



Town of Spencer
Office of the Board of Selectmen
&
Town Administrator

Board of Selectmen:
J.B. Grigg
Ralph E. Hicks
John J. Howard
Anthony D. Pepe
Gary E. Woodbury

Town Administrator:
Jeffrey K. Bridges
jbridges@spencerma.gov

TOWN OF SPENCER
Richard Sugden Library

Library Associate: The Richard Sugden Library is seeking a part-time Library Associate to work 19.5 hours per week. This position reports to the Library Director and Children's Librarian / Assistant Director and is responsible for helping in daily operations including circulation duties, cataloging, reader's advisory, assisting patrons with technology, creating displays, shelving materials, planning, promoting and implementing engaging programs for children ages birth through teen. Starting salary \$20.08 per hour, high school diploma required. Open until filled.

Submit cover letter, resume and town application available at spencerma.gov to: Cheryl Donahue, Director, Richard Sugden Library, 8 Pleasant St, Spencer, MA 01562. EEO Employer.