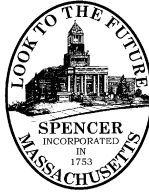


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

NORMAN C. LETENDRE, JR.  
EBEN J. BUTLER  
STANLEY R. DAVIS



WILLIAM J. CUNDIFF, P.E.,  
SUPERINTENDENT

3 OLD MEADOW ROAD  
SPENCER, MA. 01562

TEL. 508-885-7525  
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**Minutes of Meeting held July 10, 2023**

Meeting of the Board of Water Commissioners held at the Water Department, also broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Norman Letendre  
Eben Butler  
Stanley Davis

Staff present: William J. Cundiff, P.E., Superintendent  
Gregory Karpowicz, Chief Operator  
Kim Snyder, Sr. Clerk

Meeting was called to order at 5:00pm

Review invoices and signed vouchers

**Old/New Business:**

**CHA Consulting** – MADot Route 9 Project – Extra Work Authorization

Eben made motion to move forward with the extra work authorization, seconded by Stan, all in favor, Norman (Roll call 3/0)

**Ludlow Construction** – Valley St & Mill St – Install Water Main Insulation

Eben made motion to authorize Ludlow Construction to insulate the water main with the stipulation that the Water Dept would pursue Fuss & O'Neil for payment, seconded by Norman, all in favor, Stan.  
(Roll call 3/0)

Meeting was adjourned at 5:17pm. Motion by Eben, seconded by Stan, all in favor, Norman.

*The Board voted and approved minutes on 8/2/23.*

*Respectfully Submitted,*  
*Kim Snyder*