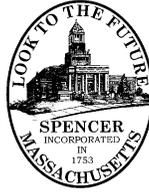


**TOWN OF SPENCER, MASSACHUSETTS**  
**OFFICE OF THE**  
**WATER DEPARTMENT**

NORMAN C. LETENDRE, JR.  
EBEN J. BUTLER  
STEVEN J. TYLER



SUPERINTENDENT  
BILL KRUKOWSKI, P.E.

3 OLD MEADOW ROAD  
SPENCER, MA. 01562

TEL. 508-885-7525  
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**Minutes of Meeting held February 5, 2020**

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. Documents are on file at the Utilities and Facilities Office.

Members present: Norman Letendre, Jr.  
Eben Butler  
Steven Tyler

Staff present: Bill Krukowski, Superintendent  
Greg Karpowicz, Chief Operator  
Kim Snyder, Sr. Clerk

Meeting was called to order at 5:03pm

Read and accepted minutes for January 9, 2020

Reviewed invoices & signed vouchers

Signed Monthly Commitment

**Water Rate:**

- Superintendent is finalizing presentation to be forwarded to Commissioners. Discussion to be continued at next meeting. Steven motion to have public meeting at 6:00pm on March 4, 2020, seconded by Eben and in favor Norman.

**Rules & Regulations:**

- Superintendent is reviewing Tata & Howards Draft of Water Dept rules and regulations. He will provide the commissioners with copies to review. To be discussed at next meeting.

**Staffing:**

- There is a potential candidate for the Water Operator position. He will be returning to interview with the Chief Operator. A Laborer position has been added to the 2021 budget.

## Resident Concerns

- Multiple properties owned by Lemenager: Requesting to speak with commissioners regarding water rates. Steven motioned to remove the \$15 late fee on all 5 properties one time only, Norman seconded and in favor Eben.
- 19 Smithville Rd: Requesting to meet with commissioners. High usage. No leaks. New owner as of 8/6/19. Steven motioned for water department to do another meter reading, Norman seconded and in favor Eben.
- 75 Mechanic St: Hardship letter. Requesting payment agreement made November 2019 to include a portion of January's (Oct-Dec) water bill stating a problem was discovered with 2 toilets on Oct 17<sup>th</sup>. Steven motioned for Senior Clerk to inform owner that they must attend the next commissioners meeting, seconded by Eben and in favor Norman.
- 7 Langevin St: Hardship letter. Requesting to make payment (\$265.21) at the end of the month. Steven motioned to grant grace period requested to pay bill by the end of the month, seconded by Eben and in favor Norman.

Public Meeting Adjourned at 5:54pm, Motion by Eben, seconded by Steven and in favor Norman.

*The Board voted and approved minutes on 3/4/2020*