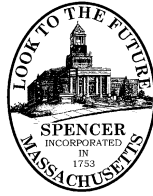


TOWN OF SPENCER

Office of Utilities & Facilities

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Transfer Station Compost Area Drop-off Procedures

Because of repeated abuses of the compost area by persons not following the long standing Transfer Station Rules and Regulations allowing only grass and leaves for drop off at the transfer station compost area we must require that all such drop offs be inspected by the Transfer Station attendant prior to unloading. Unless a designated attendant is present at the compost area every person wanting to make a drop-off to the composting area must follow the following procedures:

- Anyone wishing to use the compost area must have a valid transfer station sticker permanently affixed to the windshield exterior on the lower driver's side corner.
- Drive up to the transfer station hopper to have the load inspected and to obtain the key for the compost area gate.
- Each person must sign for the key with their name and license plate registration number.
- After completing your mulch area drop off each person must lock the gate upon leaving and return the key to the transfer station attendant.
- Do NOT pass the key on to anyone else. Once you sign for the key you will be held fully responsible for replacement if the key is not returned by you.
- See below for what is allowed or not allowed at the compost area.

ALLOWED - Only the following specific materials may be brought to the transfer station compost area:

Leaves, grass clippings and previously composted materials ONLY.

NOT ALLOWED – The following prohibited materials can NOT be brought to the transfer station compost area: Trees, branches, twigs, brush, debris, trash, garbage, plastic or any other than “leaves and grass clippings”. None of the prohibited waste materials will be allowed at the transfer station compost area. Residents with trees, branches, brush, debris should either stockpile and burn via a burn permit when permits are available or hire private haulers. Residents with debris, trash, garbage, plastic or any other material may dispose of those materials via the standard transfer station permit and Town trash bags.

If any questions contact the Spencer Utilities and Facilities Office at (508) 885-7525 or (508) 885-7515.