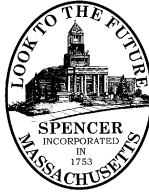


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

NORMAN C. LETENDRE, JR.  
EBEN J. BUTLER  
STEVEN J. TYLER

3 OLD MEADOW ROAD  
SPENCER, MA. 01562



SUPERINTENDENT  
BILL KRUKOWSKI, P.E.

TEL. 508-885-7525  
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**Minutes of Meeting held November 6, 2019**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Norman Letendre  
Eben Butler  
Steven Tyler

Staff present: Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm

Read and accepted minutes for October 2, 2019

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Water Rates: Water Commissioners discussed water rates, but will wait for additional information. To be continued at the next meeting.

Results of Interviews: Discussed hiring an employee. Eben motion to have Superintendent offer an incentive for negotiates, second by Norman and in favor Steven.

**Resident Concerns:**

- 117 Main St: Termination letter was served. Account is paid in full.
- 75 Mechanic St: Owner is requesting payment plan. Submitted a Hardship letter requesting to pay \$200 a month until past due balance is paid in full. Eben motion to accept agreement and also need to get back into home check for leaks, seconded by Steven and in favor Norman.
- 1 Sunset Ln: 3 payments returned for insufficient funds for August W/S bill. Steven motion to shut water off on Tuesday 11/12/19 and to only accept cash or cert. check, Eben seconded and in favor Norman.
- 19 Bixby Rd: Termination - Paid July's bill in full \$17,640.98.
- 10 Lake St: Owner requesting payment plan (owes \$394.88). Will Pay \$250 to \$300 Friday 11/8/19. Will pay the remaining on 11/22/19. Eben motion to accept agreement, seconded by Steven and in favor Norman.

Resident Concerns

- 13 Crown St: Owner requesting payment plan (owes \$295.21). Paid \$150 11/5/19 and will pay the remaining of \$145.21 on 11/21/19. Steven motion to accept agreement, seconded by Eben and in favor Norman.
- 10 Bell St: Owner requesting payment plan (owes \$323.57). Paid \$200 11/5/19. Will pay the remaining of \$123.57 by 12/15/19. Steven motion to accept agreement, seconded by Eben and in favor Norman.
- 36 Main St: Owes \$265.21 on bill. Paid \$260 11/6/19. Owes \$5.21 will pay next week. Steven motion to accept agreement, seconded by Eben and in favor Norman.

Public Meeting Adjourned at 5:43pm, Motion by Steven, seconded by Eben and in favor Norman.

*The Board voted and approved minutes on 12/4/19.*