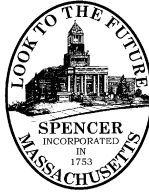


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

NORMAN C. LETENDRE, JR.
EBEN J. BUTLER
STANLEY R. DAVIS



WILLIAM J. CUNDIFF, P.E.,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

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Minutes of Meeting held June 7, 2023

Meeting of the Board of Water Commissioners held at the Water Department, also broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Norman Letendre
Eben Butler
Stanley Davis

Staff present: William J. Cundiff, P.E., Superintendent
Gregory Karpowicz, Chief Operator
Kim Snyder, Sr. Clerk

Others: Jonathan Viner

Meeting was called to order at 5:01pm

Review invoices and signed vouchers

Sign Monthly Commitment

Vote to approve Public Meeting Minutes May 3, 2023.

Eben made motion to approve May 3, 2023, minutes, all in favor, Norman.

Resident Concerns

37 Bixby Rd: Owner requesting late fees waived. He was out of the country for 5 weeks and just returned. Stan made motion to waive the late fees as long as the bill is paid in full, seconded by Eben, all in favor, Norman.

207 Main St: Waive the water fees because water was shut off due to fire. Eben made motion to waive the July 2023 water bill, seconded by Stan, all in favor, Norman.

26 Main St: Former tenant is requesting a letter stating the water was shut off for non-payment. Eben made motion to wait until the Judge orders documents, seconded by Stan, all in favor, Norman.

18 Charron St: Receives pension last day of the month. Requesting to pay \$200 for May and June and balance of \$340.38 at the end of July. Had agreement, not followed. Eben made motion to table until the next meeting, seconded by Stan, all in favor, Norman.

Old/New Business

Update on Ongoing Projects:

High School Project Tie-in fees: Site contractor contacted Superintendent inquiring about fees. Eben made motion to charge \$600 tie-in-fee and waive inspection fees, seconded by Stan, all in favor, Norman.

Ahearn Equipment Update: Waiting for Ahearn Equipment to provide a revised survey drawing to town council for review.

Filter Tank: Design has not yet been issued by Tata & Howard. The Chairman requested that Tata & Howard attend the next commissioners meeting. The Superintendent will contact them.

Stray Current Study: being review by Tata & Howard.

Meadow Road Roof: No evidence of any leaks

Meadow Road Abandonment Project: Completed

Meadow Road Well Project: Completed

Valley Street Water Line: Completed by Ludlow Construction

Meeting was adjourned at 5:42pm. Motion by Eben, seconded by Stan, all in favor, Norman.

The Board voted and approved minutes on 8/2/23.

*Respectfully Submitted,
Kim Snyder*