



TOWN OF SPENCER
Office of Development & Inspectional Services
Memorial Town Hall, 157 Main Street, Spencer, MA 01562
Tel: (508)885-7500 x180
conservation@spencerma.gov

**ZONING BOARD OF APPEALS
FEE SCHEDULE**

(Effective 1/9/24)

Variance	\$200
Appeal	\$300
Special Permits from the following use categories:	
§4.3.4 Utility, Major	
§4.3.10 Shopping Centers	\$540
§4.8.5 Wireless Data Transfer Facilities	
§4.8.6 Earth Removal	
All Other Special Permits	\$300
Comprehensive Permit	\$1200
Amending an Existing Special Permit (minor modifications)	\$150
Renewal of Existing Special Permit	\$150
Waiver Request	\$25/waiver, Max \$500
Any other public hearing request	\$150

ONCE A PERMIT IS PROCESSED FEES ARE NON-REFUNDABLE

Notes:

- All checks should be made payable to the Town of Spencer.
- The applicant is responsible for all abutter notifications, for application times where they may be required.
- The cost of any **third-party engineering review** (i.e. peer review) shall be paid by the applicant; a deposit of \$2,000 shall be submitted with any application for major site plans. Said funds will be held in a special account through the ODIS. For projects where these costs are higher than \$2,000, the applicant shall replenish the account upon notice by the ODIS. All funds remaining in the account at the completion of the project shall be returned to the applicant.
- Any resubmission of a site plan requires the full fee to be paid, except for applications for developments with greater than 100,000 square feet of land disturbance, where the fee shall be set by the Director of ODIS to reflect a realistic amount based on the review and inspection work expected and the amount of fees previously paid.