or take any action in relation thereto. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article.

- A. Receive, in writing, the reports of the Town Officers and Committees.
- B. Appropriate the sum of money received or to be received from the Chapter 90 State Aid to Highways Program to be expended for construction and/or maintenance upon any state approved road, or for any other authorized purpose, for Fiscal Year 2021, with such funds to be reimbursed 100% from such Program.
- C. Authorize the Board of Selectmen to apply for, accept, and expend the following funds:
 - Community Development Block Grant funds;
 - Community Innovation Challenge Grant funds;
 - District Local Technical Assistance Grant funds; and
 - Other State and Federal grant-in-aid assistance, as appropriate and necessary.

- D. Appropriate the sum of 100% of all fines, penalties, and assessments received in Fiscal Year 2021 as payment under the provisions of Massachusetts General Laws, Chapter 148A, as amended by Chapter 304 of the Acts of 2004, to an account entitled “Building and Fire Code Enforcement Fines.”
- E. Appropriate the sum of 50% of all monies received in Fiscal Year 2021 as payment for the so-called “products,” “conveyance,” “roll-back” or other such tax or payment, other than real estate taxes and related payments-in-lieu-of-taxes, under the provisions of Massachusetts General Laws, Chapter(s) 61, 61A, and 61B to the Land Acquisition Stabilization Fund and the sum of 100% of all monies received from the Commonwealth of Massachusetts as payments from the Forest Products Trust Fund to the Land Acquisition Stabilization Fund.
- F. Authorize the Town Treasurer/Collector to enter into a compensating balance agreement(s) for Fiscal Year 2021 pursuant to Massachusetts General Laws, Chapter 44, Section 53F, and further vote to authorize the Town Treasurer/Collector to borrow such sums of money as he/she may deem necessary, with the consent of the Finance Committee, in anticipation of revenue and/or reimbursements and to issue notes of the Town payable thereof in accordance with applicable law.
- G. Authorize the Board of Selectmen, in conformance with Section 11(m) of the Spencer Governmental Act and Chapter 40, Section 4 of Massachusetts General Laws, to enter into and negotiate the terms thereof, all contracts for the exercise of its corporate powers.

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 9: *The moderator declared the motion (Berthiaume/Hicks) carried to* vote pursuant to the provisions of Chapter 44, Section 53E½ of the Massachusetts General Laws, as most recently amended, to establish fiscal year limitations on expenditures from the revolving funds established by the Town of Spencer General Bylaws “Departmental Revolving Funds”, Article 2, Section 15, approved under Article 7 of the May 4, 2017 Annual Town Meeting, with such expenditure limitations for Fiscal Year 2021 as shown below:

Fund	Spending Limit
Planning Board	\$50,000
ODIS - Wiring Inspector	\$50,000
Parks & Recreation	\$100,000
Council on Aging	\$20,000
Celebrations Committee	\$50,000
Stormwater Management	\$100,000

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 10: *The moderator declared the motion (Howard/Pepe) carried to* vote, as a block, to fix or maintain the salaries of the elected officials for Fiscal Year 2021 as follows:

Board of Selectmen	\$ 0.00	Annually
Moderator	\$ 200.00	Annually
Board of Assessors	\$ 950.00	Annually

Town Treasurer/Collector	\$ 74,052.00	Annually
Town Clerk	\$ 71,893.00	Annually
Water Commissioners	\$ 725.00	Annually
Sewer Commissioners	\$ 725.00	Annually
Board of Health	\$ 725.00	Annually

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 11: *The moderator declared the motion (Berthiaume/Pepe) carried to* vote, as a block, to amend the Personnel Bylaws by deleting Schedule A, Schedule B, and Schedule C, under “Section 2: Compensation” and substituting the following Schedule A, Schedule B and Schedule C; and further, by deleting the position “Wetland & Soils Specialist” and replacing it with the position “Conservation Agent” as shown in bold below:
 (Information Note: The rates in Schedule A generally go up around 2% each year)

Schedule A

Administrative Clerk (part time)	\$16.85	hourly
Animal Control & Inspection Officer	\$37,850.00	yearly
Animal Control On-Call (per diem basis)	\$102.00	daily
Clerk-of-the-Works I	\$19.25	hourly
Clerk-of-the-Works II	\$21.10	hourly
Clerk-of-the-Works III	\$23.50	hourly
Clerk-of-the-Works IV	\$26.50	hourly
Clerk-of-the-Works V	\$31.25	hourly
COA Outreach Worker	\$18.90	hourly
Election Inspectors	\$12.75	hourly
Election Wardens / Clerks	\$13.25	hourly
Engineering Aide I	\$17.95	hourly
Engineering Aide II	\$20.30	hourly
Facilities Maintenance Worker	\$18.90	hourly
Gas Inspector	\$5,810.00	yearly
Harbormaster	\$1,060.00	yearly
Laborer (Seasonal)	\$15.30	hourly
Library Assistant	\$14.30	hourly
Library Page	\$12.25	hourly
Parks & Rec Waterfront Director	\$22.00	hourly
Parks & Rec Water Safety Instructor	\$16.10	hourly
Parks & Rec Head Lifeguard	\$16.10	hourly
Parks & Rec Lifeguard	\$14.30	hourly
Parks & Rec Parking Attendant	\$12.75	hourly
Parks & Rec Coordinator/Clerk	\$18.40	hourly

Plumbing Inspector	\$5,810.00	yearly
Police Dispatcher	\$20.40	hourly
Registrars	\$1,400.00	yearly
Sealer of Weights & Measures	\$4,830.00	yearly
SEMA, Director of Operations	\$2,520.00	yearly
SFD Deputy Chief	\$9,800.00	yearly
SFD Captain	\$20.95	hourly
SFD Lieutenant	\$19.40	hourly
SFD Firefighter – Full Time	\$51,240.00	yearly
SFD Firefighter – On-Call	\$17.85	hourly
Transfer Station Monitor	\$17.35	hourly
Transfer Station Senior Monitor	\$19.40	hourly

Schedule B

Grade	Job Title
Grade 1	Library Associate
Grade 1	Administration Clerk
Grade 2	Tree Warden
Grade 3	Fire Dept Office Manager
Grade 3	Wetland & Soils Specialist Conservation Agent
Grade 3	Reference/Circulation Librarian
Grade 4	Executive Assistant - TA / Board of Selectmen
Grade 4	Children's Librarian / Assistant Director
Grade 4	Veteran Services Officer
Grade 5	Building Inspector / ZEO
Grade 5	Council on Aging Director
Grade 5	Health Agent
Grade 5	Town Planner
Grade 5	Chief Operator - Water Facility
Grade 6	ODIS Director / Town Planner
Grade 6	Library Director
Grade 6	Principal Assessor
Grade 6	Superintendent - WWTP
Grade 6	Town Accountant
Grade 6	Town Clerk
Grade 6	Town Treasurer / Collector
Grade 7	Superintendent - Utilities & Facilities
Grade 8	Fire Chief
Grade 8	Police Chief

Schedule C

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
1	\$18.76	\$19.14	\$19.52	\$20.10	\$20.71	\$21.33	\$22.19	\$23.29
2	\$20.63	\$21.04	\$21.46	\$22.11	\$22.78	\$23.45	\$24.40	\$25.61
3	\$22.71	\$23.16	\$23.61	\$24.33	\$25.05	\$25.82	\$26.85	\$28.18
4	\$24.97	\$25.49	\$25.98	\$26.75	\$27.56	\$28.39	\$29.53	\$31.01
5	\$27.48	\$28.02	\$28.58	\$29.44	\$30.31	\$31.22	\$32.47	\$34.10
6	\$32.96	\$33.62	\$34.29	\$35.32	\$36.38	\$37.47	\$38.97	\$40.92
7	\$39.56	\$40.35	\$41.16	\$42.38	\$43.66	\$44.96	\$46.77	\$49.10
8	\$47.46	\$48.41	\$49.38	\$50.87	\$52.39	\$53.96	\$56.12	\$58.93

or take any other action in relation thereto. *(Sponsored by the Town Administrator)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 12: *The moderator declared the motion (Woodbury/Berthiaume) carried to* transfer from the PEG Access and Cable Related Fund authorized by General Laws Chapter 44, Section 53F³/₄, the sum of One Hundred Twenty Thousand Three Hundred Twenty-Five Dollars and Two Cents (\$120,325.02) as a grant to the Spencer Cable Access and PEG Channels.
Finance Committee recommended approval. The roll call vote was 8 in favor and 1 abstention.

Article 13: *The moderator declared the motion (Hicks/Howard) carried to* vote, as a block, provided that any amount stated herein shall be for the use of the Spencer-East Brookfield Regional School District for Fiscal Year 2021 in accordance with any conditions stated herein and further provided that any stated amount shall be reduced to any lesser amount which shall subsequently be certified by the school committee and certified to the Town to raise and appropriate the sum of Nine Million Three Hundred Sixty Nine Thousand Three Hundred Ninety Three Dollars and No Cents (\$9,369,393.00) for Fiscal Year 2021 for the following purposes:

Spencer-East Brookfield Regional School District Minimum Contribution Account #11300-56000	\$7,174,817
Spencer-East Brookfield Regional School District Additional Assessment Account #11300-56000	\$276,635
Spencer-East Brookfield Regional School District Transportation Assessment Account #11300-56000	\$1,237,297
Spencer-East Brookfield Regional High School Debt Service & Capital Assessment Account #11300-56010	\$680,644

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*
Finance Committee recommended approval. The roll call vote was unanimous.

Gary Pickard, 43 Buteau Rd, Jason Monette, Chairperson of the Spencer East Brookfield Regional School District Committee, 81 Wilson St , Town Administrator Thomas Gregory and Spencer East Brookfield Regional School District Superintendent Dr. Paul Haughey all spoke on this article.

Article 14: *The moderator declared the motion (Hicks/Howard) carried to* raise and appropriate the sum of One Million Four Hundred Sixty-Eight Thousand Seven Hundred Ten Dollars and No Cents (\$1,468,710.00) for Fiscal Year 2021 for the following purposes:

Bay Path Regional Vocational Technical High School Minimum Contribution Account #11300-52000	\$1,294,694
Bay Path Regional Vocational Technical High School Additional Assessment Account #11300-52000	\$0
Bay Path Regional Vocational Technical High School Transportation Assessment Account #11300-52000	\$45,833
Bay Path Regional Vocational Technical High School Debt Serv. & Capital Assessment Account #11300-52000	\$128,183

or take any action in relation thereto. *(Sponsored by the Board of Selectmen)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 15: *The moderator declared the motion (Hicks/Berthiaume) carried to* raise and appropriate the sum of Fifty-Seven Thousand One Hundred Twelve Dollars and No Cents (\$57,112.00) for Fiscal Year 2021 for the following purposes:

Tantasqua Regional School District Non-Resident Tuition Account #11300-52000	\$24,250
Tantasqua Regional School District Non-Resident Transportation Account #11300-52100	\$32,862

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 16: *The moderator declared the motion (Hicks/Woodbury) carried to* raise and appropriate the sum of Seventeen Thousand Forty-Three Dollars and No Cents (\$17,043.00) for Fiscal Year 2021 for the following purposes:

Assabet Valley Regional Technical High School Non-Resident Tuition Account #11300-52000	\$17,043
--	----------

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 17: *The moderator declared the motion (Howard/Hicks) carried to* raise and appropriate Eleven Million Six Hundred Forty One Thousand Two Hundred Eighty Nine Dollars and No Cents (\$11,641,289.00), and transfer Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund to pay for the operations of the General Government expenses for Fiscal Year 2021.

Finance Committee recommended approval. The roll call vote was unanimous.

Article 18: *The moderator declared the motion (Hicks/Woodbury) carried to:*

1. appropriate the sum of One Million Six Hundred Thirty Two Thousand One Hundred Seventy Five Dollars and No Cents (\$1,632,175.00) for the use of the Water Department for Fiscal Year 2021, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2021 at One Hundred Nineteen Thousand Sixty Six Dollars and No Cents (\$119,066.00); and,
3. to have the Board of Water Commissioners set the Fiscal Year 2021 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto. *(Sponsored by the Board of Water Commissioners)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 19: *The moderator declared the motion (Hicks/Woodbury) carried to:*

1. appropriate the sum of One Million Four Hundred Nineteen Thousand Nine Hundred Seventy Seven Dollars and No Cents (\$1,419,977.00) for the use of the Sewer Department for Fiscal Year 2021, and to fund said appropriation with the receipts and revenue of the Sewer Enterprise Fund collected by the Sewer Department for said Fiscal Year;
2. to authorize Indirect Costs for Fiscal Year 2021 at One Hundred Fifty Nine Thousand Two Hundred Eighty Three Dollars and No Cents (\$159,283.00); and,
3. to have the Board of Sewer Commissioners set the Fiscal Year 2021 rates and fees to meet said appropriation and level of Indirect Costs;

or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 20: *The moderator declared the motion (Woodbury/Howard) carried to* appropriate the sum of Three Hundred Twenty Four Thousand Two Hundred Ninety Nine Dollars and Sixty Six Cents (\$324,299.66) to the Sewer Capital Account (#58870) for capital projects as approved by the Capital Improvements Planning Committee (CIPC), and to meet said appropriation by transferring the said sum from previously certified and available retained earnings of the Sewer Enterprise Fund; or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners and the Capital Improvements Planning Committee)*

Finance Committee recommended approval. The roll call vote was unanimous.

Gary Pickard, 43 Buteau Rd, spoke on this article.

Article 21: *The moderator declared the motion (Howard/Berthiaume) carried to* authorize the Board of Sewer Commissioners to transfer the sum of Thirty Seven Thousand Two Hundred Ninety Nine Dollars and Eighty Six Cents (\$37,299.86) from unexpended balances of previously authorized Sewer capital projects as outlined below for the purpose of paying down principal and/or interest costs associated with the Sewer Department’s Collection System and Wastewater Treatment Plant evaluation studies borrowing authorized under Article 20 of the May 4, 2017 Annual Town Meeting (Account #20300)

<u>Account</u>	<u>Item</u>	<u>Amount</u>
20000-58570	Maple Street Improvement	\$26,453.00
20000-58575	WWTP Project	\$8,252.00
20000-58875	Clarifier Project	\$2,594.86
TOTAL		\$37,299.86

or take any other action in relation thereto. *(Sponsored of the Board of Sewer Commissioners)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 22: *The moderator declared the motion (Berthiaume/Howard) carried to* appropriate the sum of Fifty One Thousand Eight Hundred Forty Dollars and Fourteen Cents (\$51,840.14) for the purpose of paying down principal and/or interest costs associated with the Sewer Department’s Collection System and Wastewater Treatment Plant evaluation studies borrowing authorized under Article 20 of the May 4, 2017 Annual Town Meeting (Account #20300), and to meet said appropriation by transferring said sum from previously certified and available retained earnings of the Sewer Enterprise Fund; or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 23: *The moderator declared the motion (Berthiaume/Howard) carried to* appropriate the sum of Five Hundred Forty Dollars and No (\$540.00) for a Sewer Department seasonal part-time employee, and to meet said appropriation by transferring said sum from previously certified and available retained earnings of the Sewer Enterprise Fund to Sewer Salaries (Account #20000-51000); or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 24: *The moderator declared the motion (Berthiaume/Woodbury) carried to* transfer the sum of Fifteen Thousand Dollars and No Cents (\$15,000.00) from Sewer Expenses (Account #20000-57000) to Sewer Salaries (Account #20000-51000); or take any other action in relation thereto. *(Sponsored by the Board of Sewer Commissioners)*
Finance Committee recommended approval. The roll call vote was unanimous.

Article 25: *The moderator declared the motion (Woodbury/Berthiaume) unanimously carried to* appropriate One Million Eight Hundred Sixty Thousand Dollars and No Cents (\$1,860,000.00) to provide design, bidding, and construction phase engineering services related to the upgrade of the Town’s Wastewater Treatment Plant, including all incidental and related costs, and to meet said appropriation the Treasurer/Collector, with the approval of the Board of Selectmen, is authorized to borrow under and pursuant to General Laws, Chapter 44, Sections 7 or 8, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, and, in accordance with General Laws, Chapter 44, Section 20, authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium

applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; or take any other action in relation thereto.

(Sponsored by the Board of Sewer Commissioners and the Board of Selectmen)

Finance Committee recommended approval. The roll call vote was unanimous.

Article 26: *The moderator declared the motion (Berthiaume/Pepe) carried to* appropriate the sum of Sixty Three Thousand Two Hundred Eighteen Dollars and No Cents (\$63,218.00) for the International HD3700 Dump Truck Year 2 Lease Payment, and to meet said appropriation by transferring One Thousand Three Hundred Seventy Two Dollars and Eighty Three Cents (\$1,372.83) from previously certified and available Free Cash, and also by transferring from the following capital accounts:

<u>Account</u>	<u>Item</u>	<u>Amount</u>
60000-59294	Pleasant Street School Demo	\$2,375.00
60000-59295	Phone System Replacement	\$3,459.00
60000-59305	Lake St School UST Removal	\$1,958.24
60000-59310	Fire Dept Radio Receivers	\$14,181.45
60000-59321	Library Boiler Replacement	\$8,723.42
60000-59327	Pleasant Street School Demo	\$247.00
60000-59328	Lake St School UST Removal	\$10,000.00
60000-59338	South Spencer Community Ctr	\$5,601.06
60000-59340	Temp Bridge – No Spencer Rd	\$15,300.00

TOTAL: **\$61,845.17**

or take any other action in relation thereto. *(Sponsored by the Board of Selectmen and the Capital Improvements Planning Committee)*

Finance Committee recommended approval. The roll call vote was unanimous.

Article 27: *The moderator declared the motion (Woodbury/Pepe) unanimously carried to* authorize the Board of Selectmen to enter into a lease purchase financing agreement, pursuant to General Laws, Chapter 44, Section 21C, for a period of up to or in excess of three years, for the acquisition and equipping of a new Engine 3 for the Fire Department, including all other incidental and related expenses, and to appropriate the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) for the first fiscal year of such agreement.

Finance Committee recommended approval. The roll call vote was unanimous.

Article 28: *The moderator declared the motion (Pepe/Woodbury) carried to* appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for a capital program of equipment purchases and improvements, including equipping of vehicles, and all incidental and related expenses for all other purchases, as generally described below, and to meet said appropriation by transferring said sum from previously certified and available Free Cash:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Assessors	Revaluation	\$25,000.00
Fire Department	Engine 3 Extrication Tools	\$25,000.00

TOTAL: **\$50,000.00**

or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Capital Improvements Planning Committee*)

Finance Committee recommended approval. The roll call vote was unanimous.

Town Administrator Thomas Gregory spoke on this article.

Article 29: *The moderator declared the motion (Pepe/Berthiaume) carried to* appropriate the sum of Ten Thousand Dollars and No Cents (\$10,000.00) for the purpose of mosquito spraying and all other incidental and related expenses, as approved by the Massachusetts Department of Public Health, in certain areas of the town to reduce the occurrence of Eastern Equine Encephalitis, and to meet said appropriation by transferring said sum from previously certified and available Free Cash, or take any other action in relation thereto. (*Sponsored by the Board of Health*)

Finance Committee recommended approval. The roll call vote was unanimous.

Article 30: *The moderator declared the motion (Howard/Berthiaume) carried to* appropriate the sum of Two Thousand Seven Hundred Fifty-Three Dollars and No Cents (\$2,753.00) to the Planning Board Revolving Account (#24199-48400) for administrative costs and related expenses and to meet this appropriation to transfer said sum from previously certified and available Free Cash; or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Finance Committee recommended approval. The roll call vote was unanimous.

Article 31: *The moderator declared the motion (Pepe/Howard) carried to* authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for utility purposes in more or less the location shown on a sketch entitled “Exhibit ‘A’ Not to Scale: Paxton Rd Easement Spencer, MA; Designer: J. Silva; W/R: 29444500; nationalgrid” on such terms and conditions as the Board of Selectmen deems reasonable, appropriate, and in the best interests of the Town; or take any action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Finance Committee recommended approval. The roll call vote was unanimous.

Article 32: *The moderator declared the motion (Woodbury/Hicks) carried to* authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, easements or other interests in land in Paxton Road and adjoining lands in the locations more or less depicted on a plan entitled: “Transportation Improvement Project Plan and Profile Paxton Road (Bridge No. S-23-021)”, as said plan may be amended, a copy of which has been placed on file with the Town Clerk, and within 200 feet of said locations as may be needed, for public way and related municipal purposes, to enable the Town to improve Paxton Road and repair/replace the bridge in the manner and location shown; or take any other action in relation thereto. (*Sponsored by the Board of Selectmen and the Town Administrator*)

Finance Committee recommended approval. The roll call vote was unanimous.

Matthew Defosse, 7 Paul’s Dr and Town Administrator Thomas Gregory spoke on this article.

A motion to adjourn (Hicks/Woodbury) was made and seconded and the meeting ended at 7:58pm. A total of 108 registered voters attended this meeting.

Respectfully submitted,

Laura J. Torti, Town Clerk

September 1, 2020 State Primary Election

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 8:00 p.m.

The following were appointed election officers for Precinct #1:

Warden: Diane Ledoux
Clerk: Mary Baker Wood
Inspectors: Richard Braney, Ronald R. Fortin
Deputy Inspectors: Louise Small

The ballot box registered 555 at the closing of the polls, 12 ballots in Auxiliary compartment hand count making a total of 567.

The following were appointed election officers for Precinct #2:

Warden: Peter McGinn
Clerk: Susan Lacaire
Inspectors: Bruce Herholz, Irene Gadbois
Deputy Inspectors: Winifred Bouley

The ballot box registered 528 at the closing of the polls, 4 ballots in Auxiliary compartment hand count making a total of 532.

The following were appointed election officers for Precinct #3:

Warden: William Lehtola
Clerk: Judith A. Fortin
Inspectors: Lucinda Puchalski, Nancy Herholz
Deputy Inspectors: Kathleen Beford

The ballot box registered 607 at the closing of the polls, 4 ballots in Auxiliary compartment hand count making a total of 611.

The following were appointed election officers for Precinct #4:

Warden: Diane Johnson
Clerk: Robert J. Gadbois
Inspectors: Gail McInnes, Karen Gaucher
Deputy Inspectors: Barbara Braney

The ballot box registered 689 at the closing of the polls, 3 ballots in Auxiliary compartment hand count making a total of 692.

The counting and tabulation was completed at 12:30 a.m.

Attest: Lisa J. Johnson, Interim Town Clerk

FINAL RESULTS

Town of Spencer State Primary -9/1/2020

Senator in Congress Democratic Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	5	2	5	3	15
Edward J. Markey	161	138	172	227	698
Joseph P. Kennedy, III	222	230	215	290	957
Write-Ins:(All Others)	0	0	0	0	0
Total	388	370	392	520	1670

Town of Spencer State Primary -9/1/2020

Representative in Congress 2nd District Democratic Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	38	39	38	65	180
James P. McGovern	350	331	354	455	1490
Write-Ins:(All Others)	0	0	0	0	0
Total	388	370	392	520	1670

Town of Spencer State Primary -9/1/2020

Councillor 7th District Democratic Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	44	37	54	67	202
Paul M. DePalo	231	200	217	270	918
Padraic Rafferty	113	133	121	183	550
Write-Ins:(All Others)	0	0	0	0	0
Total	388	370	392	520	1670

Town of Spencer State Primary -9/1/2020

Senator in General Court Democratic Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	28	27	32	46	133
Anne M. Gobi	360	343	360	474	1537
Write-Ins:(All Others)	0	0	0	0	0
Total	388	370	392	520	1670

Town of Spencer State Primary -9/1/2020

Representative in General Court 5th Districts Dem.

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks		53	72	99	224
Samuel Biagetti		317	320	421	1058
Write-ins:(All Others)		0	0	0	0
Total		370	392	520	1282

Town of Spencer State Primary -9/1/2020

Representative in General Court 6th Districts Dem.

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	388				388
Write-ins:(All Others)	0				0
Total	388				388

Town of Spencer State Primary -9/1/2020

Register of Probate Worcester County Democratic Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	45	34	48	60	187
John B. Dolan, III	178	175	192	247	792
Kasia Wennerberg	165	161	152	213	691
Write-Ins:(All Others)			0	0	0
Total	388	370	392	520	1670

Town of Spencer State Primary -9/1/2020

Senator in Congress Republican Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	7	6	11	5	29
Shiva Ayyadurai	67	69	101	67	304
Kevin J. O'Connor	104	81	101	97	383
Write-Ins:(All Others)				0	0
Total	178	156	213	169	716

Town of Spencer State Primary -9/1/2020

Representative in Congress 2nd District Republican Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	20	22	33	18	93
Tracy Lyn Lovvorn	158	134	180	151	623
Write-ins:(All Others)	0	0	0	0	0
Total	178	156	213	169	716

Town of Spencer State Primary -9/1/2020

Councillor 7th District Republican Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	178	156	213	169	716
Write-Ins:(All Others)	0	0	0	0	0
Total	178	156	213	169	716

Town of Spencer State Primary -9/1/2020

Senator in General Court Republican Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	24	18	35	24	101
Steven R. Hall	154	138	178	145	615
Write-Ins:(All Others)	0	0	0	0	0
Total	178	156	213	169	716

Town of Spencer State Primary -9/1/2020

Representative in General Court 5th District Republican

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks		16	17	21	54
Donald R. Berthiaume, Jr.		140	196	148	484
Write-Ins:(All Others)		0	0	0	0
Total		156	213	169	538

Town of Spencer State Primary -9/1/2020

Representative in General Court 6th District Republican

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	18				18
Peter J. Durant	160				160
Write-Ins:(All Others)	0				0
Total	178				178

Town of Spencer State Primary -9/1/2020

Reg of Probate Worcester County-Republican Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	21	18	22	22	83
Stephanie K. Fattman	157	138	191	147	633
Write-Ins:(All Others)	0	0	0	0	0
Total	178	156	213	169	716

Town of Spencer State Primary -9/1/2020

Senator in Congress Green-Rainbow

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer State Primary -9/1/2020

Representative in Congress 2nd Dist.Green-Rainbow

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer State Primary -9/1/2020

Councillor 7th Dist. Green-Rainbow Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer State Primary -9/1/2020

Senator in General Court Green-Rainbow Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer State Primary -9/1/2020

Representative in General Court 5th & 6th Dist.Green-Rainbow

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer

State Primary -9/1/2020

Reg of Probate Worcester County Green-Rainbow Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	0	1	0	0	1
Write-Ins:(All Others)	0	0	0	0	0
Total	0	1	0	0	1

Town of Spencer

State Primary -9/1/2020

Senator in Congress Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Town of Spencer

State Primary -9/1/2020

Representative in Congress 2nd Dist. Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Town of Spencer

State Primary -9/1/2020

Councillor 7th Dist. Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Town of Spencer

State Primary -9/1/2020

Senator in General Court Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Town of Spencer

State Primary -9/1/2020

Representative in General Court 5th & 6th Dist. Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Town of Spencer

State Primary -9/1/2020

Register of Probate Worcester County Libertarian Party

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	2	5	6	3	16
Write-Ins:(All Others)	0	0	0	0	0
Total	2	5	6	3	16

Total Registered Voters 8,670

Total Ballots Cast 2,403

Total Voter Turnout 28%

November 3, 2020 Election

In accordance with the warrant, the polls opened at 7:00 a.m. and closed at 8:00 p.m.
The following were appointed election officers for Precinct #1:

Warden: Diane LeDoux
Clerk: Mary Baker Wood
Inspectors: Richard Braney, Ronald R. Fortin
Deputy Inspectors: Louise Small

The ballot box registered 1,532 at the closing of the polls, 16 ballots in Auxiliary compartment hand count making a total of 1,548. Five UOCAVA ballots were counted in the Town Clerk's Office as per State statute.

The following were appointed election officers for Precinct #2:

Warden: Peter McGinn
Clerk: Lucinda Puchalski
Inspectors: Bruce Herholz, Irene Gadbois
Deputy Inspectors: Winifred Bouley, Diane Johnson

The ballot box registered 1,522 at the closing of the polls, 15 ballots in Auxiliary compartment hand count making a total of 1,537. Eight UOCAVA ballots were counted in the Town Clerk's Office as per State statute.

The following were appointed election officers for Precinct #3:

Warden: William Lehtola
Clerk: Judith A. Fortin
Inspectors: Kathleen Beford, Nancy Herholz
Deputy Inspectors: Casey Lacaire, Mercie Vinton

The ballot box registered 1,635 at the closing of the polls, 10 ballots in Auxiliary compartment hand count making a total of 1,645. One Provisional Ballot and Eight UOCAVA ballots were counted in the Town Clerk's Office as per State statute.

The following were appointed election officers for Precinct #4:

Warden: Susan Lacaire
Clerk: Robert J. Gadbois
Inspectors: Gail McInnes, Karen Gaucher
Deputy Inspectors: Sandra Fritze, Nicole Morton, John Wilson

The ballot box registered 1,726 at the closing of the polls, 11 ballots in Auxiliary compartment hand count making a total of 1,737. Three UOCAVA ballots were counted in the Town Clerk's Office as per state statute.

The counting and tabulation was completed at 12:30 a.m.

Attest:

Lisa J. Johnson
Interim Town Clerk

Town of Spencer**State Election - 11/3/2020****Electors of President and Vice President**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	12	15	15	13	55
Biden and Harris	702	736	683	885	3006
Hawkins and Walker	4	11	11	12	38
Jorgensen and Cohen	23	24	27	26	100
Trump and Pence	814	753	914	810	3291
Write-ins:					0
					0
					0
					0
Total	1555	1539	1650	1746	6490

Town of Spencer**State Election - 11/3/2020****Senator in Congress**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	33	33	33	33	132
Edward J. Markey	742	757	719	905	3123
Kevin J. O'Connor	759	721	870	783	3133
Write-Ins:					0
Dr. Shiva	21	28	28	25	102
					0
					0
					0
Total	1555	1539	1650	1746	6490

Town of Spencer**State Election - 11/3/2020****Representative in Congress - 2nd District**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	37	36	35	41	149
James P. McGovern	815	812	783	955	3365
Tracy Lyn Lovvorn	703	691	832	750	2976
Write-Ins:					0
					0
					0
Total	1555	1539	1650	1746	6490

Town of Spencer**State Election - 11/3/2020****Councillor 7th District**

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	520	462	556	568	2106
Paul M. DePalo	1035	1077	1094	1178	4384
Write-Ins:					0
					0
					0
Total	1555	1539	1650	1746	6490

Town of Spencer

Senator in General Court

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	39	37	41	47	164
Anne M. Gobi	902	888	895	1053	3738
Steven R. Hall	614	614	714	646	2588
Write-Ins:					0
					0
					0
Total	1555	1539	1650	1746	6490

Town of Spencer

State Election - 11/3/2020

Representative in General Court 5th Districts

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks		50	54	63	167
Donald R. Berthiaume, Jr.		953	1113	1050	3116
Samuel Biagetti		536	483	633	1652
Write-ins:					0
					0
					0
Total		1539	1650	1746	4935

Town of Spencer

State Election - 11/3/2020

Representative in General Court 6th Districts

SPLIT DISTRICT	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	353				353
Peter J. Durant	1202				1202
Write-ins:					0
					0
					0
Total	1555				1555

Town of Spencer

State Election - 11/3/2020

Register of Probate Worcester County

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	183	181	195	201	760
Stephanie K. Fattman	834	837	949	899	3519
John B. Dolan, III	538	521	506	646	2211
Write-Ins:					0
Total	1555	1539	1650	1746	6490

Town of Spencer

State Election - 11/3/2020

Question 1

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
Blanks	48	36	56	47	187
Yes	1079	1068	1142	1249	4538
No	428	434	452	450	1764
Total	1555	1538	1650	1746	6489

Town of Spencer

State Election - 11/3/2020

Question 2

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
--	--------	--------	--------	--------	-------

Blanks	69	43	77	50	239
Yes	440	480	440	584	1944
No	1046	1015	1133	1112	4306
Total	1555	1538	1650	1746	6489

Total Registered Voters 8,484
Total Ballots Cast 6,489
Total Voter Turnout 77%

TOWN OF SPENCER
Special Town Meeting Minutes
November 12, 2020
David Prouty High School

The Moderator, William R. Shemeth, III, called the meeting to order at 7:03PM.
Announced there was a quorum.
Waived the Reading of the Return of the Warrant.
Pledge of Allegiance.
National Anthem led by James Pervier.

Moderator recognized all veterans and current members of the military for their efforts and sacrifices during these extraordinary times, noting that the community did not have the opportunity to celebrate Veterans Day with the usual ceremonies. There was a moment of silence held for all those who have died in service of our country.

Moderator noted that on this date in 1815, Elizabeth Cady Stanton was born. Elizabeth Cady Stanton drafted the Declaration of Sentiments which laid out the case for women's rights and worked with Susan B. Anthony to promote the cause of women's suffrage (right to vote). The 100th anniversary of women achieving the right to vote is being celebrated this year.

Moderator stated the Interim Town Clerk, Lisa Johnson, was unable to record minutes of Town Meetings, as she is not a Spencer resident. Therefore, a Temporary Town Clerk must be elected by ballot. The Temporary Town Clerk will be required to record all votes of this Meeting. Moderator stated it was his understanding that Jean Mulhall, being familiar with the procedure of Town Meeting and having experience recording votes, has graciously offered to perform the duties of the Town Clerk tonight. Additionally, you should be aware that in elections, the person receiving the majority of votes of those present and voting, is declared the winner. Accordingly, if there is only one person nominated tonight, only one vote will be required to "elect" the Temporary Town Clerk. Moderator asked for a nomination for Jean Mulhall to act as Temporary Town Clerk for the purposes of this meeting. Please be aware that if more than one person is nominated tonight, we will need to vote by ballot. That will require each and every voter to write on the piece of paper they received, the name of the candidate for whom they wish to vote. Then, each voter will need to come up to the front of the hall to individually deposit their ballot. Once all votes have been cast, the Board of Selectmen will need to count and record each ballot.

Motion was made by Ralph Hicks, Chairman of the Board of Selectmen and seconded by Selectman, Gary Woodbury, to nominate Jean Mulhall as Temporary Town Clerk.

Moderator asked if there were any additional nominations.

Hearing none, nominations were closed. Declared that Jean Mulhall was sole nominee for the position of Temporary Town Clerk for this meeting.

Motion by Ralph Hicks, Chairman of Board of Selectmen, to cast one ballot for Jean Mulhall, and seconded by Gary Woodbury, Selectman.

Moderator asked for a vote on the motion that Chairman of Board of Selectmen cast one ballot. Ralph Hicks, Chairman of the Board of Selectmen cast ballot for Jean Mulhall.

Moderator declared vote for the appointment of Jean Mulhall as Temporary Town Clerk for this meeting.

Moderator administered the Oath of Office to Jean Mulhall.

Moderator stated that Town Meeting is governed with the guidance from “Town Meeting Time”: A Handbook of Parliamentary Procedure, and that a copy is available at the podium for reference. Board of Selectmen members, Town Administrator, Town Counsel and the Finance Committee Members present, were introduced.

The following articles were voted upon:
Finance Committee recommended approval of this article.

Article 1: The Moderator declared a majority vote to amend the vote taken under Article #13 of the June 30, 2020 Annual Town Meeting for the Spencer-East Brookfield Regional School District for Fiscal Year 2021, in accordance with any conditions stated herein, to reduce the original total appropriation by the sum of Two Hundred Sixty Eight Thousand One Dollars and No Cents (\$268,001.00); and therefore, to provide that the total sum of Nine Million One Hundred One Thousand Three Hundred Ninety Two Dollars and No Cents (\$9,101,392.00) for Fiscal Year 2021 be appropriated for the following purposes:

Spencer-East Brookfield Regional School District Minimum Contribution Account #11300-56000	\$ 7,197,432
Spencer-East Brookfield Regional School District Additional Assessment Account #11300-56000	\$ 18,107
Spencer-East Brookfield Regional School District Transportation Assessment Account #11300-56000	\$1,205,209
Spencer-East Brookfield Regional School District Debt Assessment Account #11300-56010	\$ 349,721
Spencer-East Brookfield Regional School District Capital Assessment Account #11300-56010	\$ 330,923

Finance Committee recommended approval of this article.

Article 2: The Moderator declared a majority vote to raise and appropriate the sum of Forty Six Thousand Two Hundred Sixty Dollars and No Cents (\$46,260.00) for Fiscal Year 2021 for the following purposes:

Smith Vocational and Agricultural High School Non-Resident Tuition Account #11300-52000	\$18,400
Smith Vocational and Agricultural High School Non-Resident Transportation Account #11300-52100	\$27,860

Finance Committee recommended approval of this article.

Article 3: The Moderator declared a majority vote to amend the vote taken under Article #17 of the June 30, 2020 Annual Town Meeting by rescinding the same, and, in place thereof, that the Town raise and appropriate Eleven Million Six Hundred Seventy One Thousand Two Hundred Eighty Nine Dollars and No Cents (\$11,671,289.00); transfer Ten Thousand Dollars and No Cents (\$10,000.00) from Wetlands Protection Fund; and, transfer Three Hundred Twelve Thousand Seven Hundred Twenty Eight Dollars and No Cents (\$312,728.00) from previously certified and available Free Cash to pay for the operations of the General Government expenses for Fiscal Year 2021 all as set forth in the Special Town Meeting warrant under Article 3.

Finance Committee recommended approval of this article.

Article 4: The Moderator declared a majority vote to appropriate the sum of Twenty Thousand Dollars and No Cents (\$20,000.00) to the Reserve Fund (Account #11132-57000) to cover extraordinary or unforeseen expenses in accordance with General Laws, Chapter 40, Section 6; and, to meet said appropriation by transferring said sum from previously certified and available Free Cash.

Finance Committee recommended approval of this article.

Article 5: The Moderator declared a majority vote to raise and appropriate the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the fund known as the Other Post-Employment Benefits Liability Trust or "OPEB Fund" (Account #83000-39825).

Finance Committee recommended approval of this article.

Article 6: The Moderator declared a majority vote to raise and appropriate the sum of Two Hundred Fifty One Thousand, Seven Hundred Forty Dollars and No Cents (\$251,740.00) for the purpose of supplementing the General Stabilization Fund (Account #83000-39900), as authorized by General Laws, Chapter 40, Section 5B.

Speakers on this article: Stephanie Underwood, 46 Greenville St. and Thomas Gregory, Town Administrator

Finance Committee recommended approval of this article.

Article 7: The Moderator declared a unanimous vote to appropriate the sum of Seven Hundred Four Dollars and Eleven Cents (\$704.11) to Town Hall Maintenance (Account #11192-57000) to pay unpaid bills of prior fiscal year pursuant to General Laws Chapter 44, Section 64, specifically, for the purchase of cleaning supplies; and, to meet said appropriation by transferring said sum from previously certified and available Free Cash.

Finance Committee recommended approval of this article.

Article 8: The Moderator declared a majority vote that the sum of Four Hundred Thirty Thousand Dollars and No Cents (\$430,000.00), be appropriated to the Sewer Capital Account (#20000-58870) for capital projects as approved by the Capital Improvements Planning Committee as set forth in the 2020 Report and Recommendations of the Capital Improvements Planning Committee, and as funding therefor, to transfer said sum from previously certified and available Retained Earnings of the Sewer Enterprise Fund.

Finance Committee recommended approval of this article.

Article 9: The Moderator declared a majority vote to appropriate the sum of Three Hundred Seventy Nine Thousand Seven Hundred Six Dollars and No Cents (\$379,706.00) to the Water Capital Efficiency Plan Program Account (#15000-58860) for capital projects as approved by the Capital Improvements Planning Committee; and, to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund.

Finance Committee recommended approval of this article.

A Motion on Article 10 by Kurt Nordquist and seconded by Bob Cirba to pass over the Parks and Recreation, O'Gara Grandstand, \$25,000.00 and reduce amount to zero was defeated with only 6 voting in favor.

Article 10: The Moderator declared a majority vote to appropriate the sum of One Hundred Twenty Thousand Seven Hundred Fifteen Dollars and No Cents (\$120,715.00) for capital equipment purchases and capital improvements, as generally illustrated below, including equipping any vehicles, and all other incidental and related expenses; and further, to meet said appropriation by transferring said sum from previously certified and available Free Cash:

Department	Item	Amount
Fire Department	Insulation/Windows (rear)	\$ 14,000.00
Fire Department	Railing in Annex	\$ 3,000.00
Parks & Recreation	O’Gara Grandstand	\$ 25,000.00
Parks & Recreation	Security Cameras-Powdermill	\$ 6,000.00
Parks & Recreation	Security Cameras – LHP	\$ 5,000.00
Police Department	New Cruiser	\$ 50,215.00
Police Department	HVAC Improvements	\$ 17,500.00

Speakers on this article: Kurt Nordquist, 8 Gale Dr., Jason Ferreira, Park and Receptions Commissioner, Ralph Hicks, Chairman, Board of Selectmen

Finance Committee recommended approval of this article.

Article 11: The Moderator declared a majority vote to appropriate the sum of Fourteen Thousand Dollars and No Cents (\$14,000.00) for the purchase of new voting booths, including all incidental and related expenses, and to meet said appropriation by transferring said sum from the following unexpended capital accounts:

Account	Item	Amount
#60000-59276	Voting Machine Replacements	\$ 100.00
#60000-59297	Regional School District Building Study	\$10,000.00
#60000-59308	Browning Pond Land Survey	\$ 2,100.00
#60000-59305	Lake St School UST Removal	\$ 1,800.00
	Total	\$14,000.00

Finance Committee recommended approval of this article.

Moderator noted that the required Planning Board report for action to be taken under this article and motion had been received. Planning Board submitted a memorandum stating that they voted unanimously to endorse the Solar Moratorium as put forth by the Board of Selectmen.

Moderator read aloud section B. Temporary Moratorium and stated the changes in text from the warrant were in bold text in the handout .

Article 12: The Moderator declared a unanimous vote to amend the Town’s Zoning Bylaw by adding a new Article 4.8.10: Temporary Moratorium on the Construction of Large Scale Ground Mounted Solar Photovoltaic Installations as follows, with the changes to Section B as shown in the underlined/bold text in the handout provided for Article 12.

ARTICLE: 4.8.10: Temporary Moratorium on the Construction of Large Scale Ground Mounted Solar Photovoltaic Installation

A. Authority and Purpose

The Town of Spencer currently has twelve approved large scale ground mounted solar photovoltaic installations, commonly referred to as “solar farms”, completed or under construction, and another six that are in the permitting process. Many of these projects have involved large scale clear cutting of trees and ground vegetation and several have been located in close proximity to abutting residential neighborhoods.

Pursuant to the Zoning Bylaw, large scale ground mounted solar photovoltaic installations are allowed pursuant to site plan review and special permit in the Rural Residential and Industrial zoning districts in the Town. That bylaw, however, has proved inadequate for protecting the town’s environmental resources and mitigating other negative effects of large-scale ground mounted solar facilities on the Town. Further, the unexpected high demand for large scale ground mounted solar installation sites has demonstrated the potential for rapidly changing the face of the Town, thereby raising novel legal, planning, and economic issues and creating an urgent need to review the current regulation of this use. The Town needs time to consider and study the future implications and impact of large scale ground mounted solar photovoltaic installations developments upon the Town as a whole, as well as the consistency of the already completed solar facilities with the Town’s current and future planning goals. Imposition of a temporary moratorium on large scale ground mounted solar photovoltaic installations will allow sufficient time to assess these issues and amend the Zoning Bylaw to address the impact of these facilities on the Town’s environmental resources and its planning goals.

B. Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Zoning By-law to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for large scale ground mounted solar photovoltaic installations. The moratorium shall be in effect through **November 12, 2021** or the date on which the Town adopts amendments to the Zoning Bylaw concerning large scale ground mounted solar photovoltaic installations, whichever occurs earlier. **A solar project must be in existence or have a building permit or special permit in hand before October 2, 2020 in order to be exempt from the moratorium.** During the moratorium period, the Town shall undertake a planning process to study, review, analyze and address what revision to the Zoning Bylaw relative to large scale ground mounted solar photovoltaic installations are needed or desirable to allow for and regulate such use consistent with protecting the Town’s environmental resources and furthering its planning goals. **No applications for large scale ground mounted solar photovoltaic generating installations will be accepted by the Town of Spencer during the duration of the moratorium.**

Speakers on this article: Ralph Hicks, Chairman, Board of Selectmen, Matthew Defosse, 7 Pauls Dr., Susan Jorritsma, 63 Northwest Rd., Gary Woodbury, Selectman, Corey Lacaire, 2 Salem St.

A motion to adjourn was made by Ralph Hicks, seconded by Gary Woodbury. The meeting concluded at 7:53PM.

Respectfully submitted,

Jean M. Mulhall,
Temporary Town Clerk for this meeting only

TOWN ACCOUNTANT

Allison Lawrence

Town of Spencer

Combined Balance Sheet - All Fund Types and Account Groups

as of June 30, 2020

	<u>Governmental Fund Types</u>		<u>Proprietary Fund Types</u>		<u>Fiduciary</u> <u>Fund Types</u>	<u>Account</u> <u>Groups</u>	Totals	
	<u>Special</u>	<u>Capital</u>	<u>Internal</u>	<u>Trust and</u>	<u>Long-term</u>	(Memorandum		
	<u>General</u>	<u>Revenue</u>	<u>Projects</u>	<u>Enterprise</u>	<u>Services</u>	<u>Agency</u>	<u>Debt</u>	<u>Only</u>)
<u>ASSETS</u>								
Cash and cash equivalents	1,933,111.96	1,576,845.37	10,602,013.39	2,398,613.17	1,566,694.59			18,077,278.48
Investments								0.00
Receivables:								
Personal property taxes	15,197.90							15,197.90
Real estate taxes	202,747.45							202,747.45
Deferred taxes								0.00
Allowance for abatements and exemptions	(190,473.90)							(190,473.90)
Special assessments	104,352.45							104,352.45
Tax liens	393,653.74							393,653.74

Tax foreclosures	94,729.87							94,729.87							
Motor vehicle excise	299,737.25							299,737.25							
Other excises	6,765.41							6,765.41							
User fees				92,044.00				92,044.00							
Utility liens added to taxes				4,683.18				4,683.18							
Departmental								0.00							
Other receivables	191,349.29	121,154.30						312,503.59							
Due from other governments		402,324.57						402,324.57							
Due to/from other funds								0.00							
Amounts to be provided - payment of bonds							22,708,752.00	22,708,752.00							
Amounts to be provided - vacation/sick leave								0.00							
Total Assets	<u>3,051,171.42</u>	=	<u>2,100,324.24</u>	=	<u>10,602,013.39</u>	=	<u>2,495,340.35</u>	=	<u>0.00</u>	=	<u>1,566,694.59</u>	=	<u>22,708,752.00</u>	=	<u>42,524,295.99</u>

LIABILITIES AND FUND EQUITY

Liabilities:

Accrued payroll and withholdings	34,180.12							34,180.12
Accrued claims payable	407.61							407.61
IBNR								0.00
Other liabilities				11,000.00				11,000.00
Agency Funds								0.00
Deferred revenue:								
Real and personal property taxes	27,471.45							27,471.45
Deferred taxes								0.00

Prepaid taxes/fees							0.00
Special assessments	104,352.45						104,352.45
Tax liens	393,653.74						393,653.74
Tax foreclosures	94,729.87						94,729.87
Motor vehicle excise	299,943.50						299,943.50
Other excises	6,765.41						6,765.41
User fees				92,044.00			92,044.00
Utility liens added to taxes				4,683.18			4,683.18
Departmental							0.00
Deposits receivable							0.00
Other receivables	182,624.07	121,154.30					303,778.37
Due from other governments		402,324.57					402,324.57
Due to other governments							0.00
Due to/from other funds							0.00
Bonds payable						22,708,752.00	22,708,752.00
Notes payable				185,000.00			185,000.00
Vacation and sick leave liability							0.00
Total Liabilities	1,144,128.22	523,478.87	0.00	292,727.18	0.00	0.00	22,708,752.00
							24,669,086.27

Fund Equity:

Reserved for encumbrances	200,369.14			43,778.90			244,148.04
Reserved for expenditures			10,601,661.70			1,566,694.59	12,168,356.29

Reserved for continuing appropriations				754,370.33				754,370.33
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service	77,500.45							77,500.45
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	1,629,173.61	1,576,845.37	351.69	1,404,463.94				4,610,834.61
Unreserved retained earnings								0.00
Investment in capital assets								0.00
Total Fund Equity	<u>1,907,043.20</u>	<u>1,576,845.37</u>	<u>10,602,013.39</u>	<u>2,202,613.17</u>	<u>0.00</u>	<u>1,566,694.59</u>	<u>0.00</u>	<u>17,855,209.72</u>
Total Liabilities and Fund Equity	<u>3,051,171.42</u>	<u>2,100,324.24</u>	<u>10,602,013.39</u>	<u>2,495,340.35</u>	<u>0.00</u>	<u>1,566,694.59</u>	<u>22,708,752.00</u>	<u>42,524,295.99</u>

**Spencer
Special Revenue Fund Balance Detail
as of June 30, 2020**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2020	Receipts thru 9/30/2020	BAN's	Remaining Deficit 6/30/2020
23000-35900	Chapter 90			-53,915.57			(53,915.57)
25000-35900	MSCP			805.74			0.00
27000-35900	Cultural Council			-6,984.84			(6,984.84)
28000-35900	Septic Title V			96,330.71			0.00
89000-35900	Off Duty Detail			-46,920.39	46,920.39		0.00
89000-10520	Off Duty Detail	121,154.30	121,154.30				0.00
40000-35900	Betterment Fund			154,805.33			0.00
24000-24322	Community Compact Grant			8,800.00			0.00
24000-24323	Ride Share			1,335.60			0.00
24000-24324	FY20 MVP Act Grant			185,961.83			0.00
24000-24327	Hasting Rd Bridge			4,135.32			0.00
24000-24329	Flower Donation			100.00			0.00
24000-24331	Lake St RFP			5,000.00			0.00
24000-24339	Stormwater Coal			201,938.75			0.00
24000-24341	Deer Run Phase I			8,577.98			0.00
24000-24342	Deer Run Phase II			201,521.51			0.00
24000-24343	Spencer St Party			1,084.58			0.00
24000-24344	Driveway Permit			62,600.00			0.00
24000-24346	Community Celeb			1,380.06			0.00
24000-24347	Veterans Donation			704.44			0.00
24000-24348	Building Codes			2,952.50			0.00
24000-24349	Veterans Memorial			3,000.00			0.00
24000-24350	Wetlands Protect			19,479.31			0.00
24000-24363	CC Wilson St Solar			2,000.00			0.00
24000-24365	CC Charlie Diner			928.68			0.00
24000-24370	Clock Restoration			5,270.39			0.00
24000-24382	CC 144 Mechanic			298.62			0.00
24000-24393	Storm Water Bond			60,153.75			0.00
24000-24396	Stormwater Revolvin			1,250.00			0.00
24000-24397	CC 9 Debbie Rd			360.00			0.00
24000-24398	CC 13 Debbie Dr			573.00			0.00

24000-24401	CC 93 Hastings	1,850.00	0.00
24000-24403	CC 155 Mechanics	394.25	0.00
24000-24406	CC Valley View	65.93	0.00
24000-24407	CC Chickering Rd	25.00	0.00
24000-24408	CC 155 Mecha Bond	45,000.00	0.00
24000-24480	Shaw Pond Grant	800.11	0.00
24000-35900	Unreserved FB	50.00	0.00
24000-57124	CC 48 Paxton Solar	775.23	0.00
24000-57228	CC Mechanic	1,075.75	0.00
24000-57780	Fines- Handicapped	3,818.96	0.00
24000-57787	RRFA-Peg Access	0.01	0.00
24000-57868	DEP Elec Car Grant	1,490.00	0.00
24000-57867	Access Training Seminar	0.13	0.00
24000-57872	Kennel Donation	8,959.75	0.00
24000-57874	Sustainable MATL Recover 2019	6,002.40	0.00
24000-57875	C. Fiber Net Fund	12,382.48	0.00
24000-57876	Stormwater Bond	12,109.20	0.00
24000-57877	CC 56 Northwest Rd	86.48	0.00
24000-57878	Subs Mat'l Rec 2018	4,550.00	0.00
24000-57879	CC 20 McCormick	500.00	0.00
24000-57881	CC 32 McCormick	129.95	0.00
24000-57884	CC 17 GH Wilson	14,721.15	0.00
24000-57886	CC 20 McCormick	24,808.65	0.00
24000-59280	7 Mile River	25,909.96	0.00
24000-59410	CC Holmes Bond	6,834.00	0.00
24000-59415	CC 133 Ash St	-3,034.74	(3,034.74)
24000-48500	Animal Sterlization	5,744.80	0.00
24171-24412	CC 25 Lake Ave	154.08	0.00
24171-24413	CC 72 Donnelly	12.69	0.00
24171-24414	CC ZPT GH Wilson	117.60	0.00
24171-24415	CC ZPTMain St	90.00	0.00
24171-24416	CC GH Wilson Solar	447.50	0.00
24171-24417	CC Main St Solar	255.50	0.00
24171-24422	CC 72 Donnel Bond	6,703.00	0.00
24171-24426	CC Landfil Solar	5,000.00	0.00
24171-24428	CC 32 McCorm Solar	170.90	0.00

24171-24429	CC 20 Mccorm Solar	213.45		0.00
24171-57881	CC 32 McCormick	21,615.30		0.00
24171-57887	CC Charlton/Bacon Hill	3,276.73		0.00
24199-48400	Planning Revolving	34,989.83		0.00
24199-48450	MTC Grant 2010	702.00		0.00
24199-57134	PLB Laureldale	750.00		0.00
24199-57167	PLB Sullivan Est	1,265.00		0.00
24199-57171	PLB Deer Run	750.00		0.00
24199-57172	PLB Sunset/Holmes	1,096.56		0.00
24199-57176	PLB Rolling Ridge	1,400.00		0.00
24199-57178	PLB Sullivan Surity	31,140.86		0.00
24199-57180	PLB Bixby Trails	135.71		0.00
24199-57181	PLB Taft	1,460.00		0.00
24199-57186	PLB Pine Cliff Condo	240.00		0.00
24199-57226	PLB Treadwell Surity	134,564.00		0.00
24199-57275	PLB Cedar Woods	1,120.00		0.00
24199-57284	PLB GH Wilson Solar	130.20		0.00
24199-57285	PLB Main St Solar	420.20		0.00
24199-57289	PLB 20 Mccorm Solar	985.00		0.00
24199-57290	PLB 32 Mccorm Solar	1,320.50		0.00
24199-57298	PLB 133 Ash St	-220.60	4,520.40	0.00
24199-57299	PLB 103N Spencer	17,567.50		0.00
24199-57300	PLB 103N Spencer Storm	13,713.40		0.00
24199-57301	PLB - CVS	2,000.00		0.00
24210-57210	Firearms Record Keep	5,175.00		0.00
24210-57225	Drug Enforcement	9,243.61		0.00
24210-57339	CMRPC FY2020	-608.72		(608.72)
24210-57346	FY19 Maint St Earmark	380.52		0.00
24210-57348	PD Training	-3,014.68		(3,014.68)
24210-57349	PD Support	-9,713.77		(9,713.77)
24220-57225	Fire Donations	562.74		0.00
24220-57335	18 FEMA Homeland	66,840.53		0.00
24220-57345	FY 19 Safe Grant	430.00		0.00
24220-57350	FY 19 Senior Safe	114.21		0.00
24220-57370	FY20 Safe Grant	2,296.00		0.00
24220-57380	FY20 Senior Safe Grant	337.57		0.00

24220-57391	COVID-19 280			-9,334.66			(9,334.66)
24245-51700	Wire Inspector			7,896.00			0.00
24510-52000	WE Care Bond			5,626.39			0.00
24510-57532	BOH Site Cleanup			153.73			0.00
24510-57540	Emergency Prepare			530.04			0.00
24510-57541	EDS Volunteers			0.20			0.00
24510-57544	Regional Planning Grant			392.70			0.00
24510-57550	Flexcon Contribution			1,998.26			0.00
24510-57555	PHER Grant			4,689.00			0.00
24510-57562	Equipment Grant			8,210.80			0.00
24510-57645	COA Donations			300.00			0.00
24541-57560	COA Revolving			14,405.73			0.00
24541-57585	COA Barnstorm Rev			4,909.68			0.00
24541-57676	COA Grant FY19			930.38			0.00
24541-57677	COA Grant FY20			1,157.28			0.00
24542-57622	Youth Donation			3,870.69			0.00
24610-57661	Library Donation			884.49			0.00
24610-57685	Green Gift to Library			15,996.63			0.00
24610-57914	MEG Grant 18			5,695.00			0.00
24610-57916	LIG Grant 19			6,162.08			0.00
24610-57917	MEG Grant 19			6,072.27			0.00
24610-57919	LIG Grant 20			6,575.04			0.00
24610-57920	MEG Grant 20			6,255.62			0.00
24610-57921	NRC Grant 20			17.97			0.00
24630-57635	Recreation Revolving			17,809.89			0.00
24630-57623	Luther Park Donation			13,065.76			0.00
24630-57625	Powder Park Donation			11,047.32			0.00
24630-57625	O'Gara Park Donation			1,620.00			0.00
24630-57639	Rail Trail Grant Phase 3			-15,118.69			(15,118.69)
24691-57691	Historical Donation			819.10			0.00
23000-17220	State Aid Chp 90	402,324.57	402,324.57				0.00
Total Special Revenue Fund Balance		523,478.87	523,478.87	1,576,845.37	51,440.79	0.00	(101,725.67)

**Spencer - Enterprise Funds
as of June 30, 2020**

	<u>Water Enterprise Fund</u>	<u>Sewer Enterprise Fund</u>	<u>Totals (Memorandum Only)</u>
<u>ASSETS</u>			
Cash and cash equivalents	916,246.73	1,482,366.44	2,398,613.17
Investments			0.00
Receivables:			
User Fees	17,884.89	74,159.11	92,044.00
Special assessments			0.00
Utility liens added to taxes	2,931.55	1,751.63	4,683.18
Tax foreclosures			0.00
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to/from other funds			0.00
Prepays			0.00
Inventory			0.00
Fixed assets, net of accumulated depreciation			0.00
Amounts to be provided - vacation and sick leave			0.00
Total Assets	937,063.17	1,558,277.18	2,495,340.35

LIABILITIES AND FUND EQUITY

Liabilities:			
Accounts payable			0.00
Warrants payable			0.00
Accrued payroll and withholdings			0.00
Other liabilities		11,000.00	11,000.00
Deferred revenue:			
User Charges	17,884.89	74,159.11	92,044.00

Special assessments			0.00
Utility liens added to taxes	2,931.55	1,751.63	4,683.18
Tax foreclosures			0.00
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to other governments			0.00
Due to/from other funds			0.00
Notes Payable		185,000.00	185,000.00
Total Liabilities	20,816.44	271,910.74	292,727.18
Fund Equity:			
Reserved for encumbrances	18,400.00	25,378.90	43,778.90
Reserved for expenditures			0.00
Reserved for continuing appropriations	518,140.82	236,229.51	754,370.33
Reserved for petty cash			0.00
Reserved for appropriation deficit			0.00
Reserved for debt service			0.00
Unreserved retained earnings	379,705.91	1,024,758.03	1,404,463.94
Investment in capital assets			0.00
Total Fund Equity	916,246.73	1,286,366.44	2,202,613.17
Total Liabilities and Fund Equity	937,063.17	1,558,277.18	2,495,340.35

Spencer
Trust Fund Balance Detail
as of **June 30, 2020**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2020	Receipts thru 9/30/2020	BAN's	Remaining Deficit 6/30/2020
83000-39000	Waterway Improv			52,427.93			0.00
83000-39100	Philip Quinn			13,192.98			0.00
83000-39150	Silas Grout			5,785.14			0.00
83000-39220	War Veterans			531.70			0.00
83000-39250	Benjamin Drury			3,596.54			0.00
83000-39300	Richard Sug Park			6,791.44			0.00
83000-39350	Issac Lothrop			12,286.03			0.00
83000-39400	Old Cemerty Per			2,304.31			0.00
83000-39425	Friends of Old Cem			634.86			0.00
83000-39450	Old Cemetery Gen			65.59			0.00
83000-39500	W Curtis			16.82			0.00
83000-39550	George S. Wilson			1,509.99			0.00
83000-39600	Howe Memorial			9,992.17			0.00
83000-39650	G. Henry Wilson			18.19			0.00
83000-39800	Buy Back Sick Time			8,942.34			0.00
83000-39825	Retiree Health Liab			230,424.98			0.00
83000-39850	Unemployment			27,198.15			0.00
83000-39900	Stabilization-Op			1,178,308.95			0.00
83000-39910	Stabilization-Capit			479.64			0.00
83000-39920	Stabilization-Land			2,073.18			0.00
83000-39930	Stabilization-Build			415.15			0.00
83000-39950	Police Equipment			9,698.51			0.00
Total Expendable Trust Fund Balance		0.00	0.00	1,566,694.59	0.00	0.00	0.00

**Spencer - Accounting Department
Expenditure Report
JULY 1, 2019 - JUNE 30, 2020**

	<u>Budgeted</u>	<u>Expended</u>	<u>Turnback</u>
122-Selectmen's Department	7,500.00	4,542.28	2,957.72
123-Administrator	192,575.00	189,764.45	2,810.55
130-Reserve Fund (Balance)	1,915.00	0.00	1,915.00
131-Advisory Board	1,700.00	930.00	770.00
135-Accountant's Department	121,830.00	100,237.50	21,592.50
141-Assessors' Department	167,294.00	157,795.29	9,498.71
145-Treasurer's Department	191,958.00	173,153.34	18,804.66
151-Town Counsel	50,000.00	46,883.78	3,116.22
155-I T (Data Processing)	112,590.00	103,589.07	9,000.93
158-Tax Title	15,000.00	9,873.01	5,126.99
161-Town Clerk Department	157,738.00	136,967.31	20,770.69
162-Elections & Registrations	35,238.00	25,447.75	9,790.25
250-Development & Inspectional Services	295,683.00	254,874.42	40,808.58
192-Town Hall Maintenance	84,904.48	51,728.38	33,176.10
210-Police Department	2,223,239.00	2,222,050.79	1,188.21
220-Fire/EMS Department	980,905.09	953,211.51	27,693.58
300 School Department	10,404,635.00	10,366,074.27	38,560.73
405-Utilities & Facilities	312,988.50	263,811.68	49,176.82
422-Highway Department	1,130,543.33	871,438.26	259,105.07
423-Snow & Ice	254,000.00	244,896.37	9,103.63
293-Traffic Lights	5,000.00	4,237.36	762.64
424-Street Lights	122,300.00	86,096.56	36,203.44
433-Transfer Station	346,495.00	317,635.97	28,859.03
494-Tree Warden	44,387.00	44,386.11	0.89
496-Gas & Diesel Fuel	110,000.00	83,928.03	26,071.97
510-Board of Health	85,649.00	70,602.06	15,046.94
541-Council on Aging	115,066.00	99,708.31	15,357.69
543-Veteran's Services	201,126.00	186,087.68	15,038.32
610-Public Library	431,325.57	395,407.01	35,918.56
630-Parks & Recreation	113,535.00	80,559.00	32,976.00
691-Historical Commission	500.00	0.00	500.00

699-Celebrations	1,500.00	349.99	1,150.01
710-Maturing Debt	1,141,890.00	1,075,183.36	66,706.64
800-Employee Benefits	1,899,681.00	1,842,583.52	57,097.48
900-General Insurance	169,100.00	169,098.72	1.28
TOTALS	21,529,790.97	20,633,133.14	896,657.83
915-State Assessments	<u>140,833.00</u>	<u>138,953.00</u>	<u>1,880.00</u>
GRAND TOTALS	21,670,623.97	20,772,086.14	898,537.83

**Town of Spencer
Revenues - June 30, 2020**

Account	FY 2020 Budget	FY 2020 Actual Revenue
Motor Vehicle Excise	1,452,425.00	1,519,100.36
Boat Excise	3,500.00	6,717.00
Meals		
Tax	140,995.00	153,509.19
Penalty/Interest:	101,000.00	
Property Tax		29,865.87
MV Excise		49,252.17
Tax Lien		12,999.94
Total		
Fees:	548,500.00	
Mark Fees		21,000.00
Betterment		18.13
Transf. Sta. Stickers		95,250.00
Transf.Sta. Bag Fees		195,625.00
Transf. Sta. Flexcon		11,752.77
Transf. Sta. Recycle		24,575.58
Transf.Sta. Other		20,674.04
SPD Lock-up		9,675.00
Municipal Liens		31,300.00
ODIS		246,790.51
Town Clerk		17,177.60
Police Dept.		200.00
Fire Dept. 21E		1,864.05
Highway Gas		15,234.17
Highway Dept.		9,525.00
Rental Selectmen	83,000.00	2,500.00
Solar (Citizens Energy)		78,000.00

	Vacant Buildings Register		1,500.00
Lic/Permits:		143,600.00	
	Alcoholic		15,150.00
	Cable		
	Selectmen		5,550.00
	Dogs		33,407.00
	Board of Health		62,137.26
	Fire Dept		21,491.28
	SPD General		2,900.00
	Police Dept		8,487.50
	Total		
Special Assessments		400.00	
Fines:		26,000.00	
	DMV		16,431.06
	Court		8,962.23
	Parking		3,181.25
	Board of Health		300.00
	Police		
	Animal Control		1,665.00
	Total		
Earnings:			
	Valley View		21,364.90
	Investments	12,500.00	79,393.94
	Total		
Misc		19,375.00	8,251.28
	Grand Total	2,531,295.00	2,842,779.08

TOWN TREASURER

Report of the Treasurer, Rebeca Forand December 31, 2020

Interest Bearing Checking Accounts:

Eastern Bank-Vendor Account	15.83
Santander Bank-Escrow We Care	5,628.83
Santander Bank-Sullivan	31,156.52
Century Bank-Deer Run Phase I	9,395.91
Century Bank Deer Run phase II	201,998.52
Unibank Lock Box	527.93
Unibank-Payroll	2,370.96
Century lockbox	6,672.01
Cornerstone Bixby Trail Estates	36,502.71
Cornerstone Storm Water Bond	60,178.43
Total	\$354,447.65

Liquid Investments:

Eastern Bank- Money Market	11,285.34
Santander Bank-Depository Account treas	42,176.10
Santander Bank-Depository Account coll	15,930.34
Country Bank - Treasurer Account	207,336.97
Country Bank - Collector Account	147,842.62
Hometown Bank money Market	419,550.29
Hometown Bank MM - Roads	7,898,205.04
CornerStone - RFp Lake St School	5,000.00
Century money market	849,507.48
Bartholomew-TitleV	96,997.48
Bartholomew-general cash	105,807.82
Unibank-Money Market	1,442,898.57
Total	\$11,242,538.05

Trust Funds:

	Principal	Interest	Fund Total
Bartholomew-Benjamin Drury	500.00	3,121.41	3,621.41
Bartholomew-George S Wilson Cemetery	259.07	1,264.08	1,523.15
Batholomew-Howe Memorial	500.00	9,576.41	10,076.41
Bartholomew-isaac lothrop Prouty	5,063.75	7,311.26	12,375.01
Bartholomew-Old Cemetery General Care	5,923.00	5,878.75	44.25

Bartholomew-Old Cemetery perpetual Care	11,975.00	9,654.76	2,320.24
Bartholomew-old Cemetery perpetual W Curtis	1,000.00	-983.06	16.94
Bartholomew-Quinn Scholarship	3,500.00	9,784.28	13,284.28
Bartholomew-Richard Sugden public park	1,000.00	5,838.44	6,838.44
Bartholomew-Silas Grout Decoration	1,200.00	4,625.17	5,825.17
Bartholomew-Buy Back Sick leave Fund			9,004.23
Bartholomew-Friends of old Cemetary			639.27
Bartholomew-Police Equipment Fund			9,224.87
Bartholomew-Unemployment			27,386.42
Bartholomew-War Veterans Account			535.38
Bartholomew-Waterways improvement			52,790.82
Bartholomew-old Cemetery G Henry Wilson			18.32
Bartholomew-Community Development			811.31
Bartholomew-Cultural Council			2,620.16
Bartholomew-Betterment Fund			155,876.79
Bartholomew-Capital Stabilization			482.95
Bartholomew-land Acquistion Stabilization			2,087.54
Bartholomew Building Stabilization			418.03
Bartholomew General Stabilization			1,186,464.40
Bartholomew - OPEB Trust			238,310.22
Century Bank-Sewer Enterprise Fund			1,296,119.64
Century Bank-Water Enterprise Fund			940,476.00
Sanander Bank-Treasurers' Benefit Account			4.15
Total			\$3,979,195.80
Total All Cash and Investments			\$15,576,181.50

TOWN COLLECTOR

Rebecca Forand
Collector

2020 COLLECTOR'S REPORT

Personal Property and Real Estate	\$ 16,604,002.43
Betterments	\$ 18,802.60
Motor Vehicle & Boat Excise	\$ 1,555,819.21
Waterand Water Fees	\$ 1,660,619.59
Sewer and Sewer Fees	\$ 1,469,584.66
Interest & Fees & Demands	\$ 96,491.29
Certificate of Municipal Liens	\$ 34,612.50
Trash Bags	\$ 181,250.00
Tax Title and Fees	\$ 58,084.52
Transfer Station Stickers	\$ 18,125.00
Hwy Gas	\$ 13,045.36
Septic	\$ 396,255.00
Off Duty	\$ 662,142.63
Total Turned Over to Treasurer	\$ 22,768,834.79

BOARD OF ASSESSORS

The Board meets on the second Monday of each month at 4:00 P.M. in the Assessor's Office at the Town Hall located at 157 Main Street. The Board of Assessors is available by appointment to discuss values. In Fiscal year 2020, an interim year adjustment was conducted as mandated by the Mass. Dept. of Revenue. Market sales are the indicator of what values should be and analysis is done to determine updated values that are certified by the State Department of Revenue.

LOCAL EXPENDITURES

Appropriations	\$28,159,6972.79
Offsets	\$17,932.00
State & County Charges	\$139,063.00
Overlay	\$134,834.15
TOTAL AMOUNT TO BE RAISED	\$28,451,521.94

ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

Cherry Sheet Estimated Receipts	\$2,720,015.00
Local Estimated Receipts	\$2,425,394.00
Enterprise Funds	\$4,516,886.66
Other Available Funds	\$484,464.19
Free Cash	\$1,095,872.94
TOTAL ESTIMATED RECEIPTS	\$11,242,632.79
NET AMOUNT TO BE RAISED	\$17,208,889.15

CLASSIFIED PERCENTAGES

	LEVY PERCENTAGE	LEVY BY CLASS
RESIDENTIAL	86.9182%	\$1065,360, 198
OPEN SPACE	0	
COMMERCIAL	5.1579%	\$63,220,958
INDUSTRIAL	3.5747%	\$43,815,360
PERSONAL PROPE	4.3492%	\$53,307,840
	100.00%	\$1,225,704,356

NET AMOUNT TO BE RAISED / TOTAL VALUATION	=	TAX RATE FY2020
\$17,208,889.15	/	\$1,225,704,356
	=	\$14.04

Respectfully submitted,



Linda LeBlanc, Assessor

Nancy Herholz, Robert Ortiz, Pamela Woodbury, Board of Assessors

BOARD OF SELECTMEN - LICENSING

The following categories of licenses were issued by the Office of the Board of Selectmen during 2020:

❖ Alcohol	17 (includes 2 approved, not yet paid due to temporary business closure)
❖ Alcohol – One-Day	0
❖ Automatic Amusement	38
❖ Common Victualler	36
❖ Entertainment	8
❖ Gravel Licenses	5
❖ Junk Dealer	4
❖ Lodging House	2
❖ Inn Holder	2
❖ Class I (Motor Vehicles)	5
❖ Class II (Motor Vehicles)	13
❖ Class III (Motor Vehicles)	1

Total Licenses issued in 2020: **131**

Total License fees collected in 2020: **\$18,520.00**

SPENCER CABLE ACCESS

Spencer Cable Access (SCA) is an independently operated 501(c)(3) corporation that implements public access television programming for the Town of Spencer. SCA continues to fulfill its mission to give the community a voice and a resource for sharing ideas, fostering creativity, and connecting with our town. SCA can be viewed on Charter Communications channels 191 (community bulletin board), 192 (public interest programming), and 194 (government programming). Recorded government meetings may also be viewed online live or on-demand at SCATV.org.

The unique challenges of 2020 caused SCA to rethink the way in which we deliver on our mission of keeping the public informed. How does a resident attend a public meeting when the building is closed? How do parishioners attend church when they can't physically enter the building? How does the public stay informed about the many decisions being made by their local government?

Thanks to the technological advancements and improvements made by SCA in 2019 and early 2020, we were able to broadcast an unprecedented number of government meetings, public hearings, and church services; more than ever before. In 2019, SCA broadcast and streamed Board of Selectmen, Finance Committee, and the Annual and Special town meetings live, and broadcast recorded School Committee meetings. In total, we covered 60 different meetings and public hearings, live streaming 15 of those events to Facebook.

In 2020, we were able to cover more than 90 meetings and public hearings both on channel 194 and streamed live to SCATV.org as well as Facebook. In addition to the Board of Selectmen, Finance Committee, School Committee, and Town Meeting, we added Planning Board, Board of Assessors, Board of Sewer Commissioners, Conservation Commission, School Building Committee, and Capital Improvements Planning Committee meetings. All meetings were broadcast on channel 194 live and streamed to Facebook and SCATV.org live to ensure the public had adequate access to these important meetings.

In December, SCA launched an initiative to start covering School Committee meetings live from Wire Village School. Construction for that project is scheduled to finish in February 2021. This will allow for live coverage of any event that takes place in the auditorium at Wire Village School.

Beyond our coverage of government meetings and public hearings, SCA produced original programs including:

- Exercise at the Senior Center
- Pedestrian Safety with Officer Valerie Morin
- Interview with Mary Madden
- Safety Tips at the Senior Center with Officer Valerie Morin
- Women's Suffrage Presentation at the Richard Sugden Library
- Rhythm of Nature
- Norma Cormier's 102nd Birthday Parade
- American Legion Memorial Day Service
- David Prouty High School Graduation
- Richard Sugden Library Programs and Services
- School Bus Safety with AA Transportation and SEBRSD

- DPHS Halloween Highway
- What is Ice Boating?

You can view all of these programs on demand at SCATV.org

While we were unable to hold our annual “Feeding Our Neighbors” event to benefit the Spencer Food Pantry, SCA donated \$2,000 to help support their efforts.

SCA welcomes any Spencer resident to produce their own programming and is always looking for new volunteers to help in a myriad of ways. Please email SCA general manager, Aaron Keyes, at akeyes@scatv.org to find out how you can earn a stipend when you become a local content producer.

Aaron Keyes
Station Manager

CHARITABLE NEEDS COMMISSION

The Spencer Charitable Needs Commission is a self-funded agency of the town. It was established by Florence Harrington in memory of Melinda A. Prouty. The specific purpose of the commission is “to be devoted to the relief of poor and needy residents of Spencer Massachusetts”.

The commission is composed of five diverse residents of Spencer. The Commission normally meets the first Monday of the month. In deed we were able to meet in January, February, and March. Due to Covid 19, we were unable to have meetings after March. We were still able to meet many people’s needs for financial assistance. Through emails, phone calls, stand outs, and sheer diligence, we helped many Spencer residents.

In 2020 we have helped 56 citizens and paid over 65 bills for those in need. It has been our joy to help those struggling through the pandemic.

Sincerely,

Barbara Grusell, Chairman

Commission Members:

Barbara Grusell, Chairman

Claire Harding

Paul LaMontagne

Kurt Nordquist

Lois Shorten, Recording Secretary

COUNCIL ON AGING

The beginning of 2020 found the Council on Aging and Senior Center with 2 new programs on the agenda. The first program was to make Spencer a Dementia Friendly Community with the help of residents becoming informed about dementia. The second program embarked on was the UCLA Brain Training program that the CoA Director and Outreach Coordinator became certified in teaching. These programs were put on hold when the Senior Center closed the second week in March due to the Corona virus. The next couple of weeks were spent cleaning and sanitizing the center.

Tents were rented to accommodate 7 fitness classes, 2 afternoons of bingo and multiple meetings with seniors over the summer and into the fall. All state guidelines and BOH requirements were adhered to. All referrals and help with forms and applications continued to be done over the phone. Services were uninterrupted as we found different ways to address needs.

As we navigate our way through this pandemic we will continue to serve the seniors in Spencer which currently number over 3,000.

The Council on Aging would like to extend our deep appreciation to all of our volunteers throughout the year. We greatly appreciate the donations we receive as it helps with providing extras for the senior center. Most of all we extend our enormous gratitude to the Seniors of Spencer who braved inclement weather to attend meetings for the benefit of getting our fire suppression system and for braving an unnerving time during a pandemic to attend and vote at the annual town meeting. Your senior center is now a safer place because of your participation

Pamela Woodbury, Director
April Caruso, Outreach Coordinator

CULTURAL COUNCIL

The mission of the Spencer Cultural Council [SCC] is to promote the arts, sciences and humanities with the purpose of providing enhanced opportunities for the citizens of Spencer of all ages and backgrounds to participate in creative and educational experiences. To accomplish this purpose the cultural council received a grant of \$8000.00 from the Massachusetts Cultural Council (MCC) for distribution in 2020. An additional \$182.00 was available for distribution as a carryover from FY 2019. For 2020 the council received 34 grant applications totaling \$15,225. Members reviewed each application, prioritizing proposals that reach a wide audience and enrich diverse populations of the community. Deliberations resulted in and 25 full or partial awards. In a departure from past practice the grantees could access the grant funds prior to the presentation of the proposed event. This was consistent with the guidance received from the Massachusetts Cultural Council intended to relieve the grantees from having to deal with the costs of presentation out-of-pocket and then seek reimbursement.

Unfortunately, with the onset of Covid-19 and the suspension of virtually all forms of public and private interaction none of the programs that were intended for calendar year 2020 took place. The council sent a letter to the FY20 grantees requesting they notify the council of their intent to either reschedule their project, retain partial payment for expenses incurred, keep the full amount of the grant, or return their grant in full. Of the grants awarded all but three recipients have responded that they will reschedule to 2021. The Spencer Cultural Council has extended the deadline for completion of all FY20 projects to December 31, 2021. FY20 projects may be rescheduled or modified to virtual programming at any time during 2021.

For 2021 the SCC has received a grant of \$9300.00. An additional \$1815.16 is available as a carryover from FY20. Due to delays in the state funding cycle the SCC has been delayed in allocating the FY21 funds until February 2021 and is about to engage in that process. The SCC has elected to revert to the process of awarding grants on a post-event reimbursement basis.

John J. Green Jr., Chair
Rachel Faugno, Secretary
Diane Johnson, Treasurer
Janice Peters, Member

OFFICE OF DEVELOPMENT & INSPECTIONAL SERVICES
TOWN PLANNER/PLANNING BOARD
CONSERVATION COMMISSION
BOARD of HEALTH & BUILDING INSPECTOR

The Office of Development & Inspectional Services (ODIS) is comprised of the Board of Health and its Agent, the Building Inspector, the Town Planner/Economic Development Officer, the Conservation Commission and its Agent, the Zoning Board of Appeals, the Planning Board; Gas, Plumbing & Electrical Inspectors and the Sealer of Weights & Measures.

Major projects require a technical review with ODIS, Police, Fire, Water, Sewer, and the Utilities & Facilities Department, who work together to streamline applications and to clarify the requirements.

The following are the reports from the individual departments in ODIS:

TOWN PLANNER

TOWN PLANNER:

2020 highlights included the following:

- Reviewed and prepared decisions for all Planning Board and Zoning Board of Appeals applications alongside Interim Planner.
- Updates to both the Open Space & Recreation Plan and Housing Production Plan ongoing.
- Working alongside CMRPC for updates to both Solar bylaw and Housing Production Plan.

Todd Miller
Town Planner

PLANNING BOARD:

The Planning Board held meetings on the 3rd Tuesday of each month during 2020. Special Planning Board Meetings were held on March 12, June 18, August 25, October 1 and November sixth.

The Board received six new Site Plan Review applications in 2020:

Site Plan Reviews (Major or Minor)

<u>Project</u>	<u>Type</u>	<u>Applicant</u>	<u>Owner</u>
133 Ash St./Spencer Solar LLC	Major	Spencer Solar	Ash Street Realty
7 Meadow Road Salt Shed	Major	Bayside Engineering	Town of Spencer
Mechanic Street Parking	Major	Fuss & O'Neil	Town of Spencer
CVS	Major	Arista Development LLC	Rich Cormier, Phyllis Ekleberry, S BNK LLC
103 N. Spencer Solar	Major	Peter Forte ZPE Energy	Demeter Realty Brendan Gove

Carried over from 2019 are Site Plan Reviews for 22 Norcross Road (Sunpin Power) and 133 Ash St. (Spencer Solar LLC).

Additionally, 10 new ANR Plans were submitted and endorsed, resulting in 23 new lots, an increase from 21 last year:

2020 ANR Approvals

Date	Owner/Applicant	Location	Description	New Lots
2/10/2020	Roman Catholic Church	60 Maple St.	Create New Lot	1
2/10/2020	KNK Realty Trust/ Todd Votkos	Charlton Rd./Bacon Hill	New Perimeter Line	-
4/2/2020	James Wood	Hastings Rd.	Create New Lots	2
4/13/2020	Lawrence Tomasino	98 Chickering Rd.	Create New Lots	2
8/5/2020	George Watson	Clark Rd./Wilson Ave.	Create New Lots	2
8/10/2020	Brad Brosseau	40 & 44 Clark St.	Create New Lots	2
8/31/2020	William Casey Estates B&R Survey	Cranberry Meadow Rd.	Create New Lots	2
9/3/2020	Joseph & Nancy Bruso	Gold Nugget Farm	Create New Lots	3

10/6/2020	John Kennedy	East Charlton Rd. Lots 5,6,7	Create New Lots	5
10/6/2020	Adam German	71 & 75 E. Charlton Rd.	Create New Lots	4

No new residential subdivision applications were submitted to completion in 2020.

The Planning Board extends their thanks to the other Boards and Commissions and Town staff and officials who have provided assistance and support in planning issues this past year.

Jonathan Viner, Chair
 Jeff Butensky, Vice Chair
 Robert Ceppi
 Paul Gleason
 Maria Reed

ZONING BOARD OF APPEALS

The Zoning Board of Appeals held meetings on the 2nd Tuesday of each month during 2020. 13 Special Permit/Variance applications were received in 2020:

13 Approved ZBA Applications (Special Permit/ Variance)

Location	Owner/Applicant	Purpose	Zoning Code Reference
35 R. Jones Rd.	Frank White	Accessory Apt.	4.8.1
77 Cherry St.	David Flint	Driveway Variance	7.3
47 Chickering Rd.	Keith Gauvin	12'x24' Shed	5.2.6
30 Howe Rd.	Robert Moschini	Gravel Renewal	4.2(H.1) & 4.8.6
46 Browning Pond Rd.	Krystal Reno	Accessory Apartment	4.8.1
120 Main St.	Kelly Muniz	Dog Grooming	7.2.1.B/4.2.E.14
14 Washburn Terrace	Kenneth LaLiberte	Detached Structure/Garage	5.2.6
High St. & Pleasant St.	Arista Development	CVS	3.3.2 / 4.2.E.1
144 Charlton Rd.	Brandy Linde	Dog Grooming	7.2.1.B/4.2.E.14
Bond St.	Warren & Roberta Monette	Variance for frontage.	4.8.2
32 Lamoureux Lane	Donald Bonder	Garage (with carport) and 2 nd floor storage.	4.4.1.B
98 North Spencer Rd.	Bond Construction	Gravel Removal	4.2.H.1
89 Cranberry Meadow Rd.	Leo Aucoin	Gravel Pit Renewal	4.2.H.1

The Board wishes to thank other Town Boards and Commissions and all Town staff and officials who provided assistance to the during the year.

Allan Collette, Chair
 Alyce Johns
 Steven Tyler (alternate)

BOARD OF HEALTH

Lisa Daoust, Health Agent
Board of Health Members-Lee Jarvis and Dan Shields

Food Service Inspections	60
Retail Food Inspections	18
Food Related Complaints	5
Housing Inspections	16
Housing Court	0
Receiverships takings	0
Enforcement Letters	23
Compliance Letters	14
Percolation Tests Witnessed	30
Septic Inspections	52
Septic Plan Reviews	33
Title 5 Report Reviews	81
Bathing Beach Inspection report reviews	32
Beach Inspections	7
Beaver Permits Issued	8
Nuisance Complaints	27
Tobacco Compliance Inspections	18
Gym Inspections	2
Tattoo Parlor Inspections	2
Pet Store Inspections	2
Rabies Investigations	4
Camp Inspections	2
Seminars Attended	0
Flu Clinic	2

Well Permits Issued	14
Public Well Report reviews	8
As-Built Reviews	22
Special Event Inspections and food trucks (Block Party, American Legion, Food Truck Festival)	0
Spencer Fair Food Booths - 43 (6 Inspections each)	0
Region 2 meetings - zoom	7
Tech Review Meetings	0
BOH Meetings	6
Emergency response to fires/Police Calls	0
Public Records Requests	12
EDS Drill	1
Revenue generated	\$ 59,254.76

<u>Public Health Nurse Report</u>	
Bacterial	8
Gastro-intestinal	2
Vaccine Preventable	9
Viral	16
COVID-19	380
TOTAL CASES	415

<u>Sealer of Weights & Measures</u>	
Scales, scanners, gas meters	182
Revenue generated	\$ 4,311.00

BUILDING DEPARTMENT

BUILDING PERMIT ACTIVITY – 2020

Building Inspector Duane Amos Alternate Inspector Breanna Skowrya	
Single Family Dwellings	11
Multi-Family Buildings	0
Commercial	17
Additions	8
Renovations/Alterations/Remodel	43
Sheet Metal	24
Insulation/Weatherization	41
Garages/Barns	13
Decks/Porches/ Stairs & Egress	27
Sheds	3
Roofing/Siding	114
Above Ground Pools	7
In Ground Pools	1
Signs	5
Solid Fuel Appliances	26
Windows/Doors	40
Demolitions	10
Temporary Trailers	1
Foundations	3
Certificate of Inspections	42
Solar Panels (rooftop)	29
Solar Panels (ground)	2
Miscellaneous	17
Total permits issued	484
Fees Collected	\$156,062.34
<u>Gas (James Bergeron)</u>	
Permits issued	122
Gas Inspections	93
Plumbing Inspections	0
Fees Collected	\$9,388.00

<u>Wiring (Norman Bassett)</u>	
Permits issued	250
Inspections	403
Fire Calls	7
Fees Collected	\$58,560.25

<u>Plumbing (Bob Wall)</u>	
Permits issued	129
Inspections Plumbing	142
Inspections Gas	17
Fees Collected	\$14,155.50

CONSERVATION COMMISSION

PERMITS ISSUED:

Notice of Intent:	20
Order of Conditions:	16
Amended Order of Conditions:	4
Negative Determinations:	18
Certificate of Compliances:	21
Extensions:	6
Notice of Violations:	25
Enforcement Orders:	5

TOTAL INSPECTIONS: 480

Revenue Received:

RDA:	\$2700.00
Notice of Intents:	\$6235.00
Certificate of Compliances:	\$3150.00
Amendments:	\$ 600.00
Permit Extensions:	\$ 200.00

TOTAL REVENUE: \$12, 885.00

George Russell, Conservation Agent

Commission Members:
Mary McLaughlin- Chair
Charlie Bellemer
Margaret Emerson
Robert Perry
Warren Snow

FIRE & EMERGENCY SERVICES

As we leave this terrible year of 2020, we look forward to the future to see what 2021 will bring to the Department and the Community.

Again, I must thank the tireless dedication of all our firefighters and members of Emergency Management. Without them we are empty and cannot perform the tasks which we are expected. They put in a great deal of volunteer hours to train and better themselves and to lessen the financial burden to the community. A lot of volunteer hours are the basis of the Fire Department and Emergency Management since the inception of each organization.

2020 has been seen us reflect and make many changes that we hope can revert back in 2021. Our buildings were closed to the Public since March and continue to be closed other than the vestibule of the Administration building. We were able to install a wall and door to keep people in that location to enter in for permits etc. This was done through the CARES Act that was provided to the community. Who would have thought the majority of our time and coordination would be trying to secure masks, face shields, Gowns and gloves not only for us but the rest of the town departments? We would never imagine going to calls wearing not only our firefighter personal protective equipment (PPE) but also Covid PPE. Crazy times. Thank goodness for the CARES Act. We were able to get some PPE through them (hand sanitizer, glass shields, gloves, sneeze guards, wipes, washer and dryer for our clothing and non-touch sinks and toilets) and the majority through the State distributions sites. Other items they were able to purchase for us is electrostatic disinfecting guns for the Departments in town. Each truck gets sprayed down each time it is used. Testing has been available through the state for many of our responders once they became ill or in a very close contact. Unfortunately like many others we have had our share of Covid cases within the confines of the department. Thankfully, none very serious. We continue to be proactive and protective of ourselves and the citizens of Spencer. As we write vaccinations are ongoing. Through Harrington Hospital in Southbridge, we have been able to get most of our Department vaccinated. We thank them for thinking of their local first responders.

Virtual training and meetings have become the norm and we are actually starting to get very good at it.

The Town continued with our leasing program this year with the replacement of Engine 3. The 1986 Maxim hopefully will be replaced within the next year. We have applied for grants for some equipment for it and the Town through the capital program provided us with battery operated extrication tools for it as well.

We still apply for every grant that comes our way. Some we are fortunate to receive and others we'll keep trying. A large request to replace our self-contained breathing apparatus which the majority were purchased in 1998 we hope to apply and with fingers crossed, be successful. The SAFE and Senior SAFE grants we revamped this year to go virtual with the children and seniors in town. We threw out the old way of doing things and had to adapt. One successful launch was a reflective street address sign program which the state allowed us to use the Senior Safe grants fund for. We have been so successful we have also contributed from our budget towards the program. With 2021 and the number of COVID-19 cases still on the rise we do not know if we will get into the schools again this year; challenging our ideas even more.

Along with 10 other communities we were successful in getting a grant for a burn building that has been built in Auburn at the West Street fire station. This will be a great addition to our training. This \$800k grant along with funds through an estate in Auburn allowed this to happen.

Current Roster:

Fire Chief: Robert Parsons

Deputy Chief: William Locke (Retired as of December 31, 2020)

SEMA Director of Operations: Sandra Fritze

Chaplain: Rev. Ralph DiChiaria

Clerk: Sandra Fritze

Custodian: Donald Churchey

Ladder 1: Captain Robert Churchey, Lt Jason Ferreira, Firefighter Brian Barber, Firefighter Albert Forand, Firefighter Adam German, Firefighter Travis Reilly, Firefighter Thomas Parsons, Firefighter Jonathan Crago, Firefighter Ryan Morton, Firefighter Keilena Johnson

Engine 2: Captain Michael Gadbois, Lt. Brian Mathon, Firefighter David Hoyt, Firefighter Anthony Gianfriddo, Firefighter Johnny Miller, Firefighter Thomas Da Silva, Firefighter Patrick Murray, Firefighter Aaron Palmer, Firefighter Nicole Thebeau

Engine 3: Captain Joshua Gaucher, Lt. Jonathan Thibault, Firefighter David Daoust, Firefighter Joseph Brodmerkle, Firefighter Joshua Prater, Firefighter Joseph Di Pilato, Firefighter Robyn Da Silva. Firefighter Halie Smith, Firefighter Mark Holmes

Engine 4: Captain Corey Lacaire, Lt Joseph Nanigian, Firefighter Ralph Kirouac, Firefighter Glenn Maffei, Firefighter Corey Phoenix, Firefighter Christopher Wyman, Firefighter David Leite, Firefighter Michael Navickas

Per Diem Firefighters: Benjamin Locke, Matthew Langevin, Andrew Bellizzi, John Goncalves

Spencer Emergency Management: Christine Gagne, John Gagne, Michael Hilow, Michael Natale, Sheri Kaiser, Suzanne Lavallee, Megan Mathon, Sheila Phoenix, Kathi Pratt, Al Roussin, Gary McComas, Arico Bellizzi

The following left the Department through resignation or retirement. Deputy Chief Locke retired on December 31, 2020 after 42 years of service. Kevin Kennedy, Joseph Di Pilato, Nicholas Stevens, Timothy Plouffe, Chris Wynot, Joseph Van Dam. Patrick Gorham one of our career firefighters left us to move with his family to Vermont and he was replaced by one of our call firefighters Aaron Palmer. We wish Pat and his family well.

We are always looking for call firefighters to join our ranks, the academy is tough to get into right now but please come down or go on line and fill out an application to join a grant department.

Apparatus:

Name	Year	Condition
Ladder 1	2010 Smeal	Excellent
Engine 1	1987 Ford/Maxim	Good
Engine 2	2014 Smeal	Excellent
Engine 3	1986 Maxim	Fair (Replacement scheduled 2021)
Engine 4	1995 E-One/International	Fair
Tanker 1	2005 4-Guys/International	Good
Rescue 1	2000 Piece Rescue	Good
Forestry 1	2005 Ford F-350	Good
Forestry 2	1984 GMC K30	Fair
Forestry 3	1986 AM General	Good
Car 1	2020 Chevrolet Tahoe	Excellent
Car 2	2017 Ford Expedition	Excellent
CD1 SEMA	2004 Ford E-450	Good
Squad 1	2005 Ford F-450	Good

In closing I would like to thank all the town officials for their support and assistance throughout the year especially Town Administrator Thomas Gregory and the Selectboard. Without their support we would not be able to continue to provide the outstanding quality of assistance to the community that we can provide. We work tirelessly with all the other Town Departments and have a great working relationship

Robert Parsons, Fire Chief

Fire and Emergency services
Annual Report
January 1, 2020-December 31, 2020
Total alarms for service **1459**

FIRES

Building Fires	26
Cooking Fires	13
Chimney Fires	1
Oil burner	4
Trash or rubbish fires	2
Passenger Vehicles Fires	3
Grass/Brush Fires	14
Other Fires	<u>15</u>
	78

RESCUE, EMS ASSIST

Medical assist EMS crew	936
Vehicle accident with injuries	27
Vehicle accidents with pedestrians	2
Vehicle accident with no injuries	23

Search for a person	3
Extrications	6
Water/Ice Incident	2
Other Rescues	<u>2</u>
	1001

HAZARDOUS CONDITIONS

Gas/Flammable liquids spills	7
Natural/LP gas leak	7
Accident cleanup	14
Power lines down	50
Arcing/shorted electrical equipment	5
Electrical/wiring problem	5
Carbon monoxide incidents	13
Other hazardous conditions	<u>2</u>
	103

SERVICE CALLS

Water Problems	4
Public Service Assistance	21
Unauthorized burning	25
Animal Rescue	2
Other service calls	<u>8</u>
	60

GOOD INTENT CALLS

Smoke scare/odor	10
Other good intent calls	<u>48</u>
	58

FALSE ALARM AND FALSE CALLS

Bomb Scare	1
System malfunction	33
Sprinkler activation	2
Smoke detector activation	57
Alarm sounded/malfunction	43
CO detector activations	10
Other false alarms	<u>6</u>
	152

SEVERE WEATHER STAND BY

Severe weather or natural disaster	<u>7</u>
	7

PERMITS/INSPECTIONS 867

Mutual Aid to other Communities:

Auburn	1
Brookfield	1
Charlton	2

East Brookfield	2
Grafton	1
Leicester	4
Millbury	1
Millville	2
North Brookfield	5
Northbridge	1
Paxton	1
Rutland	1
Southbridge	3
Sturbridge	5
Sutton	2
Worcester	1

Mutual Aid from other Communities:

Brookfield	2
Charlton	2
Dist 7 Tech Rescue	1
East Brookfield	12
Leicester	12
North Brookfield	4
Oakham	2
Sturbridge	2
Paxton	3

HOUSING AUTHORITY

The Spencer Housing Authority manages Projects 667-1 and 667-2 known as “Howe Village”. Our eighty-four 667-1 units were built in 1970 and 667-2 was added in 1975 providing an additional sixty units for a total of one hundred and forty-four one-bedroom units for the elderly and handicapped. Included in the 667-2 Project were four units especially designed for handicapped tenants. Also included is space for noontime meals and “meals on wheels” delivery provided by Tri-Valley Elder Services.

On December 1, 2014, a contract with Tri-Valley Elder Services for a Supportive Housing Program was signed. The program will provide Howe village residents with 24-hour homemaker/personal care staffing, thereby allowing them to live independently while having access to the support they need. The program has been in place five years now and doing well.

The Housing Authority opened Project 667-3 on 4/1/1989 known as “Depot Village” which is located at 40 Wall Street. The Project consists of twenty-four one-bedroom elderly and handicapped units; two separate congregate housing units, one six-bedroom unit and one four-bedroom unit. The congregate units include private bedrooms and shared facilities for kitchen and living room use and is overseen by Tri-Valley Elder Services.

Project 689-1 was opened in January 1988 at 77 Maple Street. There are (2) two separate buildings with (4) four bedrooms in each unit. The buildings are currently leased and operated by the Glavin Center to provide housing & services for handicapped individuals. Project 705-1 was opened on 4/1/1989 on Lloyd Dyer Drive. There are (4) four duplexes for (8) eight families, including one handicapped unit.

The Housing Authority administers two rental assistance programs: the (MRVP) Massachusetts Rental Voucher Program) formerly known as the 707 Program for low-income families currently has 5 units leased in the Spencer area. The other Program known as the (AHVP) Alternative Housing Voucher Program for non-elderly disabled applicants currently has 75 one-bedroom units leased in the state of Massachusetts.

The Spencer Housing Authority had several Projects during 2020:

- Roofing Project @ 667-1 & 667-2 Howe Village
- Furnace Replacement @ 667-3 Depot Village
- Bathroom sink replacement @ 667-1 & 667-2, Howe Village
- Handicap bathroom Renovation @ 667-2, Howe Village
- Repairing sidewalks @ 667-1,2,3 Howe Village & Depot Village

Projects slated for year 2021:

- Bathroom Renovation @ 689-1, 77 Maple Street
- Additional Roof Replacement @ 667-1&2, Howe Village
- Courtyard Improvements @ 689-1, Maple Street
- Window & Door Replacement @ 705-1, Lloyd Dyer Drive
- Siding Replacement @ 705-1, Lloyd Dyer Drive

Charlene Kaiser, Executive Director

PARKING CLERK

Please be advised that the annual Town-wide Winter Parking Ban is in effect from November 1st at 12:01 a.m. and continues through April 15th at 6:00 a.m. Violators of the winter parking ban are subject to a \$20.00 fine.

Respectfully Submitted,

Kurt Nordquist, Parking Clerk

Please call 413-414-7762 with any questions on the Winter Parking Ban

NO PARKING ON EITHER SIDE OF THE STREET:

Adams Street	Clark Street	Highland Street	Route 31 North
Chestnut Street	Elm Street	Main Street	Route 31 South
Church Street	Hastings Road	Maple Street	Sampson Street
(Between Maple & Mechanic)	High Street	Mechanic Street	Smithville Road Water Street

PARKING ALLOWED ON ODD NUMBERED SIDE OF THE STREET ONLY:

Bell Street	Grant Street	McDonald Street	Franklin Street
Lincoln Street	Summit Street (#3 to #27)		

PARKING ALLOWED ON EVEN NUMBERED SIDE OF THE STREET ONLY:

South Street	North Street (Between Main & Powers)	Summit Street (Main to #8)
--------------	--------------------------------------	----------------------------

STREETS WITH SPECIAL RESTRICTIONS:

Cherry Street (From Mechanic to Maple) Parking allowed on the even numbered side of the street only.

Wall Street: Parking is allowed on the odd numbered side of the street from Mechanic to the beginning of the FlexCon Building.

Earley Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

Temple Street: Parking is allowed on the odd numbered side of the street from Chestnut to Church Street.

School Street Parking allow on the odd numbered side of the street from Chestnut to Church Street

STREETS WITH NO RESTRICTIONS:

Dustin Street

ALL OTHER STREETS:

No parking is allowed on the odd numbered side of the street, except for those streets specifically named above where parking is allowed on the odd numbered side of the street.

No parking is allowed on sidewalks.

Please note: Violations of the Winter Parking Barn are subject to a \$20.00 fine

PARKS & RECREATION

The past year has been very challenging in terms of balancing the need to provide outdoor recreational opportunities with the adjustments required to respond to the Covid 19 virus. We have worked closely with the Health Department to ensure the necessary protocols were developed and put into place for use of our various facilities. We thank the various town departments, supporting groups and the public for their patience, understanding, and support during these challenging times.

The beach at Luther Hill opened for the third consecutive summer season. In coping with the restrictions needed to cope with the Covid virus, various changes to our normal routine at the beach were required. We were unable to provide a grand reopening day, which has always been well attended. Swimming lessons were greatly missed by all. We needed to limit the number of residents we could have at one time on the beach. Even with these changes, we were able to provide a safe, clean and enjoyable place for families to go on those hot summer days. The community spirit shown by those who volunteered time, effort, money, and resources to get the beach ready to reopen displays the best of Spencer. We like to thank our staff for the great work they did under these trying times keeping our residents safe. We also look forward to some new improvements coming for next season with new playground equipment being donated by the Spencer Fire Association.

The annual Summer Concert series at Powder Mill Park was cancelled due to Covid 19. We are working with Pat George and the Exchange Club to expand the offerings at the concert series. Pat George has worked very hard and was able to secure a grant with CornerStone Bank, which will be available for the expanded summer concert series next season. We look forward to expanding our offerings to include more family centered performances and activities at a variety of our park facilities. We have also received a grant from the Spencer Cultural Council, which will be available for expanded programming next season. We thank them for their support. The Park Commission will also look to expand concert offerings at Luther Hill Park as well.

Various groups were able to use O’Gara Park over the past year. These include a dog trainer, youth football, men’s softball and women’s softball. We extend our thanks to John Horeau for all his efforts to upkeep and make small improvements to O’Gara Park. We look forward to various events such as a family movie night, tournaments, and playoff games which were very well received in the past. Improvements were made including removal of viewing obstacles to enable the creation of a viewing area with picnic tables and seating off the Rail Trail to allow a great view of the activities at the O’Gara Park field. The area underneath the grandstand was fenced off to reduce the opportunity for vandalism. Future plans include restoration of the grandstand, connecting O’Gara Park to the Rail Trail, updating restroom, concession, and meeting space facilities, and enhancing the viewing area above the field near the Rail Trail with various amenities such as stretching stations. We look forward to continuing to improve the facilities and usage of O’Gara Park.

The Commission is in the process of refining and implementing a 10-year plan to improve and upgrade the playground and other facilities at Powdermill Park. We wish to extend our deep appreciation to the Spencer Exchange Club. Through a Taste of The Town event, funds have been raised to improve the playground areas and other portions of Powdermill Park. The Spencer Exchange Club also sponsored clean-up days down at the park. The Cole William Victor Memorial Pavilion has been refurbished and renovated through the efforts of George Victor and Victor Contracting. Several local businesses, volunteers, and the Spencer Exchange Club supported this effort. This project celebrates the life of Cole Victor while improving Powdermill Park. We also extend our thanks to Morrison Fencing for their donation of fencing repairs. With support from the town, we

are able to take advantage of grant opportunities to upgrade the toddler play area. Future plans include updating the older child play area, upgrading the parking and lighting, and bringing varied family programming to Powdermill Park.

We extend our thanks to the Spencer Exchange Club and the Spencer American Legion post for their continued efforts to upkeep and upgrade Isaac Prouty Park in honor of our veterans and those who have made the ultimate sacrifice in defense our of nation and freedoms. Phase 3 of the grant funded work on the Rail Trail was completed in 2020. This included upgrading and adding amenities to improve the visitor experience along the trail. We will be preparing a phase 4 grant to connect O’Gara and the Rail Trail and provide sufficient parking to access the Rail Trail. We would like to thank Steve Tyler for his continued support and expertise in improving the Rail Trail. We also thank the Spencer Dog Owners Association for their donation of dog waste stations for the Rail Trail and Luther Hill Park. In fiscally challenging times, we continue to explore various means to seek additional consistent funding to improve the conditions of our existing park facilities and create new programming opportunities. We thank the Spencer Abbey, the Spencer Exchange Club, the Cutler Association, Barnstorm Cycles, John Young, and the Spencer Fire Association for their past and continued support. Donations can be made to the Luther Hill Park Donation Account, O’Gara Park Donation Account, and for general park needs for use in any park to the Youth Commission Donation Account. We extend our continued thanks to the Spencer Police, Fire, and Highway Departments for their continued support of our parks and programs. We welcome any assistance from the public in gaining support to help us maintain and restore our recreational parks, facilities, and programming. Strong and vibrant park and recreation programming and facilities is key to improving the quality of life for all Spencer residents and families.

Robert Churchey, Chairman
Jason Ferreira
Martin German Jr.
Corinne Kennedy
Lynne Porretti
William Shemeth III
Anthony Toscano

POLICE DEPARTMENT

**By Chief David B. Darrin
2020**

The Spencer Police Department continues to conduct policing on a proactive basis. In today's society, Police Officers can no longer just react to crime. They must instead, respond to the wide variety of issues and problems impacting the fear of crime and quality of life in our community.

The Spencer Police Department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC), which allows access to specialized assets including a SWAT Team along with K9, Motorcycle, Drone and Collision Reconstruction Units. The Spencer Police Department currently has one Officer assigned to the Collision Reconstruction Team.

The Spencer Police Department conducts a variety of community outreach programs, including but not limited to: the deployment of our speed radar dolly and trailer; the collection of unwanted pharmaceuticals and syringes through our lobby kiosk; the installation and inspection of child safety seats; participation in the "Goods for Guns Buyback" and "National Drug Take Back" events; providing "Civilian Response to Active Shooter Events" (CRASE) Instruction to local businesses; "Crisis Intervention Team" training to replace our Champion Program which was created to address opioid addiction; the use of social media, Facebook & Twitter to keep the public informed.

The Spencer Police Department maintains affiliation with the following organizations: Worcester County Detectives; Worcester County Fraudulent Check Association; Street Violence Prevention Group; Tri-Valley Elder Task Force; District Attorney's Opioid Task Force; Worcester County Anti-Crime Task Force and the Massachusetts Financial Crimes Task Force.

Continued and comprehensive training of all Spencer Police Department personnel is of paramount importance in the areas of law enforcement and public safety. Officers attend firearms qualification and Proficiency training in the use of the semiautomatic pistol, semi-automatic rifle and shotgun. In addition Officers attend annual in-service training at the Boylston Police Academy provided by the Massachusetts Police Training Committee, while Dispatchers participated in an internet based in-service training program provided by the Massachusetts Police Institute in accordance with standards promulgated by the State 911 Department.

In addition to the School Resource Officer, we offer a variety of programs to help our students navigate the complexities of saying safe - including but not limited to the following programs: ALICE Active Shooter Program and the Officer Phil Safety Program (grades 1-4).

What was new in 2020? Thanks to District Attorney Early we have access to their Critical Incident Management System that will allow the tracking of overdoses within the County. We have also introduced an Electronic Citation Solution, which provides Officers a fast and accurate option for issuing citations for traffic infractions. That said, most of our efforts have been devoted toward dealing with the issues related to COVID virus.

Whenever possible the Spencer Police Department makes application for Federal and State grants. Grants are important, as they allow a community to address issues that may be beyond their financial resources. This year

the Spencer Police Department was awarded a variety of grants, including: \$5,864 from the State 911 Department for Dispatch training; \$54,636 from the State 911 Department for Dispatch overtime; \$5,000 from the Executive Office of Public Safety and Security for our Child Passenger Safety Program.

In closing, I wish to thank the members of the Spencer Police Department for their dedication and support. I also wish to thank the Town Administrator, Board of Selectmen, along with all other Town Officials, Boards and Departments for their assistance in providing the citizens of Spencer with exceptional public services.

ARREST & COMPLAINTS:

Murder	0
Rape	0
Armed Robbery	0
Unarmed Robbery	0
Assault & Battery	13
Assault w/Dangerous Weapon	15
Burglary	12
Larceny	23
Motor Vehicle Theft	1
Vandalism	7
Arson	1
Domestic A&B	38
Warrants	40
209A/HPO Violation	18
Misdemeanor – Miscellaneous	7
Felony – Miscellaneous	9
Motor Vehicle – Miscellaneous	192
Minor in Possession of Alcohol	1
Possession of Drugs	21
Distribution of Drugs	12
Disorderly Conduct	32
Protective Custody	43
OUI – Alcohol/Drugs	29
Mental Health 123-12	41
TOTAL	555

OFFENSES:

Murder	0
Rape	1
Robbery	0
Assault	36
Burglary	16
Larceny	192
Motor Vehicle Theft	4
Vandalism	61
Total	310

SELECT CALLS:

Accidents	397
911 Calls	3,950
Medical Calls	2,081
Fire Assists	215
Alarm Response	508
Detain Prisoners - Other	74
Disturbances - General	508
Disturbances - Domestic	84

CALLS BY SHIFT:

11pm-7am	11,435
7am-3pm	12,326
3pm-11am	11,774
Total	35,535

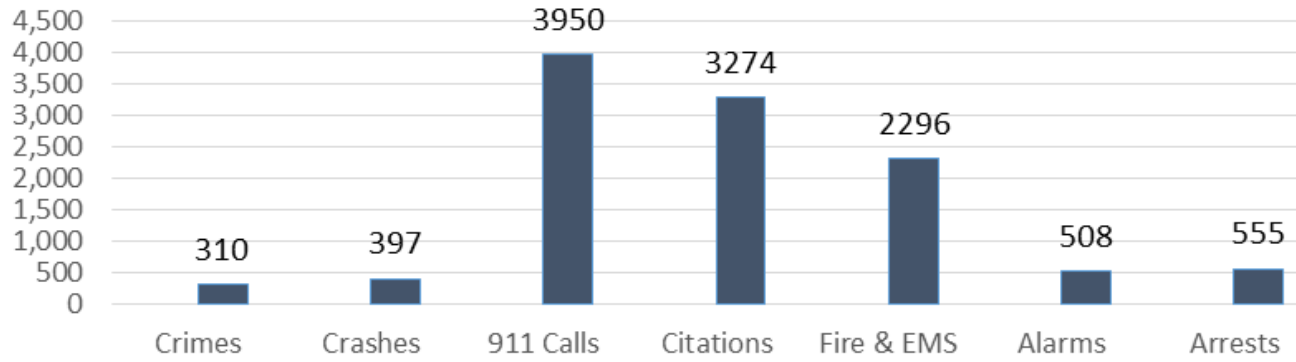
ANIMAL CONTROL:

Calls	661
Impounds	26
Transfers	22
Bylaw Violations	55

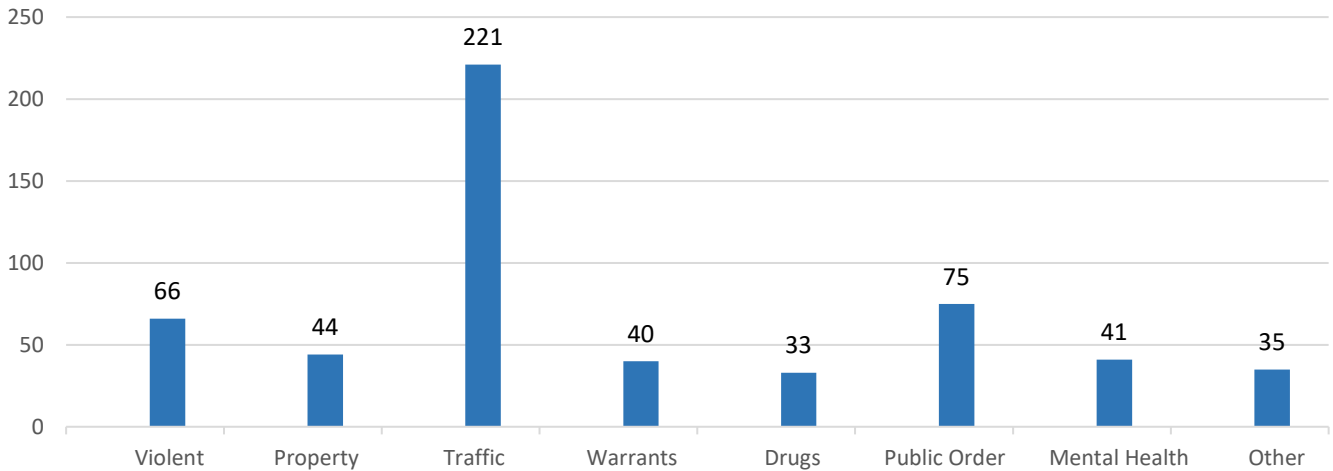
CITATIONS:

Civil Infractions	320
Criminal	212
Warning	2,250
Arrest	42
Parking	385
Bylaw – Police	65
TOTAL	3,274

Activity 2020



Arrests 2020



RICHARD SUGDEN LIBRARY

The first few months of 2020 saw business as usual at the library. Patrons were coming and going: browsing our shelves, checking out items, spending time in the reading room or quiet study area, perhaps sending a fax, making copies or using library computers. Adults attended programs like book discussions, meditation, computer classes, educational workshops and local history presentations. Teens created with watercolor paints, clay and worked with metal. Dungeons and Dragons continued to be a success with this age group. Families with children participated in weekly programming provided by the children's staff along with regular programs sponsored by Community Connections. Library outreach was offered at the community center on Bixby Road, Dipody Doo and our local schools. A generous grant from the Exchange Club allowed us to visit kindergarteners in Spencer and East Brookfield. Library staff were joined by mindfulness author and educator, Wendy O'Leary, to engage classrooms with books focusing on self-care which were given to every participant. The "We Read" initiative distributed hundreds of new books for children to take home and share with their families.

As winter turned to spring, our lives would change: COVID-19 threatened the health and safety of us all. When facing difficulty, what can we do to move forward? How will we continue serving our community while keeping safe? With determination, the staff mobilized as a team, holding Zoom meetings to discuss options. We agreed our purpose includes helping people and serving our neighbors.

Library staff and board members banded together to compose a letter to post in the newspaper and media outlets, encouraging our supporters to stay in touch. We wanted to let our regulars know we missed seeing them and were here if needed. During the summer staff and trustees were joined by the chairman of the board of selectmen as well as our local historian to create a promotional spot showcasing services we offer. "What's Happening at the Richard Sugden Library" was filmed by Spencer Cable Access and made available for viewing on its website.

We made plans to expand virtual services. Libraries have connected and reached out to their patrons virtually for years; communicating by way of electronic means and using social media platforms. Richard Sugden Library implemented virtual programming for a variety of interests and ages. Constant Contact, YouTube and Zoom were employed for scavenger hunts, weekly meditation, book groups and activities which promote learning and literacy.

The library provides access to media and reading materials from our holdings as well as from other libraries' collections. We increased the number of ebooks and audios purchased in response to growing demand. Bestsellers and summer reading titles were added in both print and electronic format. In 2020 our resource sharing consortium, CW MARS, loaned over one and a half million ebooks.

Librarians serve their patrons both in and outside of the building. To address isolation, we provide services for those who are unable to physically come to the library: home delivery where staff bring books right to the door. We dropped off magazines and puzzles to residents of Lincoln Hill Manor. Pandemic puzzle mania saw a surge in use of our ongoing puzzle swap where patrons borrow or donate puzzles. We also feature online puzzles designed by the children's staff.

The library participated in Wire Village School's around town egg hunt by hanging staff-decorated paper eggs in our windows. In support of the town's students, we loaned area schools several Hot Spots: devices which provide WiFi to those homes without internet access. We encourage at home learning by assembling grab & go kits for pick up via curbside delivery. The kits contain engaging educational activities and often come with brand new books for families to keep. We are pleased to have given away hundreds of new and used books throughout 2020. Outside the rear entrance of the building several carts filled with used books, movies and audio books are available to take home: a portable version of a "little free library". Curbside services are critical during this pandemic; a responsible way to keep employees and users safe while limiting exposure to the virus. Librarians are on hand Monday through Wednesday from 10 to 4 and Thursday from 10 to 6, working to maintain the library's collection, answer phone calls, email queries, perform reader's advisory, make copies, order and process new items, while delivering requested materials curbside.

The Friends of the Richard Sugden Library purchased a banner and stickers designed by our staff to promote the library as a light during these dark times. Patrons of all ages picked up votive kits curbside during the month of November which they decorated and returned. The luminaries were displayed on the front lawn of the library in Spencer's town center on Monday, December 21st in celebration of winter solstice and our library. The community worked together to decorate over 60 bags which remained alight throughout the evening.

The Richard Sugden Library continues its mission to respond to our community's evolving needs and the changing nature of library services, while promoting and supporting literacy. The statement "we are all in this together" rings true. During these challenging and often overwhelming times, we need to practice empathy. As community partners, we must focus on what matters and is most important: helping one another with compassion and kindness. What we do now is crucial to our future success. How we've responded during hard times will be remembered and valued for years to come.

A special thank you to the library board of trustees for their dedication: chair Mary Anne Slack, Lynn Dobson and new member, Alyson Russo.

Cheryl Donahue
Director

SEWER DEPARTMENT

The Spencer Wastewater Treatment Plant is permitted for 1,080,000 gallons per day, but also has an annual average maximum influent flow of 860,000 gallons per day. Exceeding the maximum influent flow can trigger treatment plant expansion and/or collection system inflow & infiltration repairs. Our yearly average influent flow was 980,000 gallons per day.

The Spencer Board of Sewer Commissioners, Consulting Engineers Wright Pierce, and I continue to work with officials from the Massachusetts Department of Environmental Protection and Environmental Protection Agency on the future upgrade of Spencer Wastewater Treatment Facility.

The Environmental Protection Agency new NPDES Permit for the Town highlights more stringent Nutrient levels. Phosphorous was reduced from .20 Mg/l (milligrams, per liter) to .10 Mg/l.). We also learned that at the end of the current permit (2024) The DEP/EPA will be implementing statewide limits on TN (Total Nitrogen). They have forecasted that we will have to meet a 10 Mg/l limit, whereas we had no limit before.

The Spencer Sewer Departments Treatment Facility as it is presently technologically constructed will not be able to meet these new standards and will require a major upgrade to meet a mandated deadline of compliance of December 2024. We have already begun the design phase with Tighe & Bond Engineering. With the new permit we will have to reduce Inflow and Infiltration in our collections system. In response to the **Unfunded Mandates**, the Board of Commissioners has instituted a Sewer connection moratorium to help reduce the flow. The Department has, or are presently working on the following programs.

I&I Study The Sewer Department conducted a State mandated Inflow and Infiltration (I&I) study. The study has along with the SSES Project was performed to highlight possible areas of concern in the collection system by monitoring flows in both dry and wet weather scenarios. (Complete)

CWMP (Comprehensive Wastewater Management Plan) was conducted with an agreement with Wright Pierce Engineering. The CWMP is a complete review of the Treatment Facility, and Collection System. This study will identify aging and outdated treatment processes, equipment, and infrastructure. This Program is near completion and will help us assess potential upgrades to meet a more stringent permit so that we will remain compliant to new nutrient levels that will be imposed with the issuance of our new permit. (Complete)

SSES (Sewer System Evaluation Study) The Sewer Department conducted this study which included Dry and Wet weather flow monitoring throughout all sub sections of the collection system. The study also included day and night flow isolations, smoke testing, manhole evaluations, and video inspections. The SSES was intended to expand on the I&I study to locate, identify, and correct collections system issues, We are presently still working on this project and look to complete it soon.

The Board of Sewer Commissioners, Facility staff and I wish to thank the residents for their continued support and understanding. Also like to Thank all Town Departments, Boards, and Committees for their assistance, and cooperation during the past year. We look forward to our continued service to the community.

James T. LaPlante Jr., Superintendent

TREE WARDEN

I hereby submit my annual report for 2020.

The Tree Department continues to address tree issues throughout the town with the help of National Grid.

Several trees were removed on Northwest Road, Kittredge Road, South Spencer Road and Donnelly Cross Road to address paving issues.

Ray Holmes,
Tree Warden

VETERANS SERVICES

The Spencer Veterans Services Office is located in the Town Hall at 157 Main Street. With the Town Hall closed to the public due to the COVID-19 pandemic, the Veterans Office hours changed in 2020. The Veterans Services office is open on Mondays and Wednesdays from 8:30 am to 4:00 pm. Applications are being done remotely and the office has been able to provide services for Veterans and their families throughout the year. The Spencer Veterans Department works with both the Massachusetts Department of Veterans Services and the Federal Department of Veterans Affairs, (VA) in assisting all eligible Veterans and their families who find themselves in need of services, e.g. VA disability applications financial, housing, medical access, employment or help with funeral expenses. In 2019, which is the most recent year numbers are available, a total of \$414,887 was paid out monthly in Federal Veterans Administration disability benefits to Veterans, or their surviving families in Spencer. Additionally, the Veteran's Service Office has been working with the local American Legion Post, Kirk Gaudette, to assist in distributing food to local Veterans and their families.

The Town of Spencer has a large Veteran population representing conflicts covering the history of our Nation. The Rotunda in Town Hall contains the names of many of these Veterans. On Veterans Day 2016, a new portion of the Rotunda was dedicated honoring service men and women from the Gulf War and post 911 Wars in Iraq and Afghanistan. Spencer Veterans from these conflicts will continue to be added to this memorial as they return home. Eligible veterans should contact this office with appropriate documentation in order that they may be added to this memorial.

The residents of Spencer have always honored the sacrifices of our Veterans who have served in the military and have been generous in both word and deed in the assistance they have provided. The gratitude and appreciation felt by our Veterans for this assistance is expressed by them to me every day. As their Veterans Services Officer and on behalf of the people of Spencer, I try always to express the collective gratitude to them for their honorable service.

Veterans of families seeking to contact this office can reach me at 508-885-7500 x115, or email to: Tgagnon@spencerma.gov

Timothy Gagnon,
Veterans' Services Officer

**UTILITIES & FACILITIES
HIGHWAY DEPARTMENT
WATER DEPARTMENT
TRANSFER STATION**

HIGHWAY DEPARTMENT

Highway Department (website: http://www.spencerma.gov/Pages/SpencerMA_Highway/index)

The Town of Spencer has a road network of over 125 miles. At current staffing this equates to over 30 lane miles per highway staff person to maintain and care for our roads and roadsides plus many more responsibilities, properties and facilities to manage and maintain including but not limited to Town owned buildings, parks and recreational facilities, being called upon to assist other Town Departments and the Spencer-East Brookfield Regional School District and many other properties and projects. Depending upon the roadway, facility or property this normal care may include grounds/landscape maintenance, plowing, roadside mowing and brush cutting, tree and limb removal and cleanup, patching, routine maintenance and repairs, annual and season traffic markings and line painting, street sweeping, catch basin and drainage system maintenance, repairs and cleaning. The Highway Department is also responsible for maintenance of all dams owned by or under the responsibility of the Town, weekly trash pickup from all Town Buildings and public parks, routine site and facility maintenance at the transfer station, elections/voting/meeting setup and oversight of contractors working on Town projects. Your Highway staff is heavily involved in constructing and upgrading closed and open country drainage systems, replacing failed culverts, aging and damaged bridge repairs, emergency storm response/cleanup and addressing numerous other infrastructure needs.

The Highway Department is now down to 9 full time dedicated highway men that service and maintain all of the above described infrastructure and more. In order to meet the needs of the Town it is important that the Town restores staffing to the Highway and other departments. It is just as important to fill much needed modernized equipment purchases and finance necessary capital expenditures so that we can increase productivity and not struggle to get by with limited resources, which is counterproductive. Keeping aged and deteriorated infrastructure (i.e., roads, buildings, utilities, vehicles and equipment) in a reasonable state of good repair is not sustainable and will cost each and every taxpayer much more in both the short and the long term for necessary maintenance, repairs and reconstruction. It is imperative that future budgets include an increase to restore at least two Highway Department full-time positions. We must also cover the cost of inflation and include capital expenditures for new equipment, refurbishments and regular annual maintenance.

The great news is Spencer Highway Department employees are dedicated and experienced employees committed to getting the job done. This year, despite significant budget and man-power constraints, we were able to put our refurbished loader to good use replacing more than a half dozen culverts and restoring the Depot Rail Trail. We also upgraded some of our small-scale ground's maintenance equipment. The staff continues to do their best to keep up with increasing responsibilities and appreciates your understanding and patience with inevitable delays and the amount of time needed to complete lengthened plow routes.

Noteworthy Projects in 2020

Northwest Road, Brooks Pond Crossing, Brooks Pond Road, Kitteredge Road and Bacon Hill Road were all paved in 2020.

Began replacement of Donnelly Cross Road bridge over Shaw Brook and will finish in 2021.

Spillway and wing wall repairs were done at Sugden Dam.

The LED street lights conversion project was completed.

The Mechanic Street parking lot project was completed.

The Cherry / Wall / Lloyd Dyer Drive reconstruction project began in 2020 and will be complete in 2021.

Driveway Drainage Maintenance Reminder

In order to prevent roadway flooding, homeowners should clean out their driveway culvert pipe openings at least twice annually, in the spring and fall. Branches, leaves and other debris block pipe inlets and cause rain water to buildup and flood the road. Keeping that pipe cleared of debris will go a long way in ensuring proper stormwater conveyance away from roads and into rivers, streams and wetlands. Remember that a pipe crossing your driveway is your responsibility to maintain so please do your part and remove all debris and do not dump any leaves or lawn clippings into gutters.

Snow & Ice Reminders

A reminder to homeowners that the Town of Spencer General By-Laws, (Article 6, section 3), Obstruction of Streets and Sidewalks states, “No person shall place or cause to place in any of the public streets, sidewalks, or squares, any dirt, rubbish, wood, timber, snow or other material of any kind tending to obstruct the streets or sidewalks without written permission from the Highway Superintendent.” Please keep in mind that our average snow plow route takes approximately 5 hours to complete in one direction only (up to 10 hours per route both directions/sides). Also, initial snow clearing operations focus on principal arterials and anti-slip treatments. A little bit of kindness, understanding and safe driving goes a long way. Help your neighbors and leave plenty of time to get to your destination. Please drive safely, fasten safety belts, stay alert and cautious at all times. Please limit your driving during snow and ice events.

WATER DEPARTMENT

The Spencer Water Department continues to improve its operations and infrastructure to comply with ever growing regulations and permitting requirements. The water treatment and supply industry is one of the most regulated public service industries. Lead by an outstanding Chief Water Operator and supported by three equally exceptional and dedicated licensed water treatment plant operators the Spencer Water Department is a model water treatment plant with exceptional operations and QA/QC capabilities for a facility of its size or even many times larger. Potable drinking water from the Spencer Water Department to the customer tap costs only \$0.01 per gallon (yes, just one penny per gallon) and is therefore still one of the absolute best deals in Town. The Water Department is refocusing efforts on the existing infrastructure with other planned system maintenance and upgrades such as replacing or upgrading aged or deficient water mains in advance of other planned roadway or development projects. The water utility infrastructure is literally a living system in its own way and must be maintained and cared for accordingly. The Spencer Water Department will continue to manage itself in the best interests of the Town and its water customers.

Water System-wide Leak Detection

In an effort to keep our costs of annual unaccounted for water down (primarily attributed to unknown system leaks) we have instituted a bi-annual system-wide leak detection program. Undetected leaks in our water system are very expensive. The American Water Works Association (AWWA) quotes the national average cost for pumping 1,000,000 gallons of water per year is \$1,767. Following is a list of results from our most recently conducted system-wide leak detections:

2010 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 11.40 (MGY) million gallons per year AWWA estimated annual savings – \$20,485

2011-12 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2014 Leak Detection performed by Prowler Water Conservation Systems:

Estimated leakage – 7.36 (MGY) million gallons per year AWWA estimated annual savings – \$15,014

2015 Leak Detection performed by Prowler Water Conservation Systems:

Results - No leaks Found.

2019 Leak Detection performed by HydraTech

Estimated Leakage – 1.57 (MGY) million gallons per year AWWA estimated annual savings – \$2,800

Standard practice for our Water Department is to repair all leaks found during the leak detection program. As you can see we have had significantly less leakage over subsequent years resulting in significant annual savings (primarily in unrealized costs). The above savings includes only leaks found during the leak inspection programs. Other leaks encounter or reported throughout year were also repaired immediately, however, their respective savings are not factored in to the above leak detection program savings. Our next system wide leak detection survey will be completed in 2021.

Water Department Capital Efficiency Plan (CEP)

The Water Department's Capital Efficiency Plan (CEP) is what we use to plan for necessary infrastructure improvements in the years ahead. The CEP identifies the condition of our water distribution system and outlines a methodical prioritization plan for investing in future replacements based on sound evaluation criteria in order to maximize efficient use of rate payer's dollars.

Meadow Well Cleaning: The Meadow Road well is constantly monitored for iron and manganese build up in the gravel. The rate at which water can be pumped out of the Meadow Road Well is a key indicator of Iron and Manganese build up. If production slows in the well the Water Department stands ready to treat the well and remove excess Iron, Manganese and Non-harmful bacteria that clog the gravel pack.

Completed Work in 2020

The Main Street water main looping project was completed in 2020 and other water treatment plant improvements are in process.

Water main replacements and improvements were completed as part of the Community Development Block Grant (DCDBG) reconstruction for the Cherry / Wall / Lloyd Dyer Drive project.

The Water Department continues to make progress on the CEP projects started in 2019.

Future Water Department Work

Beginning in 2021 the Water Department will replace water mains on Mechanic Street (from Langevin Street to the end of Main), and Greenville Street (from the terminal limit of the Water Main Looping Project to the end of the System). Looking ahead multiple years the Water Department plans to replace water mains on Clark Terrace, Salem Street and Church Street.

While the above listed work can be accomplished by Department Staff, larger projects require construction services in order to complete the work in a timely manner. Future contracted water main replacements include Smithville Road, Paxton Road, Ash Street, East Main Street (Dewey St) and North Street

TRANSFER STATION

The Spencer Transfer Station is the best value in Town for your waste disposal and recycling needs. Now, thanks to funding provided in part by a grant from the MassDEP, our single-stream recycling compactors have been up and running for over six years allowing you to put accepted recyclables into one compactor. Trash and recyclable separation and management is a whole lot easier. It is imperative to the present and future for everyone to understand and practice recycling and solid waste reduction to the greatest extent possible. Recycle Spencer! It is important for the environment and the future.

Landfill Solar Project - the Town contracted with Citizens Energy to lease unusable land at the Transfer Station for the purpose of installing a photovoltaic array (Solar Panels) for a renewable energy project which was completed in 2020 and is now online.

The day-to-day maintenance of the Utilities and Facilities infrastructure requires a significant amount of work being accomplished by each member of staff from the Water, Highway, Sewer and Transfer Station Departments.

**BAY PATH REGIONAL SCHOOL DISTRICT AUBURN/CHARLTON/DUDLEY
NORTH BROOKFIELD/OXFORD
PAXTON/RUTLAND/SOUTHBRIDGE/SPENCER/WEBSTER**

Bay Path Regional Vocational Technical High School graduated a class of 246 students in July of 2020. To comply with COVID-19 guidelines, the graduation was conducted in three separate outdoor “Drive-in” ceremonies in front of the school. The ceremonies were very well received by students, families and staff. Bay Path accepted a class of 315 freshmen in September 2020. Our current enrollment has reached an all-time high of 1,171 students.

Of the 28 Spencer seniors who graduated, 10 are now gainfully employed in an occupation related to their training and 15 are now attending college. One has chosen to proudly serve our Country in the United States Navy. Currently, 140 students from Spencer are enrolled in one of the 22 vocational technical programs for the 2020-2021 school year.

Twenty-five Spencer students are receiving extra services from our Special Education Department. Eleven Spencer students have chosen to attend school in the full remote model as opposed to the hybrid model, which is a combination of in-person and remote classes. Six Spencer students are taking advantage of our cooperative education program and will be earning while learning at one of the 44 different participating local businesses and industries. Currently, we have three businesses located in Spencer participating in and employing students from our cooperative education program.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profits and residents from any of our ten district towns. During the 2019-2020 school year, our 22 programs completed 367 work orders, of which, 34 were for residents of the Town of Spencer.

Due to current COVID-19 restrictions, our Hilltop Restaurant, Minuteman Shoppe, and Cosmetology program are closed to the general public. We continue to monitor the pandemic along with State and local health officials and will periodically review our options and what services provided by our students may once again be available to residents of the Bay Path district. These learning opportunities benefit not only the students but provide useful services at reasonable costs. We hope to again offer this type of work soon.

Our Evening School Program continues to serve the adult needs of our 10-town district, as well as the additional surrounding towns. While our Fall and Spring program offerings have been significantly reduced, again due to the ongoing pandemic, we had a combined enrollment of 98 students in 6 career vocational programs. The program also continues to offer a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only “Out of District” students that have been accepted are students who began their high school education at Bay Path while residing in one of the District’s ten member communities and subsequently moved out of district before completing their high school education. It is important to note that the town where these students now reside must pay an out of district tuition cost for each student ranging in cost between \$16,153 and \$18,118. These towns also pay the transportation costs for those students.

The Spencer-East Brookfield Regional School District continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

At Bay Path, we will continue to serve Spencer with the finest career vocational technical education programs available for the high school students and adults, and will, when possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Kyle J. Brenner", followed by a long horizontal line extending to the right.

Kyle J. Brenner
Superintendent-Director

SPENCER-EAST BROOKFIELD REGIONAL SCHOOL DISTRICT

Dear Spencer Community,

What an exciting nearly two and a half years it has been! Last year, I briefly shared a bit about my entry into the School District, laying out our Strategy for District Improvement - focusing on our Three Strategic Objectives:

Objective 1: The Whole child

Objective 2: Professional Learning

Objective 3: Innovation & Responsiveness

You can find the Strategy laid out for your review at:

https://core-docs.s3.amazonaws.com/documents/asset/uploaded_file/784014/sebrsd_strategic_plan_2019-2022_-_final_3.pdf. Highlights of this exceptional work include a focus upon social emotional learning; DESE approving our Chapter 74 programs at David Prouty High School in Early Education and Care and Criminal Justice to go alongside our Business/Marketing offerings as well as our work in the environmental sciences. And let's not forget our work together on the MSBA Core Project underway at David Prouty High School, which is currently in Module III: Feasibility Study.

As you will see, we are off to such a great start with this work making sure that **ALL** students are *life, college and career ready!* After reviewing our Strategy for District Improvement, please do not hesitate to reach out to me with any questions.

We truly value and appreciate your ongoing investment and personal support of our municipalities; it is invaluable. Thanks to you and the consistent work of our District School Committee, Leadership Team, as well as our SEBRSD Faculty/Staff, our students continue to experience a comprehensive public education like no other.

We are proud to be on the front line, navigating a pandemic, and pioneering new learning models that are transforming education in new and exciting ways. Thank you for your consummate support and partnership with all of us within the Spencer-East Brookfield Regional School District. *#Progress #Unity #Knowledge*

Respectfully Yours,

Paul S. Haughey, Ed.D.

Superintendent of Schools

Spencer-East Brookfield Regional School District

DAVID PROUTY HIGH SCHOOL CLASS OF 2020

<u>First Name</u>	<u>Middle</u>	<u>Last Name</u>	<u>Graduating with Honors</u>	<u>National Honor Society</u>
Melannie		Alegria		
Cameron	T.	Anderson		
Emma	Janet	Bain	Honors	NHS
Zachary	J.	Bergeron	Honors	NHS
Brandon	H.	Burritt		
Elizabeth	N.	Cabana	Honors	NHS
Devin	Thomas	Carr		
Jayden	Daniel	Carter		
Yamilette	Naiomi	Chamorro		
Evan	K.	Chen	Honors	NHS
Evan	Thomas	Comeau		
Dylan	David	Connors		
Lauren	M.	Cutler		
Rachyl	E.	DeMania		
Samantha	Hope	Doctor		
Nicholas	Dean	Figarsky		
Jack	Ryan	Gaudette		
Adam	William	Gibson	Honors	
Garrett	Noah	Gryszowka		
Stephen	Michael	Gustafson		
Morgan	Elizabeth	Hill		
Alison	M.	Hingston	Honors	NHS
Logan	Rose	Hoekstra		
Daniel	James	Horner		
Derek	Francis	Houston		
Aidan	Liam	Joyce	Honors	NHS
Adam	James	LaFleche		
Tarek		Lawndi		
Geovany	Joel	Martinez		
Collin	J.	McConnell		
Evelyn	C.	Mey		
Samantha	A.	Monson		
Heavynn		Ogunfeitimi	Honors	NHS
Daniel	Eric	Olsen		
Raquel	Nicole	Ortiz	Honors	NHS

<u>First Name</u>	<u>Middle</u>	<u>Last Name</u>	<u>Graduating with Honors</u>	<u>National Honor Society</u>
Joseph	Alexander	Paluch		
Erin	Martha	Parenteau		NHS
Crista	Nicole	Paulauskas		NHS
Paige	Christine	Paulauskas		
Michael	D.	Perro		
Isaac	Gentry	Prouty		
Jevic	Luis	Quinones		
Francis		Ramos		
Cameron	Nolan	Ranks		
Miguel	A.	Rivera		
Hayley	Elizabeth	Roberts		NHS
Jacob	Michael	Roberts		
Alexander	J.	Robidoux		
Kristen	L.	Robillard		
Isaiah	E.	Saint-Vil		
Ambar	Jovana	Santos Rodriguez		
Thaliya	Sue	Sarmiento		
Jeffrey	P.	Skov		NHS
Peter	Anthony	Sobosik Jr.		
Nicolas	W.	Soter	Honors	NHS
Malorie	Katherine	Spence		NHS
Anne	Michelle	Sweet		
Anthony	Tremonti	Trotta		
Justin	R.	Vandal		
Kaissa	Ron-n-Ren's	Wagnac		
Hannah	Jean	Walton		
Kaden	Patrick	Wells	Honors	NHS
James	Kyle	Wilkman		

Class Advisors: Sandra Soter and Lindsay Wilk
 President: Zachary Bergeron Vice President: Raquel Ortiz
 Treasurer: Evan Chen – Secretary: Isaiah St. Vil
 Historians: Stephen Gustafson, Malorie Spence and Nicolas Soter

COMMUNITY INFORMATION

Meetings listed below are typically held as indicated. **For the most current information, please consult the Website calendar at www.spencerma.gov** for official postings.

Annual Town Meeting	1 st Thursday in May
Annual Town Election	2 nd Tuesday in May
Selectmen's Meetings	Mondays as posted at www.spencerma.gov
Assessor's Meetings	2 nd Monday of month
Charitable Needs Commission	1 st Monday of month Sept. - June
Conservation Commission	2 nd & 4 th Wed. of month
Council on Aging	2 nd Tuesday of month
Finance Committee	3 rd Tuesday of month at 7:00 pm
Board of Health	1 st Monday of month
Historical Commission	3 rd Tuesday of month
Housing Authority	2 nd Thursday of month
Library Trustees	2 nd Monday of month
Parks & Recreation Committee	As posted at www.spencerma.gov
Planning Board	As posted at www.spencerma.gov
Regional School Committee	See School District website
Sewer Commission	2 nd Tuesday of month at 5:00 pm
Veteran's Agent	By appointment
Water Commission	1st Wednesday of month at 5:00 pm
ZBA	As posted at www.spencerma.gov

Town Offices are closed for the following holidays: New Year's Day, Martin Luther King Day, Presidents Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas Day.

Transfer Stations Hours: Wednesday & Saturday 7 a.m. to 5 p.m.

RICHARD SUGDEN LIBRARY HOURS:

Monday - Wednesday: 10 a.m. to 4 p.m.
Thursday: 10 a.m. to 6 p.m.

DUE DATES:

The following bills are paid at the Town Collector's Office:

Real Estate & Personal Taxes	Due Quarterly
Excise Taxes	Due 30 days after issuance
Water/Sewer Bills	Due Quarterly

The following bills are paid at the Town Clerk's Office:

Dog Licenses	Due June 30 th (late fee applies on July 1 st)
--------------	---

The following bills are paid at the Town Assessor's Office:

List of Tangible Personal Property	Due March 1 st
------------------------------------	---------------------------

EMERGENCY INFORMATION

POLICE – AMBULANCE – FIRE EMERGENCY - DIAL 911

NON-EMERGENCY INFORMATION

POLICE 885-6333

AMBULANCE 885-4476

FIRE 885-3555

TOWN DIRECTORY:

Department/Office:	Services:	Telephone Number:
Administration	Administrator	508 885-7500 x155
	Board of Selectmen	508 885-7500 x155
Town Clerk	Vital Records	508 885-7500 x150
	Dog Licenses	508 885-7500 x150
	Notary Public/Justice of the Peace	508 885-7500 x150
	Elections, Voter Registration	508 885-7500 x150
Town Accountant	Accounting	508 885-7500 x160
Town Assessors	Assessment	508 885-7500 x165
	House Numbering	508 885-7500 x165
Town Treasurer/Collector	Tax & Utility Collections	508 885-7500 x170
	Treasurer	508 885-7500 x170
Inspectional & Development Services	Building Inspector	508 885-7500 x180
	Building Permits	508 885-7500 x180
	Conservation	508 885-7500 x180
	Health Matters	508 885-7500 x180
	Inspections: Plumbing, Sanitary, Wiring, Zoning	508 885-7500 x180
	Planning Board	508 885-7500 x180
	Zoning Board	508 885-7500 x180
Veteran's Agent		508 885-7500 x115
Cultural Office		508 885-7500 x187
Historical Commission		508 885-7500 x186
Parks & Recreation		508 885-7500 x185
Fire Department	Fire Chief	508 885-3555
	Burning Permits	508 885-3555
	Oil Burner Permits	508 885-3555
	Civil Defense	508 885-3555
Library (Richard Sugden Library)		508 885-7513
Police	Police Chief	508 885-6333
	Dog Complaints	508 885-6333
Transfer Station		508 885-7539
Utilities & Facilities:	Drainage	508 885-7525

	Highway	508 885-7525
	Street Maintenance, Snow Removal	508 885-7525
	Sewer	508 885-7525
	Water	508 885-7525
Council on Aging	Drop-in Center	508 885-7546
	Senior Citizens Matters	508 885-7546
District Court		508 885-6305
Spencer Public Health Nurse		508 885-7500 x180
Fuel Assistance	Worcester Community Action Council	508 754-1176 x110
Housing Authority		508 885-3904
Post Office		800 275-8777
School Department	Superintendent of Schools	508 885-8500
Van Dispatcher	Elder Bus	508 867-9941
Welfare Office	Southbridge	508 765-2400

TTY Phone Numbers in the Town of Spencer:

Town Hall: 508 885-7503
Police Department: 508 885-2399
Fire Department: 508 885-2732
Utilities & Facilities: 508 885-7527

Schools:

District Office: 508 885-8500
David Prouty High: 508 885-8505
Knox Trail: 508 885-8550
Wire Village: 508 885-8524

2020 POPULATION:

10,679