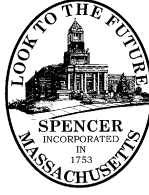


# TOWN OF SPENCER, MASSACHUSETTS

## OFFICE OF THE WATER DEPARTMENT

NORMAN C. LETENDRE, JR.  
EBEN J. BUTLER  
STEVEN J. TYLER

3 OLD MEADOW ROAD  
SPENCER, MA. 01562



WILLIAM J. CUNDIFF, P.E.,  
SUPERINTENDENT

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### **Minutes of Meeting held May 4, 2022**

Meeting of the Board of Water Commissioners held at the Water Department, also broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Steven J. Tyler, P.E.  
Eben Butler

Staff present: William J. Cundiff, P.E., Superintendent  
Debra Graves, Sr. Clerk

Meeting was called to order at 5:10pm

Review invoices and signed vouchers

### **Vote to approve Meeting Minutes for March 2 & April 6, 2022.**

Eben made motion to pass over March 2 & April 6, 2022, minutes until the next meeting, seconded by Steven, all in favor.

### **Old/New Business**

#### **Update on Ongoing Projects:**

- **Smithville Road Water Main:** Ferguson delivered all the materials and Thibault Excavation is installing the water main. Part of the water line has been installed. Need to vote on easement for Smithville Rd and Pleasant Street.
- **Filter Tank Relining project:** Received a report from MassTank. The proposal to repair tank #2 is approximately \$105,000 and doesn't include media replacement. The remaining 5 tanks might require the same. Will be meeting with Tata & Howard over the next week to discuss options. Should we repair 1 or more or replace 1 or more. Water Commissioners looking for an economic analysis.
- **Meadow Road Well Cleaning:** Working with Tata & Howard on bidding out the cleaning of the well. This would happen concurrently with the Filter Tank lining project. Maintenance is done on the well every 2 to 3 years.
- **Moose Hill ladder replacement:** Project has been bid and has been awarded to DN Tanks for \$62,500.00. Materials will be delivered and available for installation the week of May 23<sup>rd</sup>. Tata & Howard will likely be seeking a contract amendment also for CA services.
- **Water Dept Roof:** Meeting with Denis Ingham from Context Studios to finalize bid documents and proceed with Bidding.

**Charging Municipal Buildings for water used:**

- Review email and minutes on Town's Municipal Buildings paying the cost of water. Put on hold until next meeting.

**Constable for MF terminations:** Constable from Spencer is retiring. Going forward would have to use a new elected Constable to serve terminations.

Meeting was adjourned at 5:45pm. Motion by Eben, seconded by Steven, all in favor. Roll call vote Eben-yes, Steven-yes.

*The Board voted and approved minutes on 6/1/22.*

*Respectfully Submitted,  
Debra Graves*