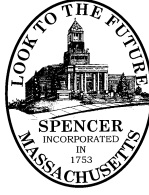


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

NORMAN C. LETENDRE, JR.
EBEN J. BUTLER
STEVEN J. TYLER



WILLIAM J. CUNDIFF, P.E.,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held November 2, 2022

Meeting of the Board of Water Commissioners held at the Water Department, also broadcast live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Members present: Norman Letendre
Eben Butler
Steven Tyler

Staff present: William J. Cundiff, P.E., Superintendent
Gregory Karpowicz, Chief Operator
Kim Snyder, Sr. Clerk

Other: Jeffrey Bridges, Town Administrator

Meeting was called to order at 5:05pm

Review invoices and signed vouchers

Signed monthly commitment

Vote to approve Public Meeting Minutes October 5, 2022.

Eben made motion to approve October 5, 2022, minutes, seconded by Steve, all in favor, Norman. Roll call vote: Eben-yes Steve-yes, Norman-yes.

Resident Concerns

- **8 Bemis St** – Owner is requesting to pay \$948.80 balance by Friday, November 11, 2022. Eben made motion to allow owner to pay bill by November 14th, seconded by Steve, all in favor, Norman
- **26 Bay Path St** – Hardship letter. Owner is requesting payment agreement for \$1,426.47 balance paying \$50.00 every other week. Steve made motion to enter into payment agreement for \$200 per month. First payment to be made by November 16th or water will be shut off, seconded by Eben, all in favor, Norman.

Minutes of Water Commissioners meeting held November 2, 2022

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Old/New Business

Update on Ongoing Projects:

- **Water Department Roof.** Soiled ceiling tiles have been replaced throughout the building. Superintendent continues to monitor roof for leaks.
- **Meadow Road Filter Media Repair:** Superintendent requested electrostatic study from Tata & Howard.
- **Meadow Road Well Cleaning:** Conditions that were reviewed pertaining to the 2 change orders exceeding 20% of contract value. After reviewing with the Attorney General's office, it's our opinion that this qualifies under the unforeseen subsurface condition exemption. Superintendent requested a comprehensive change order and Maher is in the process of preparing it.
- **Meadow Road Waterline:** Going to town meeting for approval. Requesting funding from Capital to abandon the 8" cast iron line and connect services to the existing 12" line between the pump station and the Highway Department.

Meeting was adjourned at 6:14pm. Motion by Eben, seconded by Steve, all in favor, Norman. Roll call vote: Eben-yes, Steven-yes, Norman-yes.

The Board voted and approved minutes on 12/6/2022

*Respectfully Submitted,
Kim Snyder*