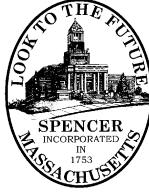


TOWN OF SPENCER, MASSACHUSETTS

OFFICE OF THE WATER DEPARTMENT

NORMAN C. LETENDRE, JR.
EBEN J. BUTLER
STEVEN J. TYLER



WILLIAM J. CUNDIFF, P.E.,
SUPERINTENDENT

3 OLD MEADOW ROAD
SPENCER, MA. 01562

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Minutes of Meeting held June 2, 2021

Meeting of the Board of Water Commissioners Broadcast Live from the Spencer Water Department, 3 Old Meadow Rd, Spencer, MA. (Documents are on file at the Utilities and Facilities Office)

Norman Letendre called the meeting to order at 5:03 pm and announced that the meeting is being conducted remotely consistent with Governor Bakers Executive order. In order to mitigate the transmission of the COVID-19 Virus. We are currently meeting with a combination of members present and remote. All votes will be taken by roll call in accordance with regulation 940, CMR 29.10 of the Open Meeting Law.

Members present: Norman Letendre, Chairman
Eben Butler
Dial in: Steven J. Tyler, P.E.

Staff present:
Dial in: William J. Cundiff, P.E., Superintendent
Gregory Karpowicz, Chief Operator
Kim Snyder, Sr. Clerk

Meeting was called to order at 5:03 pm

Vote to approve Meeting Minutes for May 5, 2021.

Steve made motion to approve the May 5, 2021 minutes, seconded by Eben, all in favor, Norman. (Steve/Eben/Norman) passed 3/0 with a roll call vote: Steve-yes, Eben-yes, Norman-yes

Smithville Road Water Main

Potential Water Dept project from Pleasant St. to Meadow Rd. Eben made motion to obtain pricing for in-house cost for main replacement, seconded by Steve, all in favor, Norman. Steve made motion to authorize Superintendent to begin scheduling the project and ordering materials, seconded by Eben, all in favor, Norman. (Steve/Eben/Norman) passed with a roll call vote: Steve-yes, Eben-yes, Norman-yes

Old/New Business

Discuss letter from Moose Hill Commission

Moose Hill Water Commission invited Spencer Commissioners and Superintendent to joint their public meeting on June 24, 2021 at 6:00pm to better discuss matters. To be addressed at a future Water Commissioners meeting.

Discuss Water Department Roof

Stevemade motion to authorize Superintendent to approve Context Studios design and roof replacement of Meadow Road building roof, seconded by Eben, all in favor, Norman. (Steve/Eben/Norman) passed 3/0 with a roll call vote: Steve-yes, Eben-yes, Norman-yes

Discussion on new Water Regulation

Chief Operator is reviewing the draft. To be discussed at a future meeting.

Discuss Ahearn expansion/ water main easement commitments

Superintendent sent out letter requesting a meeting with Ahearn Equipment to discuss easement.

Meeting was adjourned at 5:50 pm. Motion by Eben, Seconded by Steve, all in favor, Norman. Roll call vote Eben-yes, Steve-yes, Norman-yes.

The Board voted and approved minutes on 7/28/21.

Respectfully Submitted,

Kim Snyder